



Routine Business

1. Opening Prayer and Pledge of Allegiance led by Principal Planner Josh White.
2. Roll Call

PRESENT

Commissioner Diana Spielman
Commissioner Tad Stover
Commissioner Charles Tweedy III
Commissioner Jay Warren
Mayor Chad Beeson

Also present from staff: City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communication Director Shana Adkisson, Environmental Services Superintendent Kyle Blubaugh, Human Resources Director Marla McFarland, and Principal Planner Josh White.

3. There was one addition and no deletions to the agenda.

Addition:

- **Awards and Proclamations, Item No. 1.** Proclaim March 23, 2025, as Bill Docking Day in Arkansas City, KS.

Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve the addition to the agenda.

Voice Voting Aye: Commissioner Stover, Commissioner Spielman, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved.

4. Approval of the Agenda.

Motion made by Commissioner Stover, Seconded by Commissioner Tweedy III to approve the amended agenda as written.

Voice Voting Aye: Commissioner Stover, Commissioner Spielman, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved.

Awards and Proclamations

1. **Proclaim March 23, 2025, as Bill Docking Day in Arkansas City, KS.**

Mayor Beeson proclaimed March 23, 2025, as Bill Docking Day in Arkansas City, presenting the official proclamation to Eric Kurtz, President and CEO of Union State Bank, alongside several employees, friends and family of Mr. William (Bill) Docking. Docking recently retired February 4, 2025, with Union State Bank concluding a distinguished career in which served as CEO from 1983 to 2014, later continuing as Chairman and Chairman Emeritus of the Board. He also led Docking Bancshares, Inc., the bank's holding company. His civic engagement and professional achievements have positively impacted the Arkansas City Community and Union State Bank alike. March 23rd holds a special significance, as it is Bill Docking's birthday.

Recognition of Visitors and Staff

1. Recognize Human Resources Director, Marla McFarland, as a 2025 HR Professionals Award recipient by *The Wichita Business Journal*.

City Manager Frazer reported that on February 13, 2025, *The Wichita Business Journal* hosted a luncheon at Equity Bank Park to recognize the 2025 HR Professionals Awards honorees. This award highlights outstanding HR leaders who have demonstrated excellence in managing workforce strategies, employee relations, and organizational development. Marla McFarland's leadership and dedication to the HR field have earned her a well-deserved place among this year's honorees.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such a discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the February 18, 2025, regular meeting minutes as written.
2. Approve a new Cereal Malt Beverage (CMB) License for Burger Junkie, located at 611 W. Madison St.
3. Ratify Mayor Chad Beeson's re-appointment of Kevyn Ternes to the Outstanding Student Award Committee.

Motion made by Commissioner Stover, Seconded by Commissioner Spielman to approve the consent agenda as written.

Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved.

New Business

City Clerk Parsons offered the following items for consideration:

City Manager Department

1. An Ordinance adopting the budgeted pay plan to become effective March 8, 2025.

Human Resources Director McFarland and Environmental Services Superintendent Kyle Blubaugh presented the item for consideration, specifically pointing out that the purpose of this request is for restructuring the Water Distribution & Collections Division of the Environmental Services Department. To effectively meet this need and assign distinct responsibilities to either distribution or collections, the roles of Distribution and Collections Maintenance workers have been redefined. As a result, separate job titles will be established: Collections Maintenance Worker and Distribution Maintenance Worker. No other changes were made to the pay plan.

Motion made by Commissioner Warren, Seconded by Commissioner Stover to approve the item as written.

*Roll Call Voting Aye: Commissioner Beeson, Commissioner Stover, Commissioner Spielman, Commissioner Tweedy III, and Mayor Warren. Mayor Warren declared the motion approved; given **Ordinance No. 2025-02-4632**.*

2. A Resolution authorizing the City of Arkansas City to transfer property located at 426 S. Summit Street to the Arkansas City Land Bank.

Principal Planner Josh White specified that the Neighborhood Services Division had been working with a dangerous structure located at 426 S. Summit Street where the property owner agreed to transfer to the City in

lieu of future enforcing action, that deed has been carried out. Staff have since reviewed and determined that moving the property into the City Land Bank will help support the tax-exempt status and make the property more publicly available for purchase. Once the property is in the land bank, staff can work with potential developers to either fix up the property or demolish it. The property has been secured by city crews and the police department will monitor it for any potential criminal activity. If staff are unable to find a suitable developer within a reasonable time, the City will demolish the structure and the vacant lot will remain in the Land Bank for future development.

Motion made by Commissioner Spielman, Seconded by Commissioner Stover to approve the item as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved, given **Resolution No. 2025-03-3688.***

3. Resolution authorizing the City of Arkansas City enter into an Independent Contractor Service Agreement, Addendum No. 3, with N.M. Iverson, Jr. for Municipal Court Judge services.

City Manager Frazer highlighted that this item is the same written agreement that has previously entered into but includes a three-year long term as opposed to the prior one-year term as seen in Addendum No. 2, which is the same case for Judge Rod Iverson's agreement.

Motion made by Commissioner Stover, Seconded by Commissioner Tweedy III to approve the item as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, and Mayor Beeson. Abstained: Commissioner Warren. Mayor Beeson declared the motion approved, given **Resolution No. 2025-03-3689.***

4. A Resolution authorizing the City of Arkansas City to enter into an Independent Contractor Service Agreement Addendum No. 3 with E. Rodney Iverson, for Municipal Court Judge services.

Motion made by Commissioner Stover, Seconded by Commissioner Tweedy III to approve the item as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, and Mayor Beeson. Abstained: Commissioner Warren. Mayor Beeson declared the motion approved, given **Resolution No. 2025-03-3690.***

Environmental Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by White Star Machinery & Supply, to purchase a new Bobcat Mini Excavator, for an amount not to exceed \$62,346.00.

Environmental Services Superintendent Kyle Blubaugh noted that the addition of the new Bobcat Mini Excavator will be added to the fleet by upgrading current equipment that will remain in use by the department.

Motion made by Commissioner Warren, Seconded by Commissioner Stover to approve the item as written.

*Voice Voting Aye: Commissioner Beeson, Commissioner Stover, Commissioner Spielman, Commissioner Tweedy III, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2025-02-3691.***

City Manager Updates & Reminders

City Manager Frazer provided the following reminders and updates before the commission.

1. Outstanding Student Awards reception is April 8th at 6:00 p.m. in the Cowley College Wirght Room, and the banquet is April 21st at 6:30 p.m. in the Cowley College Brown Center.
2. WSU Public Policy & Management Center is hosting *13 Ways to Kill Your Community* (author Doug Griffiths, 2016) workshop over six sessions all at noon beginning April 10th, complementary to LGN (Local

Government Network) members. A Special Work Session will be set for Thursday, April 10th 12-1:00 attend at City Hall for the commission to attend together.

3. City Leaders Academy LKM Advanced Program Event is April 11-12th in Lawrence, Kansas. Registration deadline March 10th.
4. Land and Water Conservation Fund (LWCF) grant application update for the Wilson Park Pickleball Court Project, the award announcement has been delayed to late summer in terms of funding decisions.
5. Senate Bill 117 - Strother Field Taxation issues have passed the Senate; the House Tax committee hearing is March 6th 3:30 p.m. City Manager Frazer and Winfield City Manager Wall to testify.
6. Auditors were here on April 20th all went well, and staff were able to produce what was requested for review.
7. March 3rd, staff met with PEC in Wichita to discuss upcoming grant opportunities. Taking high level look at 8th St. An estimated budget was put together with PEC. Water system projects and the master plan were also assessed.
8. March 4th, staff attended the pre-construction meeting on Well 15. Drilling complete next step is to build platform and get well set up. Needs up and running enough by May for required State testing samples.
9. The City is working with Kuhn Mechanical on the emergency sewer line repair under RR tracks and sewer line replacement overall. They will have information in to coming week Working on permits.
10. March 7th is the Crossroads Construction meeting for budget review on the fire station renovation.
11. City received three bids on leases for the bob cat RFP for bids from local banks. RCB to be awarded the leases coming in with the lowest interest rate at 4.63.
12. Signatures obtained for the sales agreement on the east pressure zone water tower property location Friday. City staff are working with PEC to get engineering and surveying started for this project.
13. Environmental Services Report update handed out to commissioners.
14. 2026 Budget Calendar was handed out to the commission. Focusing their attention on special budget work sessions to be held May 30th, June 6th and July 11th. July 15th marks the deadline for commission meeting to approve notice of RNR status to county and set dates for RNR and budget hearing.

Items for Discussion by City Commissioners

Nothing was reported at this time.

Comments from the Audience for Items not on the Agenda

No one present wished to speak.

Adjournment

Motion made by Commissioner Warren, seconded by Commissioner Spielman to adjourn the meeting.

The voice vote was unanimous in favor of the motion. Mayor Beeson declared the meeting adjourned.

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by:

Tiffany Parsons, City Clerk

DRAFT