



City Commission Agenda Item

Meeting Date: October 7, 2025

From: Randy Frazer, City Manager

Nick Rizzio, Municipal Project Manager

Item: Phase 1 Design-Build Services Agreement - Burns & McDonnell / CAS Arkansas City WTP Joint Venture under Water Treatment Facility Greensand Filter KDHE SRF Loan Project #1056.

Motion: A Resolution authorizing the City of Arkansas City to enter into a Design-Build Agreement with Burns & McDonnell / CAS Arkansas City WTP Joint Venture for Phase 1 of the Water Treatment Facility Greensand Filter KDHE SRF Loan Project No. 1056, for an amount not to exceed \$112,000. **(Voice Vote)**

Background: In 2024, the City of Arkansas City was selected by the Kansas Department of Health and Environment (KDHE) in the Intended Use Plan (IUP) to apply for a State Revolving Fund (SRF) loan in the amount of \$2,089,000 with 100% loan forgiveness. This award fully funds the planned Greensand Filter Improvements at the Water Treatment Facility (WTF).

To deliver this project, the City entered into a Progressive Design-Build approach, contracting with Burns & McDonnell / CAS Arkansas City WTP Joint Venture. Under this model, services are separated into two distinct phases:

- Phase 1 – Preliminary Services (Design, Pricing, and Scope Development): Phase 1 provides design, pricing, and supporting services necessary to establish the Contract Price for Phase 2. The not-to-exceed amount for Phase 1 is \$112,000, which will be reimbursed through the SRF loan forgiveness program.
- Phase 2 – Final Design, Procurement, and Construction: Following completion of Phase 1, the Design-Builder will present a Contract Price Proposal for Phase 2. A separate action item and contract amendment will be required at that time before construction proceeds.

This agenda item addresses **Phase 1 only**. The intent is not to approve the entire \$2,089,000 project at this time, but rather to authorize services to begin design and scope development so that the final construction price can be established for Commission approval later.

- The total project amount of \$2,089,000 is fully covered by KDHE with 100% loan forgiveness, meaning no City debt will be incurred.
- This resolution only authorizes Phase 1, not to exceed \$112,000, as outlined in the contract agreement.
- Any future expenses related to Phase 2 will come back to the Commission for separate approval once the Phase 1 deliverables are complete and the final contract price is known.

Commission Options:

1. Approve the Resolution
2. Disapprove of the Resolution
3. Table the Resolution for further discussion

Fiscal Impact: \$112,000.00

Fund: 16 (Water) Department: 651 (Water Treatment) Expense Code: 7402 (Capital Improvement)

☒ Included in budget ☐ Grant ☐ Bonds ☐ Other Not Budgeted

Attachments: Resolution and DBIA Contract

Previously adopted Resolution, Ordinance and/or Change Order:

- **Resolution No. 2024-09-3645** Public Hearing Notice KDHE KPWSLF_Special Meeting 9-13-2024

- **Resolution No. 2024-10-3650** KDHE KPWSLF Loan Application Template WTP Greensand Filter PH_Special Meeting 10-14-2024
- **Ordinance No. 2025-04-4635** KDHE Loan Agreement KPWSLF Project No. 3246_4-15-2025
- **Resolution No. 2025-05-3704** PEC Agreement WTP Greensand Filter KDHE Project Representative Services (PEC Work Order No. 20-01)_5-6-2025

Approved for Agenda by:

A handwritten signature in black ink, appearing to read 'Randy Frazer', with a long horizontal line extending to the right.

Randy Frazer, City Manager