



City Commission Agenda Item

Meeting Date: December 2, 2025

From: Tiffany Parsons, City Clerk

Item: Comprehensive Fee Schedule Update: Effective Jan. 2026

Motion: A Resolution adopting by reference the City's 2026 Comprehensive Fee Schedule and repealing Resolution No. 2025-01-3671. **(Voice Vote)**

Background:

This resolution amends the City's Comprehensive Fee Schedule. The Comprehensive Fee Schedule is in place to set fees the city will charge for services provided to citizens.

The proposed changes can be found in the attached document. All changes have been listed in red. There are no other changes to the comprehensive fee schedule.

Changes include:

- **Arkansas City Police Dept:** Reclassified Open record request rates in accordance with 2025 State Statue changes, K.S.A 45-219.
- **Environmental Services | Utility :** Updated chart to reflect new sewer service rates, forecasted out to 2030.
- **Environmental Services | Water Meter:** Added chart for new or replacement water meter parts at per-item rate.
- **General Government | Miscellaneous:** Reclassified Open record request rates and other records as provided, in accordance with 2025 State Statue changes, K.S.A 45-219.
- **Municipal Court | Section IV. Municipal Code and Other Violations:** Incorporated late notice fee of \$5.00 per case in accordance with State Statue K.S.A. 8-2110.
- **Public Services Water Utility, General Fees, & Sanitation:** reword sentence to add verbiage to include "any lost or stolen" trash carts.

Once approved, the Comprehensive Fee Schedule will become effective January 1, 2026.

Commission Options:

1. Approve the Resolution.
2. Disapprove of the Resolution.
3. Table the Resolution for further discussion.

Attachments: Resolution & Redlined draft copy of the updated 2026 Comprehensive Fee Schedule.

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager