



City Commission Agenda Item

Meeting Date: July 20, 2021
From: Andrew Lawson, Public Information Officer
Item: City Advisory Board Reports

Purpose: The City Commission receives regular reports from its appointed advisory boards and committees in the form of their approved minutes.

Commission Options:

1. No action needed.

Attachments:

The following approved board and committee minutes are included in this packet:

- June 8 — Arkansas City Planning Commission
- June 10 — Equal Opportunity and Accessibility Advisory Board
- June 21 — Historic Preservation Board
- June 21 — Arkansas City Public Library Board of Trustees

Approved for Agenda by:

Randy Frazer, City Manager



City of Arkansas City

PLANNING COMMISSION MEETING MINUTES

Tuesday, June 08, 2021 at 5:30 PM – 400 W Central Ave, Arkansas City, KS

Call to Order

Roll Call

PRESENT Chair Andy Paton, Mary Benton, Lloyd Colston, Cody Richardson, Joni Curl

ABSENT Charles Jennings, Paisley Howerton, Ian Kuhn, Karla Gallegos

Staff present at roll call was Principal Planner Josh White, Public Information Officer Andrew Lawson and City Manager Randy Frazer. Building Official Mike Bellis joined the meeting during the Comprehensive Plan Discussion.

Also present at the meeting was City Commissioner Kanyon Gingham, ACRC Director Landon West, WSU Professor Kartikeya Saboo and citizens Sarah & Brandon Jellings, Harrison Taylor and Sandra Davis.

Declaration

At this time, Planning Commission members are asked to make a declaration of any conflict of interest or of any Ex parte or outside communication that might influence their ability to hear all sides on any item on the agenda so they might come to a fair decision.

Benton stated she was friends with the applicants on the vacation request but that wouldn't affect her ability to come to a fair decision.

Public Comments

Persons who wish to address the Planning Commission regarding items not on the agenda. Speakers will be limited to three (3) minutes. Any presentation is for information purposes only. No action will be taken.

There were no comments from the public regarding items not on the agenda.

Consent Agenda

1. Meeting Minutes, **May 11, 2021 meeting.**

Motion made by Benton, Seconded by Colston to approve the minutes as written.

Voting Yea: Chair Paton, Benton Colston, Richardson, Curl

Public Hearings

2. **Hold a public hearing to consider the advisability of vacating Compass Point Drive within Replat of Compass Point Addition.**

Jennings joined the meeting.

Motion made by Richardson, Seconded by Curl to open the public hearing

Voting Yea: Chair Paton, Benton, Jennings, Colston, Richardson, Curl

White made a presentation on the vacation request. He pointed out the original proposal on the replat was that the streets would be private but due to an error on the plat, the streets were left public. This would correct that. The Technical Advisory Committee recommended approval subject an

access and utility easement being reserved. White said staff also recommended approval with the easements being reserved.

Motion made by Jennings, Seconded by Richardson to close the public hearing.

Voting Yea: Chair Paton, Benton, Jennings, Colston, Richardson, Curl

Motion made by Colston, Seconded by Jennings to recommend approval to the City Commission of a vacation request for Compass Point Drive within Replat of Compass Point Addition reserving an access and utility easement over the entire area to be vacated.

Voting Yea: Chair Paton, Benton, Jennings, Colston, Richardson, Curl

Items for Discussion

3. Comprehensive Plan discussion on Parks and Recreation

White introduced Landon West, Director of Arkansas City Recreation Commission to talk about ACRC's plans and goals for the near future. He spoke about the various facilities and the needs that they have. Commissioners and several members of the public asked West several questions and the discussion continued. After the discussion was over, White talked about natural resources including the rivers. White then talked about historic resources and explained the current status of the historic district, as well as a walking tour that the Historic Preservation Board is working on. Some brief discussion about the guidelines and requirements of the historic district also occurred. Paton asked Frazer about the pool study. Frazer said the study would be presented to the City Commission soon after which it would be open for public discussion. White said that could be discussed at the July meeting. Lawson also noted the Walking Tour project should be done by then and can also be discussed at the July meeting. The July meeting occurs during the week of the 150th Celebration so that works out really nicely. Lawson noted that we could look into coming Parks and Recreation together so that parks received funding from the entire school district. That takes a lot of work in the background but it is something staff has considered. Some more research will need to happen before that can progress.

Other Items

No other items were discussed.

Adjournment

Motion made by Jennings, Seconded by Curl.

Voting Yea: Chair Paton, Benton, Jennings, Colston, Richardson, Curl

Arkansas City Equal Opportunity and Accessibility Advisory Board
6/10/2021 Minutes

A regular meeting was held **Thursday, June 10, 2021**, at the Water Treatment Facility. The meeting was called to order at **4:05 p.m.**

Roll Call:

Board Members

Bob Baker	<input checked="" type="checkbox"/>
Ethan Bartlett	<input type="checkbox"/>
JoAnn Bierle	<input checked="" type="checkbox"/>
James Fry	<input type="checkbox"/>
Anita Judd-Jenkins	<input checked="" type="checkbox"/>
Tammy Lanman-Henderson	<input checked="" type="checkbox"/>
Frances "Rags" Smith	<input type="checkbox"/>

Staff Liaisons

Mike Bellis	<input checked="" type="checkbox"/>
Capt. Eric Burr (ACPD)	<input checked="" type="checkbox"/>
Randy Frazer	<input checked="" type="checkbox"/>
Evan Haney	<input type="checkbox"/>
Andrew Lawson	<input checked="" type="checkbox"/>
Landon West (ACRC)	<input checked="" type="checkbox"/>
Josh White	<input type="checkbox"/>

1. Approve May Regular Meeting Minutes:

Bob made a motion to approve the minutes of the **May 13, 2021**, regular meeting as written. Anita seconded the motion, which was approved **4-0** on a voice vote. (Mike Bellis joined the meeting in progress at **4:21 p.m.**)

2. Housing Survey Results (FlashVote):

Andrew presented the results of the third FlashVote survey and said they will be part of the Housing Assessment Tool (HAT). There were **102** respondents, or roughly 1 out of every 118 Arkansas City residents, for a margin of error of **±10 percent**.

The main takeaways were that 62% of respondents perceived Ark City housing to be neutral to slightly expensive and 84% think single-family homes are the biggest need, while 39% each think two-family homes and apartments are bigger needs.

About 45% of respondents identified senior housing as the biggest need, though. Between 73% and 74% identified a shortage of housing in lower and middle price ranges. Homelessness was identified as a problem by 19% but not a problem by 18%.

3. National Disability Independence Day Proclamation:

Andrew said this proclamation will be issued by the City Commission at **5:30 p.m. July 20** in the commission room at City Hall. This year will mark the 31st anniversary of the Americans with Disabilities Act. Several board members plan to attend.

4. Police Department Recruiting Discussion:

Capt. Eric Burr explained the department's current recruiting strategy and asked the Board members if they had any ideas or input. Bilingualism is a priority. Andrew suggested an ACPD information and recruiting booth at the 2021 Tacolalah Festival.

5. Tacolalah Executive Committee Report:

The next regular Tacolalah Executive Committee meeting will be at **noon June 17** at the Water Treatment Facility. Landon explained to the Board how the inaugural Color Run will work; the race will start at **9 a.m. July 17**, prior to the festival.

6. Other Miscellaneous Items:

Andrew asked if there was discussion regarding the first draft of the redesigned Fair Housing flier. Anita suggested changing the white text to black and decreasing the color in the background so it is more readable for those with visual disabilities.

7. Comprehensive Plan Discussion:

Andrew said the Planning Commission will be continuing its discussion of **Chapter 5**, "Parks and Recreation," and asked the Board if they had any comments or questions. No one had any new thoughts regarding any of the parks visited thus far.

8. Review ADA Transition Plan: Arkansas City Recreation Center

The Board discussed the Arkansas City Recreation Center and looked at all the deficiencies documented in the ADA Transition Plan. (See table of recommendations on Page 2.) Members toured the center for the remainder of the meeting.

Location: Deficiency	ADA Requirements	Priority (in 2006 Plan)	2006 Recommendation	2021 Recommendation
<p>Parking: Two accessible spaces exist on the 5th and B Street corner. The space on 5th is parallel and the space on B Street is angled. Neither have access aisles.</p>	<p>See recommendations</p>	<p>High</p>	<p>To avoid tearing up two sections of sidewalk in order to provide compliant access aisles, we recommend installing both spaces on B Street. Two spaces may share a common access aisle. We also recommend installing a parallel curb ramp in the sidewalk between these spaces to serve the access aisle. There is a diagram to use as an example in the pictures.</p>	<p><i>Implement the current ADA recommendations, if financially feasible. This should remain a high-priority item to serve both buildings.</i></p>
<p>Parking: Signage for these two spaces is mounted too low and neither is designated as “van accessible.”</p>	<p>At least one should be designated “van accessible.” Signs shall be located so they can’t be obscured by a vehicle parked in the space.</p>	<p>High</p>	<p>See above recommendations</p>	<p><i>Implement the current ADA recommendations, if financially feasible.</i></p>
<p>Parking: The “New Gym” has designated parking in front of the east entrance. However, none of those spaces are designated as accessible.</p>	<p>See recommendations</p>	<p>High</p>	<p>Install one “van accessible” space in front of the entrance. This will require the installation of either a returned curb ramp or a parallel curb ramp since access aisles are to be level in all directions.</p>	<p><i>Implement the current ADA recommendations, if financially feasible. This should remain a high-priority item to serve both buildings.</i></p>
<p>North Entrance Ramp: Running slope up to 9% lacks edge protection on sides.</p>	<p>8.33% or 1:12 maximum running slope. Ramps and landings with drop-offs shall have curbs, walls, railings or projecting surfaces that prevent people from slipping off the ramp. Curbs shall be a minimum of 2” high.</p>	<p>Medium</p>		<p><i>Implement the current ADA recommendations, if financially feasible.</i></p>
<p>North Entrance Ramp: Handrails are mounted 31” and 32” high to gripping surface.</p>	<p>Top of handrail gripping surfaces shall be mounted between 34” and 38” above ramp surfaces.</p>	<p>High</p>		<p><i>Implement the current ADA recommendations, if financially feasible.</i></p>
<p>North Entrance Ramp: Handrails lack extensions on the ends.</p>	<p>If handrails are not continuous, they shall extend at least 12” beyond the top and bottom of the ramp segment and shall be parallel with the floor or ground surface.</p>	<p>High</p>		<p><i>Implement the current ADA recommendations, if financially feasible.</i></p>

Location: Deficiency	ADA Requirements	Priority (in 2006 Plan)	2006 Recommendation	2021 Recommendation
Main (1st) Floor: Offices and other spaces have signage mounted in incorrect locations and in non-accessible formats.	Signs shall be installed on the wall adjacent to the latch side of the door. Where there is no wall space to the latch side of the door, including at double-leaf doors, signs shall be placed on the nearest adjacent wall.	High	Mounting height shall be 60" above the finished floor to the centerline of the sign. Letters and numerals shall be raised 1/32", upper case, sans serif or simple serif type and shall be accompanied with Grade 2 Braille.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Main (1st) Floor: There is a single existing drinking fountain that has 29" wide clearance.	30" minimum width. Where only one drinking fountain is provided on a floor, there shall be a drinking fountain accessible to individuals who use wheelchairs and one accessible to those who have difficulty bending or stooping.	Low+	This can be accommodated by using a "hi-lo" fountain; by providing one fountain accessible to those who use wheelchairs and one fountain at a standard height convenient for those who have difficulty bending.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Office: Door handle is a round knob.	Handles, pulls, latches, locks and other operating devices on accessible doors shall have a shape that is easy to grasp with one hand and does not require tight grasping, tight pinching or twisting of the wrist to operate.	High	Lever-operated mechanisms, push-type mechanisms and U-shaped handles are acceptable designs.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Men's Restroom (at basketball courts): Entrance door opening force is 10 lbs.	5 lbs. maximum	High		<i>Implement the current ADA recommendations, if financially feasible.</i>
Men's Restroom (at basketball courts): Threshold at door exceeds 1".	½" beveled, maximum	Medium+		<i>Implement the current ADA recommendations, if financially feasible.</i>
Men's Restroom (at basketball courts): Lavatory has 26" knee clearance at apron.	29" minimum to apron	Low+		<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (at basketball courts): Entrance door opening force is nearly 30 lbs.	5 lbs. maximum	High		<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (at basketball courts): Threshold at door exceeds 1".	½" beveled, maximum	Medium+		<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (at basketball courts): Lavatory has round faucets and an exposed drain pipe.	Lever-operated, push-type and electronically controlled mechanisms are examples of acceptable faucet designs.	Medium-	Hot water and drain pipes under lavatories shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories.	<i>Implement the current ADA recommendations, if financially feasible.</i>

Location: Deficiency	ADA Requirements	Priority (in 2006 Plan)	2006 Recommendation	2021 Recommendation
Women's Restroom (at basketball courts): Toilet stall is an "alternate stall" (42" wide).	See recommendations	Medium+	"Alternate" stalls are so narrow, they are nearly unusable to people who use wheelchairs. Since the restrooms located in the basement can only be accessed via platform lift (keys obtained in office), we strongly recommend converting current stall into a "Standard" stall by removing a fixture, if structurally practical. The other option is to create a fully accessible unisex restroom somewhere else on the main floor.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (at basketball courts): Toilet paper dispenser is located above the grab bar.	The toilet paper dispenser shall be mounted below the grab bar at a minimum height of 19".	Low+	See above recommendations	<i>Implement the current ADA recommendations, if financially feasible.</i>
Basement: Drinking fountain spout height exceeds 36".	36" maximum	Low		<i>Implement the current ADA recommendations, if financially feasible.</i>
Basement: Fitness Center door has an opening force of 20 lbs.	5 lbs. maximum	High		<i>Implement the current ADA recommendations, if financially feasible.</i>
Basement: Drinking fountain (1) in Fitness Center has knee clearance for wheelchair users.	Where only one drinking fountain is provided on a floor, there shall be a drinking fountain accessible to individuals who use wheelchairs and one accessible to those who have difficulty bending or stooping.	Low	This can be accommodated by using a "hi-lo" fountain; by providing one fountain accessible to those who use wheelchairs and one fountain at a standard height convenient for those who have difficulty bending. We recommend making at least one set of restrooms or a unisex restroom (such as in Game Room) fully accessible. Signage should be installed on inaccessible restrooms giving location of accessible restroom.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Men's Restroom (Fitness Center): Lavatory has 27" knee clearance at apron.	29" minimum to apron	Low+		<i>Implement the current ADA recommendations, if financially feasible.</i>
Men's Restroom (Fitness Center): Mirror is mounted at 41" high to bottom of reflective surface.	40" maximum height to bottom of reflective surface	Low	See above recommendations	<i>Implement the current ADA recommendations, if financially feasible.</i>
Men's Restroom (Fitness Center): Soap dispenser is mounted at 55" high for a forward reach only.	48" maximum forward reach	Low+	See above recommendations	<i>Implement the current ADA recommendations, if financially feasible.</i>

Location: Deficiency	ADA Requirements	Priority (in 2006 Plan)	2006 Recommendation	2021 Recommendation
Men's Restroom (Fitness Center): Water closet center in accessible stall is 20" from side wall.	The centerline of the water closet shall be 18" from the side wall.	Low+	See above recommendations	<i>Implement the current ADA recommendations, if financially feasible.</i>
Men's Restroom (Fitness Center): Shower is 42" by 43", seat is 15" high and the handheld shower head hose is 54" long.	There are 2 options for shower dimensions defined in the standards. One is a true measurement of 36" by 36" and the other is 30" by 60". The seat shall be mounted 17" to 19" from the bathroom floor and shall extend the full depth of the stall. The spray hose shall be at least 60" long.	Low+	See above recommendations	<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (Fitness Center): Door opening force is 24 lbs.	5 lbs. maximum	High		<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (Fitness Center): Maneuvering clearance depth on pull side of door is 41".	Front approaches to pull side of swinging doors shall have maneuvering space that extends from the hinge side of the door to 18" beyond the latch side of the door and 60" minimum perpendicular to the doorway.	Medium+		<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (Fitness Center): Lavatory drain pipe is exposed.	Hot water and drain pipes under lavatories shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories.	Low+		<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (Fitness Center): Lavatory protrudes into clear floor space of water closet.	See recommendations	Medium	There is adequate space on the wall to relocate the lavatory further from the water closet.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (Fitness Center): Water closet is 15 1/2" high.	The height of water closets shall be 17" to 19", measured to the top of the toilet seat.	Medium		<i>Implement the current ADA recommendations, if financially feasible.</i>
Women's Restroom (Fitness Center): Grab bars do not exist at water closet.	Grab bars located behind the water closet shall be at least 36" long. One end of the grab bar shall be 6" maximum from the corner.	High-	All grab bars shall be located 33" to 36" above the finished floor. Side grab bars shall be at least 40" long and no more than 12" from the rear wall.	<i>Implement the current ADA recommendations, if financially feasible.</i>

Location: Deficiency	ADA Requirements	Priority (in 2006 Plan)	2006 Recommendation	2021 Recommendation
Women's Restroom (Fitness Center): Shower is inaccessible due to a number of reasons, including: 6" curb, lack of grab bars, lack of compliant seat, round shower controls and a shower head located too high.	Shower size, curb, grab bars, seat and controls should comply with 4.21.	Low+		<i>Implement the current ADA recommendations, if financially feasible.</i>
Game Room: Signage is mounted on door.	Signs shall be installed on the wall adjacent to the latch side of the door. Where there is no wall space to the latch side of the door, including at double-leaf doors, signs shall be placed on the nearest adjacent wall.	High	Mounting height shall be 60" above the finished floor to the centerline of the sign.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Game Room: Entrance door has a 1" threshold and an opening force of 9 lbs.	½" beveled, maximum threshold. Maximum opening force shall be 5 lbs.	High		<i>Implement the current ADA recommendations, if financially feasible.</i>
Game Room: Transaction counter is 42" high.	A portion of the main counter that is a minimum of 36" in length shall be provided with a maximum height of 36"; or an auxiliary counter with a maximum height of 36" in close proximity to the main counter shall be provided; or equivalent facilitation shall be provided, such as a folding shelf attached to the main counter on which an individual with disabilities can write.	Medium+		<i>Implement the current ADA recommendations, if financially feasible.</i>
Game Room: Unisex restroom has a 1" threshold at the door.	½" beveled, maximum	High-		<i>Implement the current ADA recommendations, if financially feasible.</i>
Game Room: Door handle on the unisex restroom is a round knob.	Handles, pulls, latches, locks and other operating devices on accessible doors shall have a shape that is easy to grasp with one hand and does not require tight grasping, tight pinching or twisting of the wrist to operate.	High-	Lever-operated mechanisms, push-type mechanisms and U-shaped handles are acceptable designs.	<i>Implement the current ADA recommendations, if financially feasible.</i>

Location: Deficiency	ADA Requirements	Priority (in 2006 Plan)	2006 Recommendation	2021 Recommendation
Game Room: Toilet stall in restroom is too narrow to allow a wheelchair to turn.	See recommendation	Medium+	We recommend making at least one set of restrooms or a unisex restroom (such as in Game Room) fully accessible. Signage should be installed on inaccessible restrooms giving location of accessible restroom.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Game Room: Lavatory in restroom has 26" knee clearance at the apron.	29" minimum clearance to apron	Low+		<i>Implement the current ADA recommendations, if financially feasible.</i>
Aerobics Room: Signage is mounted in incorrect location and lacks Braille/raised lettering.	Signs shall be installed on the wall adjacent to the latch side of the door. Where there is no wall space to the latch side of the door, including at double-leaf doors, signs shall be placed on the nearest adjacent wall.	High	Mounting height shall be 60" above the finished floor to the centerline of the sign. Letters and numerals shall be raised 1/32", upper case, sans serif or simple serif type and shall be accompanied with Grade 2 Braille.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Aerobics Room: Entrance door has a round knob.	Handles, pulls, latches, locks and other operating devices on accessible doors shall have a shape that is easy to grasp with one hand and does not require tight grasping, tight pinching or twisting of the wrist to operate.	High	Lever-operated mechanisms, push-type mechanisms and U-shaped handles are acceptable designs.	<i>Implement the current ADA recommendations, if financially feasible.</i>
Aerobics Room: Restrooms are inaccessible due to various barriers, such as: 30" wide entrances, round door knobs, low sinks, inadequate clear floor space (due to door swinging in), narrow toilet stalls, lack of grab bars, etc.	See recommendation	Medium+	We recommend making at least one set of restrooms or a unisex restroom (such as in Game Room) fully accessible. Signage should be installed on inaccessible restrooms giving location of accessible restroom.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym East Entrance: Door handle is pinch type.	Handles, pulls, latches, locks and other operating devices on accessible doors shall have a shape that is easy to grasp with one hand and does not require tight grasping, tight pinching or twisting of the wrist to operate.	High	Lever-operated mechanisms, push-type mechanisms and U-shaped handles are acceptable designs.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym East Entrance: Threshold up to 2" high.	½" beveled, maximum	High		<i>Implement the current ADA recommendations, if financially feasible.</i>

Location: Deficiency	ADA Requirements	Priority (in 2006 Plan)	2006 Recommendation	2021 Recommendation
New (South) Gym Drinking Fountain: A single fountain for wheelchair knee clearance.	Where only one drinking fountain is provided on a floor, there shall be a drinking fountain accessible to individuals who use wheelchairs and one accessible to those who have difficulty bending or stooping.	Low	This can be accommodated by using a "hi-lo" fountain; by providing one fountain accessible to those who use wheelchairs and one fountain at a standard height convenient for those who have difficulty bending.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Drinking Fountain: 30" knee clearance exists and fountain is considered to be a protruding object due to its depth being more than 4".	See recommendation	High-	Modify underneath of fountain by adding some sort of spacer that lowers the height to 27" above floor.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym: Concessions counter is 46" high.	A portion of the main counter that is a minimum of 36" in length shall be provided with a maximum height of 36"; or an auxiliary counter with a maximum height of 36" in close proximity to the main counter shall be provided; or equivalent facilitation shall be provided, such as a folding shelf attached to the main counter on which an individual with disabilities can write.	Medium+	Mounting height shall be 60" above the finished floor to the centerline of the sign. Letters and numerals shall be raised 1/32", upper case, sans serif or simple serif type and shall be accompanied with Grade 2 Braille.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Gymnastics Room: Signage mounted above door and is not in accessible format.	Signs shall be installed on the wall adjacent to the latch side of the door. Where there is no wall space to the latch side of the door, including at double-leaf doors, signs shall be placed on the nearest adjacent wall.	High	Mounting height shall be 60" above the finished floor to the centerline of the sign. Letters and numerals shall be raised 1/32", upper case, sans serif or simple serif type and shall be accompanied with Grade 2 Braille.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Gymnastics Room: Door handle is a round knob.	Handles, pulls, latches, locks and other operating devices on accessible doors shall have a shape that is easy to grasp with one hand and does not require tight grasping, tight pinching or twisting of the wrist to operate.	High	Lever-operated mechanisms, push-type mechanisms and U-shaped handles are acceptable designs.	<i>Implement the current ADA recommendations, if financially feasible.</i>

Location: Deficiency	ADA Requirements	Priority (in 2006 Plan)	2006 Recommendation	2021 Recommendation
New (South) Gym Men's Restroom: Signage is mounted on door.	Signs shall be installed on the wall adjacent to the latch side of the door. Where there is no wall space to the latch side of the door, including at double-leaf doors, signs shall be placed on the nearest adjacent wall.	High	Mounting height shall be 60" above the finished floor to the centerline of the sign.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Men's Restroom: Entrance door opening force is 9 lbs.	5 lbs. maximum	High		<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Men's Restroom: Maneuvering clearance on pull side of door is 47" deep.	Latch-side approaches to the pull side of swinging doors that have closers shall have maneuvering space that extends from the hinge side to 24" minimum beyond the latch side of the door and 54" minimum perpendicular to the doorway.	Medium+		<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Men's Restroom: Urinal is 24" high to rim.	17" maximum	Low		<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Men's Restroom: Lavatory has 27" knee clearance at apron and drain pipe is exposed.	29" minimum clearance to lavatory. Hot water and drain pipes under lavatories shall be insulated or otherwise configured to protect against contact.	Medium-	There shall be no sharp or abrasive surfaces under lavatories.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Men's Restroom: Shower head is well above 48" high and lacks grab bars.	The controls shall be placed in an area between 38" to 48" above the floor. The controls and spray unit shall be within 18" of the front of the shower.	Low+	An L-shaped grab bar (or two single grab bars with the ends close together) shall be provided, located along the full depth of the control wall (opposite the seat) and halfway (18") along the back wall. The grab bar(s) shall be mounted 33" to 36" above the shower floor measured at entry.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Men's Restroom: Toilet stall is narrow (Alternate stall).	"Alternate" stalls are so narrow, they are nearly unusable to people who use wheelchairs.	Medium+	We strongly recommend converting current stall into a "Standard" stall by removing a fixture, if structurally practical. The other option is to create a fully accessible unisex restroom somewhere else in this facility.	<i>Implement the current ADA recommendations, if financially feasible.</i>

Location: Deficiency	ADA Requirements	Priority (in 2006 Plan)	2006 Recommendation	2021 Recommendation
New (South) Gym Women's Restroom: Signage is mounted on door.	Signs shall be installed on the wall adjacent to the latch side of the door. Where there is no wall space to the latch side of the door, including at double-leaf doors, signs shall be placed on the nearest adjacent wall.	High	Mounting height shall be 60" above the finished floor to the centerline of the sign.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Women's Restroom: Entrance door has an opening force of 13 lbs.	5 lbs. maximum	High		<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Women's Restroom: Maneuvering clearance on pull side of door is 51" deep.	Latch-side approaches to the pull side of swinging doors that have closers shall have maneuvering space that extends from the hinge side to 24" minimum beyond the latch side of the door and 54" minimum perpendicular to the doorway.	Medium		<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Women's Restroom: Lavatory has 28" knee clearance at apron, drain pipe is exposed and faucet controls are round knobs.	29" minimum clearance at apron. Hot water and drain pipes under lavatories shall be insulated or otherwise configured to protect against contact.	Medium-	There shall be no sharp or abrasive surfaces under lavatories. Lever-operated, push-type and electronically controlled mechanisms are examples of acceptable faucet designs.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Women's Restroom: Shower head is well above 48" high.	The controls shall be placed in an area between 38" to 48" above the floor. The controls and spray unit shall be within 18" of the front of the shower.	Low+	An L-shaped grab bar (or two single grab bars with the ends close together) shall be provided, located along the full depth of the control wall (opposite the seat) and halfway (18") along the back wall. The grab bar(s) shall be mounted 33" to 36" above the shower floor measured at entry.	<i>Implement the current ADA recommendations, if financially feasible.</i>
New (South) Gym Women's Restroom: Toilet stall is narrow (Alternate stall).	"Alternate" stalls are so narrow, they are nearly unusable to people who use wheelchairs.	Medium+	We strongly recommend converting current stall into a "Standard" stall by removing a fixture, if structurally practical. The other option is to create a fully accessible unisex restroom somewhere else in this facility.	<i>Implement the current ADA recommendations, if financially feasible.</i>

Bob made a motion to adjourn the meeting. Tammy seconded the motion, which was approved **4-0** on a voice vote. The meeting was adjourned at **5:10 p.m.** The next meeting of the Equal Opportunity and Accessibility Advisory Board will be at **4 p.m. July 8, 2021.**

NOTE: This meeting will be conducted via internet video conference platform GoToMeeting

Call to Order:

Roll Call: Kevin Cox [x] Foss Farrar [x] Charles Jennings [] Kayleigh Lawson [x] JW Lozano []

Staff present at roll call was Public Information Officer

1. Consent Agenda

K. Lawson made a motion to approve the May 17, 2021 meeting minutes as written. Cox seconded the motion. Voice vote carried the motion.

2. Walking Tour Update

Farrar gave an update on his work on the project. He is nearly done with help from Cox and K. Lawson. K. Lawson will work with Farrar to get photos of buildings. Still need to finish up on the churches. A. Lawson a dedicated link to the KHRI listings can be made available on the website. The board decided not to include Reedemer Evangelical Lutheran Church in the printed brochure for space considerations. Final drafts will be done on June 29. Kester Ink has said we should still be able to get everything printed for the 150th Celebration. A. Lawson will get the final draft to White by June 30 which was supposed to be our deadline for the project. The first run will likely be 500. The board then coordinated the remaining buildings to get the descriptions completed by deadline. A. Lawson will also work with White to get a map. He noted that the lost buildings may be a casualty of the deadline but if they are included the descriptions will be very brief.

3. Other Items

The involvement in the 150th Celebration will have to be scaled back. It will be more of an interactive walking tour as opposed to reenactors. A. Lawson asked the board for input on how to be involved. We'll move the regular meeting to July 12 to accommodate planning for this event.

Adjournment:

K. Lawson made a motion to adjourn the meeting. Cox seconded the motion. Voice vote carried the motion, meeting adjourned.

MINUTES

Arkansas City Public Library Board of Trustees Special Meeting via Zoom – June 21, 2021

The Board of Trustees of the Arkansas City Public Library, pursuant to official notification, met Monday, June 21, 2021, at 7:00 p.m. via Zoom.

MEMBERS PRESENT:

- | | |
|---|---|
| <input type="checkbox"/> Duane Oestmann, City Commissioner, ex-officio | <input checked="" type="checkbox"/> Kayleigh Lawson, <i>President</i> |
| <input checked="" type="checkbox"/> Shawna Allison, <i>Vice President</i> | <input checked="" type="checkbox"/> Gia Watson |
| <input checked="" type="checkbox"/> Lloyd Colston | <input type="checkbox"/> Emily Mitton, <i>Secretary</i> |
| <input type="checkbox"/> Mitch Reichle, <i>Treasurer</i> | |

STAFF PRESENT: Mendy Pfannenstiel, Library Director

OTHERS PRESENT:

Lawson called the meeting to order at 7:02 p.m.

Motion by Allison to approve the May meeting minutes. Second by Watson. Approved unanimously.

Motion by Colston to approve the May 2021 Treasurer Reports. Second by Watson. Approved unanimously. The May 2021 report shows that we have total assets of \$454,887.02 (\$2,796.46 in current liabilities, \$130,481.57 in the operating fund and \$321,303.04 in the capital improvement fund). We have accepted 62% of our anticipated receipts and expended 33% of our anticipated budget.

Pfannenstiel provided a Director's report to the Board.

Motion by Allison to adjourn the meeting. Second by Watson. Approved unanimously. With there being no further business, the meeting concluded at 7:34 p.m.