



CITY COMMISSION MEETING MINUTES

Tuesday, March 17, 2026 at 5:30 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

Mayor Tad Stover
Vice-Mayor Steve Lungren
Commissioner Chad Beeson
Commissioner David Colquhoun
Commissioner Charles Tweedy III

ABSENT:

City staff present: City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communications Director Shana Adkisson, Environmental Services Superintendent Kyle Blubaugh, Fire Chief Stuart Cassaboom, Police Chief Jim Halloway, Police Captain Leglighter, Mater Police Officer Shannese McIntosh, and Public Services Parks & Facilities Supervisor Connie Moore.

2. Opening Prayer led by Pastor Sammel Brand of Sacred Heart Church and Pledge of Allegiance led by Mayor Tad Stover.

3. Additions or Deletions to the agenda.

City Manager Frazer presented one addition to the agenda under **New Business City Manager Department Item No. 5: A Resolution authorizing the City of Arkansas City to approve the Professional Services Agreement with LK Architecture, Inc. for professional design, construction administration, and inspection services associated with the Wilson Park Playground CDBG Project No. 25-PF-027 and authorize the City Manager to execute the agreement on behalf of the City, for amount not to exceed amount of \$88,000. (Voice Vote)**

Motion made by Commissioner Colquhoun, seconded by Commissioner Tweedy III, to approve the addition to the agenda.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

4. Approval of the Agenda.

Motion made by Commissioner Tweedy III, seconded by Mayor Stover, to approve the agenda as amended.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

Awards and Proclamations

1. Mayor Stover proclaimed May 7, 2026, as a Day of Prayer in Arkansas City.
2. Mayor Stover proclaimed May 3-10, 2026, as National Music Week in Arkansas City.

Recognition of Visitors/Staff

1. Police Chief Holloway gave recognition to Mater Police Officer Shannese McIntosh for performing lifesaving efforts. On February 24, 2026, Arkansas City police responded to a reported stabbing where a male subject was found in a driveway with a severe upper thigh wound and significant blood loss. Officer Macintosh quickly applied a tourniquet,

stabilizing the individual until EMS arrived and transported him for advanced medical care, ultimately resulting in his recovery. A hospital staff member later commended Officer Macintosh's swift, decisive actions, noting her response was critical in saving the individual's life.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under New Business.

1. Approve the March 3, 2026, regular meeting minutes as written.

Motion made by Commissioner Beeson, seconded Vice-Mayor Lungren, to approve the Consent Agenda as written.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

City Clerk Parsons offered the following items for consideration.

New Business

Environmental Services Department

1. A Resolution authorizing the City of Arkansas City to enter into an agreement with Adrian Eissinger transferring 717 S B Street to the Arkansas City Land Bank and forgiving special assessments in the amount of \$11,089.86.

Motion made by Vice-Mayor Lungren, seconded by Commissioner Colquhoun, to table the item for further discussion.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

2. A Resolution authorizing the City of Arkansas City to approve the Cowley County Humane Society HVAC replacement project consisting of the Base Bid and Alternate #1 in the total amount of \$59,977, plus applicable sales tax, with project cost shared equally between the City of Arkansas City and the City of Winfield, each paying 50% of the total project costs.

Motion made by Mayor Stover, seconded by Commissioner Colquhoun, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-03-3813**.*

3. A Resolution authorizing the City of Arkansas City to approve the Agreement for Professional Administrative Services between the City of Arkansas City and Ranson Financial Group, LLC for administration of Community Development Block Grant Project No. 25-PF-027, pertaining the Wilson Park Playground Equipment, with compensation not to exceed \$35,000, and authorize the Mayor and City Clerk to execute the agreement.

Motion made by Commissioner Beeson, seconded by Commissioner Tweedy III, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-03-3814**.*

4. A Resolution authorizing the City of Arkansas City to approve the Construction Contract Agreement with Multisports, LLC in the amount of \$235,500 for construction of the Wilson Park Pickleball Courts (LWCF Project No. 20-00839) and authorize the City Manager and City Clerk to execute the agreement and any related documents necessary to complete the project.

Motion made by Commissioner Beeson, seconded by Commissioner Tweedy III, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-03-3815**.*

5. A Resolution authorizing the City of Arkansas City to approve the Professional Services Agreement with LK Architecture, Inc. for professional design, construction administration, and inspection services associated with the Wilson Park Playground CDBG Project No. 25-PF-027 and authorize the City Manager to execute the agreement on behalf of the City, for amount not to exceed \$88,000.

Motion made by Commissioner Stover, seconded by Commissioner Beeson, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-03-3816**.*

Environmental Services Department

1. A Resolution authorizing the City of Arkansas City to accept the labor and materials supplied by Layne Christensen Company for the rehabilitation of Well 10, in the amount of \$44,048.00.

Motion made by Commissioner Colquhoun, seconded by Mayor Stover, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-03-3817**.*

Fire/EMS Department

1. A Resolution authorizing the City of Arkansas City to execute a Design-Build Agreement with Crossland Construction Company, Inc. for pre-construction and design services for the new Arkansas City Fire Station, including associated exhibits, with total compensation for design and pre-construction services not to exceed \$472,500, and authorizing the City Manager to take all actions necessary to advance the project to a Guaranteed Maximum Price (GMP) for future Commission consideration.

Motion made by Commissioner Beeson, seconded by Vice-Mayor Lungren, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-03-3818**.*

Public Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Schmidt & Sons, for the purchase of two 2025 Kubota mowers for use by the cemetery shop, for an amount not to exceed \$35,600.00.

Motion made by Mayor Stover, seconded by Commissioner Colquhoun, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-03-3819**.*

City Manager Updates & Reminders

1. **March 5 – Business & Community Development Roundtable** - City staff met in Wellington, Kansas with Senator Marshall's staff, SBA, and USDA to explore programs, resources, and contacts supporting local businesses, community development and disaster relief.
2. **March 9 – Fire Station Open House** - About 50 attendees toured the fire station, engaged with staff, and learned about current facility conditions.
3. **March 11 – CDBG Awards Ceremony** - City staff and a couple commissioners traveled to Topeka, KS to attend a accept two CDBG grant awards, one for housing rehabilitation and the other for park equipment totaling \$928,000. Arkansas City was the only city to receive two grant award checks.
4. **March 12 – Follow-Up Meeting with Senator's Staff** - City leadership met again with Senator Marshall's office to further discuss local needs and priorities.
5. **March 13 - Data Center Informational Meeting** - City Manager Frazer and Commission Lungren attended a regional session in Wichita to better understand data center operations, infrastructure demands, and community impacts.

6. **March 19 – Cherokee Strip Museum Lunch & Learn** - Commissioners were invited to attend a noon lunch-and-learn event hosted by the Cherokee Strip Land Rush Museum.
7. **March 24 – CDBG Housing Grant Open House** - City will hold an open house to engage contractors and applicants in the housing program, following more than 70 pre-applications submitted.
8. **March 26 – Retirement Reception** - A retirement celebration for Wade Magnus will be held from 1–3 p.m. in the City Hall Commission Chambers.
9. **East Pressure Zone Water Project Update** - Continued progress on the East Pressure Zone Water Infrastructure Project serving the east side of Walnut Street and the Crestwood Addition. Estimated total project costs is approximately \$4.08 million, following engineering estimates and planning. City plans to apply for up to \$800,000 in CDBG grant funding to aid in the cost. The project will not likely qualify for State Revolving Fund (SRF) loans. Alternative financing options are being considered including rural development funding and bond financing. Easement negotiations are still pending along highway 77.
10. **Splash Pad Project** - Concrete has been poured and the splash pad is expected to be completed ahead of the Memorial Day opening timeframe.
11. **Pickleball Court Project** - Construction is scheduled to begin April 15 and is progressing as planned.
12. **Wilson Park Playground Project** - Recently approved equipment will move forward with installation targeted for late October.
13. **Insurance Renewal** - Property and liability insurance increased by 9% due to higher replacement values, while coverage and deductibles remained stable.
14. **PEC Monthly Update** – Handout of project updates were provided to the commission.
15. **AT&T Fiber Buildout** – AT&T has begun a communitywide fiber installation, expanding broadband infrastructure.
16. **Financial Report Reminder** – Commission was reminded to review financials located in the back of the packet, which are currently in good standing early in the year.

Items for Discussion by City Commissioners

Vice Mayor Lungren inquired about a status update and next steps on the building on North Summit with fencing around it. Community Development Director White spoke that it has already been declared a dangerous structure and will collect information for further upcoming discussion.

Commissioner Tweedy III provided a reminder about the Train Show taking place Saturday, March 21st, usually lasts until 4:00 pm and is well attended.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.

- Jeff Blubaugh, 501 N 1st St. – shared concerns about youth mental health and suicide, highlighted his volunteer music outreach group, and proposed transforming Wilson Park into an indoor music and training facility to positively impact youth and strengthen the community.
- Tammy Retzer, 11136 226th Dr. – addressed the Commission along with resident Carolyn Horton regarding completed property cleanup and charges at 1905 N. 11th. City Clerk Parsons mentioned that she recently fulfilled a records request for Ms. Retzer, providing the contact information to the Community Development Department. Retzer is to meet with the Community Department to clarify her concerns.

Adjournment

Motion made by Commissioner Tweedy III, seconded by Commissioner Colquhoun to adjourn the meeting.

Voice vote was unanimous in favor of the motion. Mayor Beeson declared the motion approved and meeting adjourned.

THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS

(Seal)

Tad Stover, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by: Tiffany Parsons, City Clerk

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