



City Commission Agenda Item

Meeting Date: July 20, 2021
From: Randy Frazer, City Manager
Item: CDBG Hearing and Resolution Certifying Authority

Purpose: Hold a public hearing and consider a Resolution certifying legal authority to apply for the 2022 Kansas Small Cities Community Development Block Grant (CDBG) Program from the Kansas Department of Commerce, and authorizing Mayor Scott Rogers to sign and submit such an application. **(Voice Vote)**

Background:

The City of Arkansas City is applying for a **Community Development Block Grant (CDBG)** Program grant to finance substantial housing rehabilitation of approximately 12 houses occupied by qualifying low- to moderate-income families, approximately six (6) of which will be rental units and six (6) of which will be owner occupied, within a target area bounded by North 15th Street to the west, North 10th Street to the east, West Kansas Avenue to the south and West Colorado Avenue to the north.

The estimated project cost is **\$329,056.00**, with the grant request being for **\$300,000.00** of the project cost and a local match of **\$29,056.00** required from some combination of landlord contributions, KWAP and City funds.

Before the City can apply for this grant, it first must hold a public hearing tonight to hear alternate project suggestions from citizens, as well as comments on this proposed CDBG project. This public hearing was scheduled and properly advertised **July 13** in the Cowley CourierTraveler. Other project proposals introduced at the public hearing will be considered. Oral and written comments will be recorded and become a part of the City of Arkansas City’s CDBG Citizen Participation Plan.

In addition, the Kansas Department of Commerce requires that CDBG applicants certify their legal authority to apply for funds from the Small Cities CDBG Program as part of their application. This Resolution also will authorize Mayor Scott Rogers to sign and submit an application for 2022 funding from the program.

Finally, Requests for Proposals were sent out to qualified contractors for Certified Grant Administrator, Inspector, Risk Assessor and Lead Inspector services for this project. Those bids will be opened tonight and the City Commission can pre-select a contractor. (A contingent contract will need to be approved at a later date.)

Commission Options:

- 1. Hold hearing and approve the Resolution.
- 2. Hold hearing and table the Resolution.
- 3. Hold hearing and disapprove the Resolution.

Fiscal Impact:

Amount: **\$29,056.00** (max)
Fund: _____ Department: _____ Expense Code: _____
_____ Included in Budget _____ Grant _____ Bonds X Other (explain)

A local match of **\$29,056.00** is required from some combination of landlord contributions, KWAP and City funds.

Attachments:

1. Determination of Level of Review
2. Statement of Assurances and Certifications
3. Residential Anti-displacement and Relocation Assistance Plan
4. Applicant/Recipient Disclosure/Update Report
5. Request for Proposals for Certified Grant Administrator
6. Request for Proposals for Inspector/Risk Assessor/Lead Inspector
7. List of addresses to which RFPs were mailed

Approved for Agenda by:

A handwritten signature in black ink, appearing to be 'Randy Frazer', written over a horizontal line. The signature is stylized and extends to the right.

Randy Frazer, City Manager