



**Routine Business**

1. Roll Call

**PRESENT**

Commissioner Kanyon Gingher  
Commissioner Charles Jennings  
Commissioner Scott Rogers  
Commissioner Jay Warren  
Mayor Diana Spielman

**ABSENT**

None

Also present from staff: City Manager Randy Frazer, City Attorney Larry Schwartz, Police Chief Eric Burr, Police Captain Jim Holloway, Principal Planner Josh White, Interim Assistant Fire/EMS Chief Patrick Ramirez, EMS Director Jeri Wheatley, IT Manager Matt Metzinger, and City Clerk Tiffany Parsons.

1. Opening Prayer was led by Mayor Spielman and the Pledge of Allegiance was led by Presley Pearman.
2. There were no additions or deletions to the agenda.
3. Approval of the Agenda

*Motion made by Commissioner Rogers, Seconded by Commissioner Warren to approve the addition to agenda as written.*

*Voting Yea: Commissioner Gingher, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.*

**Awards and Proclamations**

1. Recognize and honor Haylee McCorgary, Kamryn Mendoza, and Maycee Wolfenbarger as Arkansas City's Outstanding Student Award scholarship recipients for 2022-2023.

City Clerk Parsons recognized the 2023 Outstanding Student Award finalists, giving a background of the program which began in 1984. Mayor Spielman honored and presented each student a certificate and scholarship from the City of Arkansas City. The Second Runner-up and \$250 scholarship recipient was Arkansas City Middle School student Haylee McCorgary. The First Runner-up and \$500 scholarship recipient was Cowley College student Maycee Wolfenbarger. And this year's Overall Outstanding Student was Arkansas City High School student Kamryn Mendoza, receiving a \$1,000 scholarship.

2. Proclaim May 4, 2023, as a Day of Prayer in Arkansas City as read by Riyeen Satterlee. Certificate of appreciation presented to Riyeen by Commissioner Warren.
3. Proclaim May 7-14, 2023, as National Music Week in Arkansas City as read by Grant Beeson. Certificate of appreciation presented to Grant by Commissioner Jennings.

4. Proclaim May 6-12, 2023, as National Nurses Week and May 7-13, 2023, as National Hospital Week in Arkansas City as read by Emma Mangold. Certificate of appreciation presented to Emma by Commissioner Gingher.

### **Recognition of Visitors/Staff**

1. Chief Burr introduced officer new police officer Cody Hutchison. Hutchison was sworn in by City Clerk Parsons.
2. Recognize the Arkansas City Police Department promotions of Combs, Horinek, Tuxhorn and Yzquierdo. Chief Burr announced the recent promotions, providing background of credentials on each officer presenting them with awards.

### **Consent Agenda**

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

*Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve the consent agenda as written.*

1. Approve the April 18, 2023, regular meeting minutes as written.

*Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve the consent agenda as written.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.*

### **New Business**

#### **City Manager Department**

1. City Clerk Parsons posed an Ordinance authorizing the vacating of all of Taylor Avenue adjoining Lot 1 of Block 15 and Lot 14 of Block 4, Sleeth Addition, Arkansas City, Cowley County, Kansas.

Principal Planner White presented the item to the commission which was also reviewed by the Planning Commission during the April 11<sup>th</sup> Public Hearing, who voted to recommend the vacation.

*Motion made by Commissioner Warren, Seconded by Commissioner Rogers.*

*Roll Call Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Ordinance No. 2023-05-4580**.*

2. City Clerk Parsons presented a Resolution authorizing the City of Arkansas City to purchase four (4), 16-foot industrial fans from Hunter Fan Company, for an amount not to exceed \$19,984.00.

Assistant Fire/EMS Chief Ramirez spoke of the reasoning behind the request to evacuate diesel fumes and reduce the heat in the building that will be paid for using COVID funds and the American Provider Relief Grant previously received. EMS Director Wheatly expanded on this request explaining the fans are needed to improve air flow and reduce extreme heat conditions during the summer in the EMS bays and that the grant needs to be utilized by June of this year.

Initial Motion made by Commissioner Rogers, Seconded by Commissioner Warren to approve a Resolution authorizing the City of Arkansas City to purchase four (4), 16-foot industrial fans from Hunter Fan Company, for an amount not to exceed \$19,984.00.

Mayor Spielman asked for further discussion. Upon confirming the grant application was done in house, Commission Jennings made the request to add the “expression of appreciation to the governing body for the efforts to secure the grant” as an addition at the end of the motion made.

*Motion made by Commissioner Rogers, Seconded by Commissioner Warrant to approve a Resolution authorizing the City of Arkansas City to purchase four (4), 16-foot industrial fans from Hunter Fan Company, for an amount not to exceed \$19,984.00, extending an expression of appreciation to the governing body for the efforts to secure the grant.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Resolution No. 2023-05-3549**.*

3. City Clerk Parsons presented a Resolution authorizing the City of Arkansas City to purchase two (2) ZOLL X Series Advanced Cardiac Monitor/Defibrillators, from ZOLL Medical Corporation of Chelmsford, MA, for an amount not to exceed \$82,660.75.

EMS Director Wheatly spoke about the four Zoll monitors the department currently has that are outdated and unable to perform software upgrades. The plan is to replace two of the monitors this year and eventually the other two monitors next year.

*Motion made by Commissioner Rogers, Seconded by Commissioner Gingher to approve a Resolution authorizing the City of Arkansas City to purchase two (2) ZOLL X Series Advanced Cardiac Monitor/Defibrillators, from ZOLL Medical Corporation of Chelmsford, MA, for an amount not to exceed \$82,660.75.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Resolution No. 2023-05-3550**.*

### **Items for Discussion by City Commissioners**

Commissioner Warren inquired with City Manager Frazer about the status of the signs on 1<sup>st</sup> Street. Frazer confirmed that an email had been sent out to Chief Burr and Public Services Superintendent Tapia.

Commissioner Warren questioned the number of current applicants and the overall side-by-side application process. Chief Burr elaborated that five applications have been received to date and that the application begins with the City Clerk, who forwards the applications to Chief Burr for inspection and approval. Upon inspection and approval, payment and permit stickers are issued by the Utility Billing Office.

### **Comments from the Audience for Items not on the Agenda**

*The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.*

Resident Mickie Schmith of 426 N. C St. spoke of his interest to be a part of the activities at the Northwest Community Center. Schmith questioned specifically, “what goes on there for kids and in the future what more could go on there for children?”. Further stating that he “would be happy to be part of that process” as he has been involved in lots of youth programming in his 43-year profession.

Commissioner Warren recommended speaking to the Northwest Community Center Board. City Manager Frazer mentioned that he would like to set up a time to discuss options with Mr. Schmith going forward.

### **City Manager Reminders and Updates**

1. City Manager Frazer provided the commissioner with the following:

- Legislative update from the Reef organization. Keep an eye on local sales tax.
- Watch the governor's veto powers concerning Senate Bill 8.
- Budget Retreat May 12<sup>th</sup> with schedule list provided to commission.
- Enterprise fleet management update: new vehicles gained with selling of used we came out ahead of what we spent last year, yielding a \$1,000 gain on four vehicles which saved money on fuel and maintenance costs. Trucks are next on the list.
- Project updates:
  - Concrete poured on the north side of the 5<sup>th</sup> Street alley. South side to be poured the end of this week.
  - 15<sup>th</sup> Street Bridge demo scheduled to start for this week.
  - The truck stop sewer design is waiting for KDOTS approval so it's 50 percent complete.
  - Maddison Street mill and overlay from Summit to 8<sup>th</sup> Street to begin the end of May.

### **Adjournment**

*Motion made by Commissioner Warren, Seconded by Commissioner Rogers to adjourn the meeting.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Gingher. Mayor Spielman declared the meeting adjourned.*

(Seal)

**THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS**

**ATTEST:**

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Diana L. Spielman, Mayor

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Tiffany Parsons, City Clerk

**Prepared by:**

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Tiffany Parsons, City Clerk