

Ark City Land Bank Board of Trustees — Regular Meeting Minutes

The Arkansas City Land Bank Board of Trustees met in regular session at **5:00 p.m. Tuesday, January 19, 2021**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Ark City.

Vice Chair **Scott Rogers** called the meeting to order. Other members present at roll call were Trustee **Kanyon Gingher**, Trustee **Duane Oestmann** and Trustee **Jay Warren**. Chairwoman **Karen Welch** joined the meeting in progress at **5:05 p.m.**

City employees present at the meeting were City Manager **Randy Frazer**, City Attorney **Larry Schwartz** (*participating remotely via GoToMeeting*), City Clerk/Secretary **Lesley Shook**, Deputy City Clerk **Amanda Evinger**, Public Information Officer **Andrew Lawson**, Management Assistant **Mike Crandall** and Principal Planner **Josh White**.

Agenda Approval

Trustee Warren made a motion to approve the agenda as presented. Trustee Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. Vice Chair Rogers declared the agenda **approved** as presented.

Minutes

Trustee Oestmann made a motion to approve the **July 21, 2020**, regular meeting minutes as presented. Vice Chair Rogers seconded the motion. A voice vote was **unanimous** in favor of the motion. Vice Chair Rogers declared the minutes **approved**.

Business

Select President for 2021

Trustee Warren made a motion to appoint Vice Chair Rogers as **board president** for 2021.

Trustee Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

Select Vice President for 2021

Trustee Oestmann made a motion to appoint Trustee Gingher as board **vice president** for 2021.

Trustee Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

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Designate Secretary for 2021

Trustee Warren made a motion to re-designate City Clerk Shook as **board secretary** for 2021.

Trustee Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

Designate Treasurer for 2021

Trustee Warren made a motion to designate Finance Director/Treasurer Jennifer Waggoner as **treasurer** for 2021. Trustee Oestmann seconded the motion.

A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**. Trustee Welch joined the meeting in progress at **5:05 p.m.**

Receive and Discuss Annual Report

Principal Planner White said no money was expended from the Land Bank Fund in **2020**. The 2021 Land Bank budget has been set at **\$3,500.00**, which is the same amount as last year. One property was sold out of the Land Bank at the **July 21, 2020**, meeting and six more are being added into it.

Approve 2020 Annual Report

Trustee Oestmann made a motion to approve the **2020 annual report** and **2021 budget** as presented. Trustee Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved** and forwarded to the City Commission.

Approve Annual Inventory of Property and Sheriff's Deeds

Principal Planner White said the annual inventory of property is basically the same as last year, minus the parcel that was sold. Six parcels were purchased at tax sales in **2020** and deeded to the Land Bank, but the trustees will need to accept the deeds. The Land Bank contains **20** properties.

President Rogers made a motion to approve the **annual inventory of property** as presented, as well as the sheriff's deeds for **310 North C St., 606 S. Summit St., 902 South F St., 1304 South A St., 1311 N. Eighth St. and 1313 South J St.**, accepting these six properties into the Land Bank.

Trustee Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion.

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President Rogers declared the motion **approved** and forwarded to the City Commission.

Discuss Land Bank Sales Plan

Principal Planner White said the inventory will be published in the newspaper and on the website.

Adjournment

Trustee Oestmann made a motion to adjourn the meeting. Trustee Ginger seconded the motion.

A voice vote was **unanimous** in favor of the motion. President Rogers declared the meeting adjourned at **5:14 p.m.**

**THE ARKANSAS CITY
LAND BANK BOARD OF TRUSTEES**

Karen Welch, 2020 Chairwoman

ATTEST:

Lesley Shook, Secretary

Scott Rogers, 2021 President

Prepared by:

Andrew Lawson, Public Information Officer