



City Commission Agenda Item

Meeting Date: December 2, 2025

From: Jennifer Waggoner, Finance Director/Treasurer

Item: Set Public Hearing for 2025 Budget Amendment

Motion: A Resolution approving the Notice of Budget Hearing for publication and to set a public hearing for 5:30 p.m. on December 16, 2025, to amend the 2025 Budget for the City of Arkansas City. **(Voice Vote)**

Background: Kansas State Statutes authorize the governing body to increase the originally adopted budget when additional, previously unbudgeted revenues—excluding ad valorem property taxes—are received or cash reserves are available. To amend the budget, the governing body must establish a public hearing and publish a Notice of Hearing in the City's official newspaper. State law requires that the notice be published at least 10 days prior to the hearing.

Sewer Fund: An amendment to the Sewer Fund is necessary to account for two unplanned projects: the emergency sewer line replacement at the intersection of Birch Avenue and D Street, and the sewer line extension for the Ark Travel Center. Together, these projects resulted in unbudgeted expenditures totaling \$1,023,074.

The amendment will authorize the use of available revenues and cash reserves to properly account for these costs. A public hearing is requested to receive comments before adoption.

Commission Options:

1. Adopt the resolution to approve the Notice of Budget Hearing for publication and set the public hearing to amend the 2025 budget for 5:30 p.m. on December 16, 2025.
2. Disapprove of the Resolution.
3. Table the Resolution for further discussion.

Fiscal Impact: Amount: Cost of Publication

Fund: **01 (General)** Department: **209 (Finance)** Expense Code: **6301 (Advertising)**

☒ Included in budget ☐ Grant ☐ Bonds ☐ Other Not Budgeted

Attachments: Amended State Budget Forms

Approved for Agenda by:

Randy Frazer, City Manager