



City Commission Agenda Item

Meeting Date: 6/1/2021
From: Andrew Lawson, Public Information Officer
Item: City Advisory Board Reports

Purpose:

The City Commission receives regular reports from its appointed advisory boards and committees in the form of their approved minutes.

Commission Options:

1. No action needed.

Attachments:

The following approved board and committee minutes are included in this packet:

- March 18 — Building Trades Board
- April 8 — Visit Ark City Board of Trustees
- April 8 — Equal Opportunity and Accessibility Advisory Board
- April 15 — Arkansas City Recreation Commission
- April 15 — 2021 Tacolalah Executive Committee
- April 19 — Historic Preservation Board
- May 6 — 2021 Tacolalah Executive Committee (*special meeting*)

Approved for Agenda by:



Randy Frazer, City Manager

City of Arkansas City
Building Trades Board
Minutes

Regular meeting held on Thursday, March 18, 2021 at 5:15 PM at the **Water Treatment Plant Conference Room**.

Mark Bartlett, Chair, called the meeting to order at 5:15 PM.

Roll Call:

Mark Bartlett	<input checked="" type="checkbox"/>	Michael Kuhn	<input checked="" type="checkbox"/>	John Bahruth	<input checked="" type="checkbox"/>
Randy Smith	<input checked="" type="checkbox"/>	Chris Rains	<input checked="" type="checkbox"/>	Jace Kennedy	<input checked="" type="checkbox"/>
Ken Miller	<input checked="" type="checkbox"/>	Jamie Terrill	<input checked="" type="checkbox"/>	Michael Hunt	<input checked="" type="checkbox"/>

Ken Miller made the motion to approve the minutes from November 19, 2020 and Jace Kennedy made the second. Voice vote carried the motion.

1. Open Discussion

Mark Bartlett asked the board if they had anything they wanted to bring in front of the board. Mike Bellis approached the board about licensed persons being on the job site. After discussion between the board members, a roll call vote was completed to not have licensed personnel on the jobsite. All members voice voted in favor.

Mark Bartlett asked if there was anything further to discuss. There was not.

Jace Kennedy made the motion to adjourn the meeting and Chris Rains made the second. Voice vote carried the motion.

VISIT Ark City Board of Trustees

4/8/2021

The VISIT Ark City Board of Trustees met in the Chamber Conference Room at noon Thursday, **April 8, 2021**. Those present were Shawn Silliman, Liz Shepard, Carlla Pike, Arty Hicks, Kanyon Gingham, Duane Oestmann, Andrew Lawson, Charles Tweedy and Pam Crain - VAC Director. Absent: Shannon Martin and Julianna Barragan.

Arty Hicks called the meeting to order.

Minutes from February 11 Meeting

Minutes of the previous meeting were reviewed. Liz Shepard moved to accept the minutes. It was seconded by Carlla Pike. A unanimous voice vote declared the **minutes accepted**.

Treasurer's Report

Pam Crain presented the financials and monthly expenses for February and March. Expenses included Bridal Fair sponsorship, Swap Meet advertising, hospitality food for the "Green Room" at the Burford and the replacement of the awning. Liz Shepard moved to accept the report as presented. Carlla Pike seconded, and a unanimous voice vote declared the **motion approved**.

New Business

Green Room

Pam Crain reported VAC will continue to support the "Green Room" at the Burford Theatre.

Basket for Physician Recruitment

Pam Crain will prepare a welcome basket for a physician visiting Ark City.

Toy Train Show

Pam Crain reported the Train Show will occur on April 24th. Pam may request that the VAC board help to set up tables and chairs on Friday, and break them down on Saturday.

Cowley Indoor Market

4 Friends, LLC will be hosting this event at the Burford the first Wednesday of each month. Pam will set up a booth to promote VAC and do a prize drawing.

150th Celebration

Pam Crain reported the History of Ark City and Walnut Valley program will take place on April 10th. The program will feature Etzanoa and Ark City history. A walking tour of downtown historical buildings will be part of the program.

July 14-18th will be the main 150th Celebration for Arkansas City.

- Wednesday – Indoor Market, DJ, cornhole tournament, street dance and food vendors
 - Thursday – City Band, hot dogs, ice cream and fireworks display at Wilson Park
 - Friday – Burford Concert in Wilson Park
 - Saturday – Tacolalah (all day in Wilson Park)
 - Sunday – Ark City churches meeting in Wilson Park for a praise and worship service.
- Lunch will be provided by Creekstone Farms.

Last Run Car Show

The Last Run Car Show will be in direct competition with the Drag Strip Car Show. Pam Crain will meet with Drag Strip and Tumbleweed representatives to see if a compromise is possible. The VAC Board plans to support the Last Run Car Show.

VAC Website

The VAC board discussed the progress of the new website with Andrew Lawson and Dave Fels. The search engine capabilities, map functions, VAC calendar, and translator options were presented. The group consensus was to make a few minor changes, but the general template of the website was good.

Visiting City Managers

A group of 20 city managers will be visiting Ark City. Pam Crain will host the group for a steak dinner in her home.

Soofa Signs

Andrew Lawson presented information to the VAC Board on a digital information sign (kiosk) system for the City. The signs can be used to promote businesses, upcoming programs and to track visitor numbers. The cost for each sign is \$12,000. The City would need to purchase 3 signs to have the Soofa Company do all repairs and maintenance to the signs. Pam Crain agreed to help find additional sponsors to help cover the cost for three signs. The VAC Board has informally agreed to financially support the project as much as is reasonably possible.

Liz Shepard made a motion to adjourn; seconded by Carlla Pike.

The next regular meeting is scheduled for noon on May 13th, 2021.

Arkansas City Equal Opportunity and Accessibility Advisory Board
4/8/21 Minutes

A regular meeting was held **Thursday, April 8, 2021**, at the Water Treatment Facility. The meeting was called to order at **4 p.m.**

Roll Call:

Board Members

Bob Baker	<input type="checkbox"/>
Ethan Bartlett	<input checked="" type="checkbox"/>
JoAnn Bierle	<input checked="" type="checkbox"/>
James Fry	<input checked="" type="checkbox"/>
Anita Judd-Jenkins	<input type="checkbox"/>
Tammy Lanman-Henderson	<input checked="" type="checkbox"/>
Frances "Rags" Smith	<input checked="" type="checkbox"/>

Staff Liaisons

Mike Bellis	<input checked="" type="checkbox"/>
Randy Frazer	<input checked="" type="checkbox"/>
Evan Haney	<input type="checkbox"/>
Andrew Lawson	<input checked="" type="checkbox"/>
Marla McFarland	<input type="checkbox"/>
Tony Tapia	<input type="checkbox"/>
Josh White	<input type="checkbox"/>

1. Approve February Regular Meeting Minutes:

Rags made a motion to approve the minutes of the **February 11, 2021**, regular meeting as written. JoAnn seconded the motion, which was approved **5-0** on a voice vote. (**NOTE:** Ethan left the meeting early at **5:16 p.m.**)

2. Community Survey Results (FlashVote):

Andrew presented the results of the first FlashVote survey and said staff was not really surprised by any of the results. There were **120** respondents, or roughly 1 out of every 100 Arkansas City residents, for a margin of error of **±10 percent**.

3. Comprehensive Plan Discussion:

Andrew said the Planning Commission is continuing its discussion of **Chapter 3**, "Housing and Neighborhoods," and **Chapter 4**, "Economic Development." He briefly overviewed **Chapter 5**, "Parks and Recreation," and asked the Board to review it prior to the **May 13** meeting so they will be prepared with comments and questions at that next regular meeting.

4. Fair Housing Month / Housing Assessment Tool:

Andrew showed the Board a sample "Fair Housing Facts" poster and asked for input on redesigning and expanding it for use.

Andrew presented the Board with copies of the Kansas Tenants Handbook and gave an overview of the information it contains.

Randy gave the Board some background on the Housing Assessment Tool (HAT) and the Community Development Block Grant (CDBG) the City plans to apply for this summer for housing rehabilitation. The HAT is a prerequisite to apply for this.

James Cox, a Wichita State student who's assisting the City with its HAT, asked several questions and led a group discussion for the HAT report. In addition to the Board, Cowley College representatives Lynlea Bartlett and Jason O'Toole participated. Mr. O'Toole discussed both on- and off-campus housing needs at both the college's Arkansas City and Wellington campuses.

James mentioned the "Block 22" project in Pittsburg, with which he is very familiar. It was discussed how this possibly could be a model for revitalizing and rehabilitating our downtown, which then could lead to independent student housing too.

5. Tacolalah Executive Committee Report:

The next Tacolalah Executive Committee meeting will be at **noon April 15** at the Water Treatment Facility. The Committee selected **Melissa Mendez** as its seventh and final member. Andrew thanked Rags for helping to identify and recruit Melissa.

6. Other Miscellaneous Items:

There was some discussion about various complaints at Lake View Estates. Mike is looking into some of these complaints.

Andrew said Linda Misasi with Cowley County's Community Developmental Disability Organization will visit on **May 13**.

JoAnn made a motion to adjourn the meeting. Rags seconded the motion, which was approved **4-0** on a voice vote. The meeting was adjourned at **5:24 p.m.** The next meeting of the Equal Opportunity and Accessibility Advisory Board will be at **4 p.m. May 13, 2021**.

Arkansas City Recreation Commission
MINUTES OF REGULAR MEETING

April 15, 2021 @ 7:00 a.m.

Arkansas City Recreation Center, 225 East 5th Ave – Arkansas City, Kansas 67005

Board Members Present: Mr. Jason O'Toole
 Mr. Dustin Quint
 Mrs. Sandra Davis

Board Members Absent: Mr. Andy Paton
 Mr. Dave Pontious

Staff Members Present: Mr. Landon West
 Ms. Erica Fitzpatrick

Guests/Registrants Present: None

1) Call to Order: Approve the Agenda for Regular Meeting:

Jason O'Toole called the meeting to order at 7:03a.m. Motion was made by Dustin Quint to approve the agenda as posted; seconded by Sandra Davis motion passed.

2) Approve the Minutes of the Previous Meeting:

Motion was made by Dustin Quint to approve the minutes of the March meeting as submitted, seconded by Sandra Davis, motion passed.

3) Public Comment:

4) Financial Reports:

AC Tennis Association waiting on the last \$3,500.00 check from USD 470. We have received the checks from the City of Arkansas City and Cowley College. A motion to approve this was made by Sandra Davis. Motion seconded by Dustin Quint.

5) Consider Proposals & Bids:

No proposals today. Waiting on a bid from Great Hardwood Flooring to repair a 18' circumference hole in the gym floor.

6) Review Superintendent report: Landon's report to the board included the following:

FAC Programs almost back to where we were pre-COVID. Summer FAC Programs are in the end stages of planning with IYQ, and swimming lesson dates set. Registration for those is to begin next week. Lifeguard training class is set for April 23rd. We are still in need of about 15 lifeguards for the summer still. With the competition of the casino waterpark and unemployment benefits still coming into some, finding workers seems to be a strenuous pursuit of many. The Southwestern College pool is currently closed due to pump issues and is scheduled to be closed until further notice. With that Winfield Highschool, patrons and swim teams are currently using our facilities. Work has begun on the Paris Park Pool. The city workers have one a great job with repairs and painting. We are planning on moving equipment in within the next two weeks. We have moved to one singular admission fee for all ages. This will help cashiers calculate totals for multiple admissions. The PFC is enjoying the new water rower machine and the posters on the wall to assist with workouts. Staff are continuing to wipe down machines and sanitize regularly. We are looking into ideas for a friendly competition for gym members. Such as counting consecutive days in the gym or miles walked on treadmill. More people are opting for an annual membership instead of monthly or weekly. Also mentioned the possibility of an auto renewal option.

Soccer season began March 1st. Soccer registrations this spring came to a total of 232 kids. Games began March 29th. The associations biggest struggle was finding enough refs for soccer. Baseball and Softball registrations has been extended through April 16th to fill a few more spots. Currently we have 238 baseball players and 178 softball players. Looking forward to this season! Youth track registrations go through April 16th. Practices for that are April 26th and 28th with the Meet on May 1st at the ACHS track. We have added an additional gymnastics time

slot to allot for more classes over the summer months. The gyms have opened for adult pick up basketball Tuesdays from 6-8 in the small gym and for pickle ball from 5-7pm in the south gym. We also purchased our first set of cornhole boards and are looking into setting up some tournaments and leagues. Kevin Washington with Hoop Vision will be back June 28th-30th for another basketball camp for kids 3rd - 12th grade. We are also working with ACHS Volleyball and Football coaches for a few summer camps as well.

CONCO has completed the concrete work in the breezeway between the gyms.

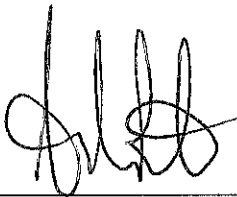
We discussed changes to the ACRC logo and moving from a blue/yellow logo to a purple/grey logo. With the understanding that the complete turnover may take a length of time and funds with the change of padding in the small gym.

7) Executive Sessions:

Dustin motioned to move into executive session for 15 minutes at 7:20am. Sandra Davis seconded. At 7:32am executive session was concluded. No action was taken.

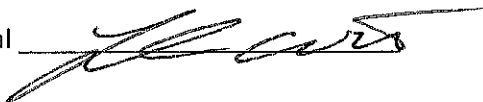
8) Adjournment: Sandra Davis made a motion to adjourn at 7:33 am, seconded by Dustin Quint, motion passed.

Approval



5/20/21

Approval



5/20/21



2021 TACOLALAH COMMITTEE

MEETING: 12:03 PM THURSDAY, APRIL 15, 2021 @ WATER TREATMENT PLANT

Roll Call:	<u>Executive Committee Members</u>		<u>Executive Committee Alternates</u>	
<i>Beautification</i>	Candace Hendricks , Vice Chair	<input checked="" type="checkbox"/>	Nancy Holman	<input type="checkbox"/>
<i>Community Spirit</i>	Charles Tweedy , Treasurer	<input checked="" type="checkbox"/>	Kim Hager	<input type="checkbox"/>
<i>Equal Opportunity</i>	JoAnn Bierle	<input checked="" type="checkbox"/>	Anita Judd-Jenkins	<input type="checkbox"/>
<i>NWCC</i>	Gary Hale , Volunteer Coordinator	<input type="checkbox"/>	Ruben Garcia	<input type="checkbox"/>
<i>Visit Ark City</i>	Liz Shepard , Chairwoman	<input checked="" type="checkbox"/>		
<i>Outdoor Market</i>	Kelly Dillner , Market Coordinator	<input checked="" type="checkbox"/>	<u>Non-Voting Advisors</u>	
<i>At-Large Member</i>	Melissa Mendez	<input checked="" type="checkbox"/>	Pam Crain , Fiscal Agent	<input checked="" type="checkbox"/>
<i>Ad-Hoc Member</i>	Debbie Savala , CDEM Coordinator	<input checked="" type="checkbox"/>	Andrew Lawson , Secretary	<input checked="" type="checkbox"/>

1. Approve minutes of the March 18, 2021, executive committee meeting.

Motion: **Charles Tweedy** Second: **Kelly Dillner** Vote: **5-0**

2. Approve minutes of the April 1, 2021, special executive committee meeting.

Motion: **Kelly Dillner** Second: **Charles Tweedy** Vote: **5-0**

3. Approve Tacolalah Festival financial report as of March 31, 2021.

There were no changes since this was last presented. The current account balance is **\$3,814.14**. Andrew said the festival needs about three more sponsors at the \$500 level to cover current costs.

4. NEW BUSINESS: 2021 Tacolalah Festival Sponsorship Levels

Pam presented the following proposed sponsorship levels, which the committee approved **5-0**:

- **1 Presenting Sponsor** (\$2,000) — Lead on all promotional materials, main banner on festival stage, logo on T-shirt, 10 free T-shirts/koozies
- **2 Event Sponsors** (\$1,000) — 2nd mention on all promotional materials, side banner on festival stage, logo on T-shirt, six free T-shirts/koozies
- **4 T-Shirt Sponsors** (\$500) — mention on all promotional materials, banner on front bottom festival stage, logo on T-shirt, four free T-shirts/koozies
- **1 Koozie Sponsor** (\$500) — mention on all promotional materials, banner on all sides of beer garden, logo on koozies, four free T-shirts/koozies



The committee amended this to add an unlimited number of **Friend of Tacolalah** (\$250) sponsors, which include mentions on all promotional materials (*except T-shirts*) and two free T-shirts/koozies.

Motion: **Kelly Dillner**

Second: **Candace Hendricks**

Vote: **5-0**

5. Subcommittee Reports:

- **Arts and Crafts** — Amy Lawson, Nancy Holman, Rags Smith
 - *Report:* Purchasing supplies and planning activities, received in-kind donation of wood worth \$200 from Woods Lumber for photo cutouts (*can be reused each year*)
- **Beer Garden** — Andrew, Liz, Pam
 - Pam suggested asking Burford Theatre Arts to run this; Pam/Andrew will explore it
 - This will simplify the ordinance authorizing back-to-back beer gardens **July 16-17**
- **Cultural/Dancing/Entertainment/Music (CDEM)** — Andrew, Debbie
 - *Report:* Debbie said she has added a booking from the Norahua Folklorico dancers (\$650 for one hour) and is working to secure Native American dancers.
- **Games/Activities** — Candace, Gage Musson, Kim Hager, Landon West, Ron Smith, Zach Stoy
 - *Tasks:* Brainstorm, select and plan possible activities; recruit volunteers to run them
 - This group will have its first meeting **April 20** to brainstorm possible activities
 - We can have cornhole boards set up on the tennis courts, but probably no tourney
- **Merchandise** — Pam, Visit Ark City Board of Trustees
 - *Task:* Select types/amounts of merchandise and place orders; Visit AC will run this
- **Outdoor Market** — Kelly, 4 Friends LLC
 - *Report:* Many vendors have signed up already; this may expand east of the train
- **Sponsorships** — Andrew, Candace, Gary, Jose Esparza, Liz, Pam
 - *Secured:* 1025 The River (*in-kind*), RCB Bank (\$500), United Agency (originally \$500, but upgraded to \$2,000 during this meeting!), Visit Ark City (\$500)
 - *Targets:* Community National Bank, Creekstone Farms, Fastenal, GE IUE-CWA, KanPak, La Fiesta, PenFed Realty, Pizza Ranch, The Property Shop, The Stock Exchange Bank, Summit Realty, Union State Bank
 - Current goal is try to secure all \$500/\$1,000/\$2,000 sponsors prior to **April 23!**
- **Vendors** — Andrew, JoAnn, Kelly (Outdoor Market), Tammy Lanman-Henderson
 - *Task:* Continue to reach out to and sign up food and Outdoor Market vendors
 - *Signed Up:* There's No Taste Like Home (*formerly Russ & Annie's*)
 - *Targets:* 3 Critters BBQ, A Little Taste, First Assembly of God, Martha Moreno, Neives', Okie Dokie Express, Smoke Happy BBQ, This or That Food Truck
- **Volunteers** — Gary, James Fry, Liz, Pam (training event at Burford), Patti Morgan
 - *Tasks:* Continue to recruit volunteers and send link to web form; schedule training
 - *Report:* Currently only 11 volunteers signed up; committee members need to do this



6. NEW BUSINESS: Tacos & Tequila (Saturday, May 15, 2021)

Anita forwarded information to the committee about “Tacos & Tequila” from **2:30 to 9:30 p.m. May 15** at the Wichita Boathouse, located at 515 S. Wichita. There will be 4-5 vendors there we could invite to Tacolalah. Andrew asked committee members to let him know if they want to go.

7. Other Miscellaneous Items:

Debbie left the meeting in progress at **12:17 p.m.** JoAnn joined the meeting in progress at **12:28 p.m.** Kelly left the meeting in progress at **12:59 p.m.**

Charles said the next committee probably should hold off on making any Wilson Park donations following this year’s event, until startup costs for the 2022 festival are covered. The committee agreed it probably would be best to wait until after the 2022 event to do this and build up reserve.

The committee reviewed various volunteer suggestions from after the 2019 festival, including:

- Create signs explaining the token process. (Maybe also signs with a map of all locations?)
- Create laminated signs with all of the merchandise prices.
- Preload music on an iPod or burned CD that the rotunda equipment can read. (Bob Baker)
- More extension cords! More token runners! More restroom supplies! Much more music!
- Get \$200 to \$300 more in \$1 bills for starting cash in the drawer, plus counterfeit pens.
- Tell vendors to prepare for much bigger crowds!
- Buy fanny packs/mini-aprons with pockets for token runners
- Open token presales **July 1** at the Chamber of Commerce office (less than half of tokens).
- Translate brochures and other materials into Spanish the week before the event.
- Clean picnic tables and rotunda area regularly (part of hospitality).
- Conduct volunteer training ahead of time and pass out volunteer T-shirts at this event.

Andrew said the status of the token trailer is currently uncertain. If the Optimist Club votes to cook at Tacolalah as a vendor, there may be difficulty in sharing the trailer. He is working on this.

8. Adjourned at 1:12 p.m. Motion: Charles Tweedy Second: Candace Hendricks Vote: 4-0

NEXT MEETING: 3:30 PM THURSDAY, MAY 6, 2021 VIA GOTOMEETING

The meeting was called to order at 5:30 pm.

Roll Call: Kevin Cox [x] Foss Farrar [x] Charles Jennings [] Kayleigh Lawson [x] JW Lozano []

Also present at roll call was Principal Planner Josh White and Public Information Officer Andrew Lawson

1. Consent Agenda

K. Lawson made a motion to approve the meeting March 15, 2021 meeting minutes as written. Cox seconded the motion. Voice vote carried the motion.

2. Walking Tour Update

Farrar is nearly done with the east side but is slightly behind. A. Lawson said he would make up a schedule to help ensure that we stay on track to be done prior to the June meeting. He then gave a progress update on the brochure. Some photos still need to be taken. Most buildings have their own page. We can still add pages at the end if needed. White will reach out to Jennings to see if he can help us do the research on the churches. White gave an update on the website app progress. A. Lawson noted that the city website will go live next week which will then allow us to move forward there. He said he planned to visit the print shops to get pricing and timelines. K. Lawson said she checked into audio recordings for the website and found it would be pretty simple to do.

3. Other Items

White said that Visit Ark City was looking for input on what involvement the board would like to have with the 150th Celebration in July. A. Lawson gave a brief overview of the proposed events. The board discussed possible involvement and agreed to put together something that would promote the walking tour. A. Lawson said the City was looking at new messaging signs. The City will run the design by the board for the ones in the historic district.

Adjournment:

Farrar declared the meeting adjourned at 6:35 pm.



2021 TACOLALAH COMMITTEE

SPECIAL MEETING: 3:32 PM THURSDAY, MAY 6, 2021 VIA GOTOMEETING

Roll Call:	<u>Executive Committee Members</u>		<u>Executive Committee Alternates</u>	
<i>Beautification</i>	Candace Hendricks , Vice Chair	<input checked="" type="checkbox"/>	Nancy Holman	<input type="checkbox"/>
<i>Community Spirit</i>	Charles Tweedy , Treasurer	<input checked="" type="checkbox"/>	Kim Hager	<input type="checkbox"/>
<i>Equal Opportunity</i>	JoAnn Bierle	<input checked="" type="checkbox"/>	Anita Judd-Jenkins	<input type="checkbox"/>
<i>NWCC</i>	Gary Hale , Volunteer Coordinator	<input checked="" type="checkbox"/>	Ruben Garcia	<input type="checkbox"/>
<i>Visit Ark City</i>	Liz Shepard , Chairwoman	<input checked="" type="checkbox"/>		
<i>Outdoor Market</i>	Kelly Dillner , Market Coordinator	<input checked="" type="checkbox"/>	<u>Non-Voting Advisors</u>	
<i>At-Large Member</i>	Melissa Mendez	<input type="checkbox"/>	Pam Crain , Fiscal Agent	<input checked="" type="checkbox"/>
<i>Ad-Hoc Member</i>	Debbie Savala , CDEM Coordinator	<input checked="" type="checkbox"/>	Andrew Lawson , Secretary	<input checked="" type="checkbox"/>

1. NEW BUSINESS: Sponsorship Push

Andrew apologized for having to call a special meeting, but said the Committee might have to start meeting twice a month until the event itself on **July 17** (which is just 71 days away!).

JoAnn and Kelly joined the meeting in progress at **3:33 p.m.**

The news release about United Agency's \$2,000 donation received good social media traction and probably spurred at least one food vendor to hurry up and turn in their application, he said.

Andrew drafted Mairi Baker to assist with cold-calling potential sponsors and Candace will help by making in-person visits to larger donor targets. He wants to wrap up \$500+ levels in a week.

Debbie had suggested pricing T-shirts at **\$10** apiece. Pam is working to make that happen. Kelly suggested contacting Twin Rivers for pricing. But Pam already has an order locked in with Elite.

2. NEW BUSINESS: Entertainment Push

Andrew and Debbie discussed changes to the entertainment schedule in progress, including Biscuit's backing out. Its **\$200** fee could be redirected as a donation to the Danza Tadeo dancers.

Two replacement bands are being evaluated but the cost will be higher. Need **\$1,500** in sponsors!

Andrew showed the Committee the final 150th Celebration poster mockup, which includes Tacolalah among the listed events. We can still do a Tacolalah-centric poster with entertainers later.



3. NEW BUSINESS: Token Orders

Andrew ordered 500 wooden tokens at a total cost of **\$161.06**, about \$40 more than he expected.

Pre-sales will need to be capped at **50%** of tokens. Pam joined the meeting in progress at **3:46 p.m.**

4. NEW BUSINESS: Sales Tax

Andrew recently had a long conversation with the Kansas Department of Revenue (KDOR), which will have to create an entirely new reporting process to deal with Tacolalah's unique setup.

More details to come as they are conveyed by KDOR! **\$1,080.95** is still owed from 2019, but can be paid up to 30 days following this year's event, in conjunction with this year's tax collection.

5. NEW BUSINESS: Beer & Margarita Garden

Andrew said the Burford was not aware that Tacolalah expected to keep 10-20% of total liquor sales. He recommended allowing the Burford to keep 100% of the profits — this year only — as long as it takes care of **ALL** considerations and the Committee does not have to staff or handle security. The committee members all agreed to this proposal and will re-evaluate after this event.

6. NEW BUSINESS: Token Trailer

Andrew presented a proposed offer to the Optimist Club to share its main trailer for both its food sales as a vendor and as the primary Tacolalah Token Trailer, as it was in 2019. The club would be recognized with a \$500 in-kind T-shirt sponsorship (as long as it votes to accept this offer at its **May 11** meeting) in exchange for exclusive use of two windows on one side of the trailer.

In addition, all Tacolalah volunteers inside the trailer during this event would have to be Optimists, Soroptimists or enrolled as Friends of Optimists (associate members), with the club paying their dues. Andrew said most volunteers are already in one of the clubs and the rest are OK with this.

The committee voted unanimously to approve this proposal and present it to the Optimist Club.

Motion: **Liz Shepard**

Second: **JoAnn Bierle**

Vote: **5-0** (*with Gary abstaining*)

7. Subcommittee Reports:

- **Cultural/Dancing/Entertainment/Music (CDEM)** — Andrew, Bobie Baker, Debbie
 - *Report:* Debbie said she has added a booking from a Native American war dancer from Wichita, who will lead off the event after Cindy's School of Dance, which is back on board for **July 17**. She provided a draft of the event schedule.



- **Games/Activities** — Candace, Gage Musson, Kim Hager, Landon West, Ron Smith, Zach Stoy
 - Candace said it will cost **\$275** to rent 4 inflatables all day (setup/teardown provided)
- **Sponsorships** — Andrew, Candace, Jose Esparza, Mairi Baker, Pam
 - *1 \$2,000 Presenting Sponsor Secured:* United Agency
 - *3 \$500 T-Shirt Sponsors Secured:* 1025 The River (*in-kind*), RCB Bank, Visit AC
 - *1 \$250 Friend of Tacolalah Secured:* Woods Lumber (*in-kind*)
 - *Targets:* 7 Clans Casino, C&C Liquor, Community National Bank, **Creekstone Farms**, DiVall Liquor, Fastenal, General Electric IUE-CWA, KanPak, La Fiesta, Native Lights Casino, PenFed Realty, Pizza Ranch, The Property Shop, The Stock Exchange Bank, Summit Realty, Union State Bank
 - Updated goal is try to secure all \$500/\$1,000/\$2,000 sponsors prior to **May 12!**
- **Vendors** — Andrew, JoAnn, Kelly (Outdoor Market), Tammy Lanman-Henderson
 - *Task:* Continue to reach out to and sign up food and Outdoor Market vendors
 - *4 Signed Up:* There's No Taste Like Home, This or That Food Truck, Yolanda's Homemade Tamales, Snowie Bus
 - *Targets:* 3 Critters BBQ, A Little Taste, First Assembly of God, Marcela Jimenez, Martha Moreno, Neives', Okie Dokie Express, Optimist Club, Smoke Happy BBQ
- **Volunteers** — Gary, James Fry, Liz, Pam (training event at Burford), Patti Morgan
 - *Tasks:* Continue to recruit volunteers and send link to web form; schedule training
 - *Report:* Currently only 14 volunteers signed up; committee members need to do this
 - *T-Shirts:* They will be **red** for volunteers and T-shirts for sale to the public are **blue**.

8. Adjourned at 4:09 p.m. Motion: **Liz Shepard** Second: **Kelly Dillner** Vote: **4-0**

NEXT MEETING: NOON THURSDAY, MAY 20, 2021 @ 400 W. MADISON AVE.