



City of Arkansas City  
Tuesday, December 06, 2022

Regular Meeting Minutes  
118 W Central Ave, Arkansas City, KS

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**Routine Business**

1. Roll Call

**PRESENT**

Commissioner Charles Jennings  
Commissioner Scott Rogers  
Commissioner Diana Spielman  
Commissioner Jay Warren  
Mayor Kanyon Gingher

**ABSENT**

None

Also present: City Manager Randy Frazer, City Attorney Larry Schwartz, Police Chief Eric Burr, Finance Director/Treasurer Jennifer Waggoner, City Clerk Lesley Shook, Deputy City Clerk Tiffany Parsons, Communications Director Shana Adkisson.

2. The Opening Prayer was led by a citizen in attendance at the meeting and the Pledge of Allegiance was led by Mayor Kanyon Gingher.
3. There were no additions or deletions to the agenda.
4. Approval of the Agenda

*Motion made by Commissioner Spielman, Seconded by Commissioner Rogers to approve the agenda as presented.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Ginger declared the motion approved.*

**Staff Recognitions**

1. Arkansas City Police Department's Jeremy Sampson was recognized for being promoted to the rank of Sergeant and Michael Yzquierdo was recognized for being promoted to the rank of Master Police Officer.

**Consent Agenda**

*Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.*

*Motion made by Commissioner Rogers, Seconded by Commissioner Jennings to approve the consent agenda with the correction to the minutes that Commissioner Rogers was present at the last meeting.*

1. Approve the November 15, 2022, regular meeting minutes as written.  
Minutes Rogers was at last meeting. amend.

2. Ratify Mayor Kanyon Gingher's appointment of Spencer Warren to the Building Trades Board.
3. Resolution No. 2022-12-3511 authorizing a public meeting of the Governing Body to attend a Land Bank Board of Trustees meeting at 5:00 p.m. Tuesday, December 20, 2022 in the Commission Room at City Hall, located at 118 W. Central Avenue in Arkansas City.
4. Resolution No. 2022-12-3512 authorizing the City to execute a GAAP waiver for the 2023 fiscal year.

*Voting Yea: Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.*

### **Old Business**

1. City Clerk Shook presented for consideration a Resolution authorizing the City of Arkansas City to execute a renewed professional services agreement with Larry R. Schwartz as City Attorney. City Manager Frazer noted the only change to the contract is the monthly rate.

*Motion made by Commissioner Warren, Seconded by Commissioner Rogers to authorize the execution of a renewed professional services agreement with Larry R. Schwartz as City Attorney for an amount of \$3,635.00 monthly.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-12-3513.***

### **New Business**

#### **City Manager Department**

1. City Clerk Shook presented for consideration a Resolution approving the notice of budget hearing for publication and setting the date for a public hearing at 5:30 p.m. on December 20, 2022 to amend the 2022 budget for the City of Arkansas City. Finance Director/Treasurer Waggoner stated this was a routine items to amend 8 funds that could go over budget.

*Motion made by Commissioner Warren, Seconded by Commissioner Jennings to approve the notice of budget hearing for publication and setting the date for a public hearing at 5:30 p.m. on December 20, 2022 to amend the 2022 budget for the City of Arkansas City.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-12-3514.***

2. City Clerk Shook presented for consideration a Resolution adopting by reference the City's 2022/2023 Comprehensive Fee Schedule and repealing Resolution No. 2022-07-3489. City Manager Frazer stated the only change was the addition of a 16 yard dump trailer.

*Motion made by Commissioner Rogers, Seconded by Commissioner Warren to adopt by reference the City's 2022/2023 Comprehensive Fee Schedule and repealing Resolution No. 2022-07-3489.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-12-3515.***

3. City Clerk Shook presented for consideration a Resolution authorizing the City of Arkansas City to extend the Interlocal Cooperation Agreement for the Provision of Countywide Economic Development Services for an additional one-year period and amend to include the County Administrator as a member of the Coordinating Council and Economic Development Advisory Committee.

*Motion made by Commissioner Warren, Seconded by Commissioner Rogers to extend the Interlocal Cooperation Agreement for the Provision of Countywide Economic Development Services for an additional one-year period and amend to include the County Administrator as a member of the Coordinating Council and Economic Development Advisory Committee.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-12-3516.***

4. City Clerk Shook presented for consideration a Resolution authorizing the City of Arkansas City to renew the contract agreement with Retail Attractions, LLC for Economic Development Consulting Services, for an amount not to exceed \$48,000. City Manager Frazer noted that the new Dollar General is in the process of being built and there is a possible housing development and grocery store in the works. Commissioner Jennings stated he would like more regular personal updates at the commission meetings, possibly quarterly.

*Motion made by Commissioner Spielman, Seconded by Commissioner Warren to table this item until the next meeting.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.*

5. City Clerk Shook presented for consideration a Resolution authorizing the City of Arkansas City to accept a bid submitted by Vogts-Parga, to reconstruct the alley from 5<sup>th</sup> Ave to Adams Ave, for an amount not to exceed \$399,207.15.

*Motion made by Mayor Gingher, Seconded by Commissioner Rogers to accept a bid submitted by Vogts-Parga, to reconstruct the alley from 5<sup>th</sup> Ave to Adams Ave, for an amount not to exceed \$399,207.15.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-12-3517.***

6. City Manager Frazer reminders and updates.
  - Wastewater treatment plant update, over the next 4 weeks digester will get demo' d and updated. There will be a couple of change orders but the project is still under budget.
  - KDOT public meeting on the pavement replace project is December 13th 4:30 p.m.
  - City offices will be closed December 23<sup>rd</sup> and 26<sup>th</sup> for the Christmas holiday.

#### **Environmental Services Department**

1. City Clerk Shook presented for consideration a Resolution approving a contract with Professional Engineering Consultants (PEC), Wichita, KS, for permitting, design, bidding assistance and construction administration for Well 16, for an amount not to exceed \$64,500.00.

*Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve a contract with Professional Engineering Consultants (PEC), Wichita, KS, for permitting, design, bidding assistance and construction administration for Well 16, for an amount not to exceed \$64,500.00.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-12-3518.***

2. City Clerk Shook presented for consideration a Resolution authorizing the City of Arkansas City to accept a proposal submitted by Layne Christensen Company, Kansas City, KS, to drill an offset to Well 4, for an amount not to exceed \$221,055.00.

*Motion made by Commissioner Warren, Seconded by Commissioner Rogers to accept a proposal submitted by Layne Christensen Company, Kansas City, KS, to drill an offset to Well 4, for an amount not to exceed \$221,055.00.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-12-3519.***

**Police Department**

1. City Clerk Shook presented for consideration a Resolution accepting a quote and entering into a contract with Axon Enterprises, Inc. for department-wide Taser 7 platform to replace current, end of life Tasers X26P, for an amount not to exceed \$94,510.80.

*Motion made by Commissioner Warren, Seconded by Commissioner Spielman to accept a quote and enter into a contract with Axon Enterprises, Inc. for department-wide Taser 7 platform to replace current, end of life Tasers X26P, for an amount not to exceed \$94,510.80.*

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-12-3520.***

**Items for Discussion by City Commissioners**

Commissioner Spielman asked if there was a city ordinance against Jake braking. Police Chief Burr stated jakes breaks would fall under the category of disturbing the peace. The location in question is the south summit bridge, but that area is in the county and under the county and KDOT jurisdiction.

Commissioner Warren asked about golf carts on the city streets. Police Chief Burr stated it is still a work in progress.

Commissioner Jennings thanked the City Manager for the modifications done to the commissioners desk area.

**Adjournment**

Motion made by Commissioner Warren, Seconded by Commissioner Jennings to adjourn the meeting.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the meeting adjourned.

**THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS**

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Kanyon Gingher, Mayor

**ATTEST:**

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Lesley Shook, City Clerk

**Prepared by:**

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Lesley Shook, City Clerk