



CITY COMMISSION MEETING MINUTES

Tuesday, September 16, 2025 at 5:30 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. **Roll Call**

PRESENT:

Mayor Chad Beeson
Vice-Mayor Tad Stover
Commissioner Diana Spielman
Commissioner Charles Tweedy III
Commissioner Jay Warren

ABSENT:

City staff present: City Attorney Larry Schwartz, City Clerk Tiffany Parsons, Communication Director Shana Adkisson, Environmental Services Superintendent Kyle Blubaough, Neighborhood Services Director Mike Bellis, and Police Chief Jim Halloway.

2. Opening Prayer led by City Attorney Larry Schwartz and Pledge of Allegiance led by Mayor Beeson.

3. Addition or Deletions to the agenda.

City Clerk Parsons stated that there were no additions or deletions to the agenda.

4. Approval of the Agenda.

Motion made by Commissioner Spielman, seconded by Vice-President Stover to approve the agenda.

Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.

City Clerk Parsons offered the following items for consideration.

Awards and Proclamations

1. Mayor Beeson proclaimed October 2025 as *Community Planning Month* in Arkansas City and presented the proclamation to Neighborhood Services Director Bellis.

2. Mayor Beeson proclaimed October 7, 2025, as *National Night Out* in Arkansas City and encourages all citizens to join in the 41st Annual National Night Out event, further presenting the proclamation to Police Chief Holloway.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve September 2, 2025, regular meeting minutes as written.

2. Approve a Resolution authorizing a public meeting of the Governing Body to attend a Public Building Commission meeting at 5:15 p.m. Tuesday, October 7, 2025, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City, KS.

3. A Resolution authorizing the City of Arkansas City to allocate Unpledged Healthcare Sales Tax Funds in the amount of \$18,496.00 to SCK Health for uncompensated care provided to the community, consistent with Ordinance No. 2019-02-4481 and the City's intent to annually appropriate available revenues for health care purposes.

Motion made by Commissioner Warren, seconded by Commissioner Spielman, to approve the Consent Agenda.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-09-3753** and **Resolution No. 2025-09-3754**.*

New Business

City Manager Department

1. A Resolution to approve the Third Addendum to the Lease Agreement with the Arkansas City Public Library Board of Directors, extending the lease term through September 30, 2035, and authorizing the Mayor to execute the agreement on behalf of the City.

City Clerk Parsons revealed that this proposed **Third Addendum** to the original contract extends the lease term for an additional ten (10) years, beginning October 1, 2025, through September 30, 2035, as both parties desire to enter into the agreement one year early with added provisions. City Attorney Schwartz also confirmed that continued occupancy at the current site, even after new construction, among other added provisions were added.

Motion made by Commissioner Warren, seconded by Commissioner Tweedy III, to approve the item as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-09-3755**.*

2. An Ordinance exempting the application of K.S.A. 41-719(d) to allow the sale and consumption of alcoholic liquor at a designated area of SCK Health during the Fall on the Lawn Special Event on October 4, 2025.

City Clerk Parsons also focused attention to the site map provided in the packet reviling that SCK Health, who holds a State of Kansas ABC Division Temporary Alcoholic Liquor License, has requested the city commission allow them to sponsor a beer garden to sell and serve beer and seltzers at a designated area of SCK Health located at 6401 Patterson Parkway, during the SCK Health Foundation Fall on the Lawn Special Community Event from 6:00 p.m. until 9:00 p.m. on Saturday, October 4, 2025.

Motion made by Mayor Beeson, seconded by Commissioner Spielman, to approve the item as written.

*Roll Call Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Ordinance No. 2025-09-4641**.*

3. Consider first reading of Ordinance levying special assessments for code enforcement activities for unpaid weed mowing charges.

Neighborhood Services Director Bellis reported on properties in discussion. This ordinance provides for the assessment of certain costs incurred by the City for various parcels around the community for the 2024/2025 billing period for tall grass and weed removal.

Motion made by Vice-Mayor Stover, seconded by Commission Tweedy III to approve the item as written.

*Roll Call Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Ordinance No. 2025-09-4642**.*

4. Consider first reading of Ordinance levying special assessments for code enforcement activities for unpaid trash and rubbish charges.

This Ordinance assesses the cost of trash and rubbish removal costs incurred by the city as explained by Neighborhood Services Director Bellis.

Motion made by Mayor Beeson seconded by Vice-Mayor Stover to approve the item as written.

*Roll Call Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Ordinance No. 2025-09-4643**.*

5. Consider for approval a Certificate of Special Assessment for dangerous structure demolitions.

Neighborhood Services Director Bellis reported on costs incurred by the city of demolition of dangerous structures previously declared unsafe and dangerous.

Motion made by Mayor Beeson, seconded by Vice-Mayor Stover to approve the item as written.

Roll Call Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.

In accordance with State Statue, the City Clerk shall remit a certified copy of each approved assessment with the County Clerk by October 1, 2025, for inclusion on the 2025 tax rolls of listed properties.

Environmental Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid from Fluid Equipment for the purchase and installation of a new waste pump at the Water Treatment Facility, including associated materials, for an amount of \$14,567.50, excluding additional freight.

Environmental Services Superintendent Blubaugh reported that the wastewater treatment facility pumps, which handle backwash water from the greensand filters, are showing alarms and signs of wear. To maintain continuous operation, staff recommended purchasing a third pump to rotate with the two existing pumps, allowing one to be refurbished while the other two remain in service, thereby preventing downtime. This purchase is included in the budget.

Motion made by Vice-Mayor Stover, seconded by Commissioner Warren, to approve the item as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-09-3756**.*

Police Department

1. A Resolution authorizing the City of Arkansas City to purchase a KBI Desktop LiveScan Plus fingerprint machine manufactured by DataWorks Plus, for an amount not to exceed \$29,072.00.

Chief Holloway presented that the Police Department has requested a new fingerprint machine for several years as the current machine is 15-years old and has required multiple repairs. The department consulted with IT Manager Metzinger before choosing this fully digital machine where no ink is involved. Included is a five-year warranty, which is more cost-effective than purchasing annually, and remains under the department's \$30,000 budget. Existing accessories, including the stand, cameras, and monitor, will be reused. The fingerprint machine is used for municipal court cases with charges that require fingerprints by state statute and for various professional licensing purposes including local teachers, generating approximately \$3,000–\$5,000 in annual fees. Staff recommended approval of this budgeted purchase.

Motion made by Commissioner Spielman, seconded by Commissioner Tweedy III, to approve the item as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-09-3757**.*

Items for Discussion by City Commissioners

Mayor Beeson recognized and commended the Water Department for their recent performance under Blubaugh's leadership. He noted that Fire Chief Stuart Cassaboom praised the department's handling of fire hydrant replacements. Additionally, residents reported timely and efficient responses to water breaks, with staff arriving quickly and professionally. Mayor Beeson also highlighted the Water Department's work completing brick repairs typically handled by the Street Department.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to five (5) minutes.

Lloyd Colston, 1825 N 8th, thanked the Mayor, Commissioners, and city employees for their service. He encouraged reflection on personal priorities with a handout to commissioners and city staff, sharing a spiritual message about preparing for the future. Colston then emphasized the importance of the hazard mitigation grant program, urging the City to actively apply for available disaster recovery funds.

Myliisa Call, 801 S D, discussed significant damage to her downtown properties from a recent hailstorm, including the building at 219 North Summit. She explained that insurance has largely denied claims and that structural damage has created safety concerns. She has been working with city staff to assess options, including partial facade removal to preserve the building. Neighborhood Services Director Bellis assured her they are working to keep the building safe while minimizing demolition by bringing in a structural engineer to assess the building further. She expressed appreciation for their efforts despite the stress of the situation.

Financial Summary

The August 2025 Financial Summary is available for review in the back of the packet.

Adjournment

Motion made by Commissioner Warren, seconded by Vice-Mayor Stover to adjourn the meeting.

Voice vote was unanimous in favor of the motion. Mayor Beeson declared the motion approved and meeting adjourned.

THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by: Tiffany Parsons, City Clerk