



## CITY COMMISSION MEETING MINUTES

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Tuesday, May 20, 2025 at 5:30 PM — Commission Room, City Hall — 118 W. Central Ave

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### **Routine Business**

#### **1. Roll Call**

##### PRESENT:

Mayor Chad Beeson  
Vice-Mayor Tad Stover  
Commissioner Diana Spielman  
Commissioner Charles Tweedy III  
Commissioner Jay Warren

City staff present: City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communication Director Shana Adkisson, Human Resources Director Marla McFarland, Principal Planner Josh White, and Police Chief Jim Holloway, Police Lieutenant Cory Combes, Master Police Officer Madison Picket, Master Police Officer Otey Spires, Police, Police Officer Keven Horinek, Officer Caleb Rinehart, and Animal Control Officer Eric Petry.

2. Opening Prayer and Pledge of Allegiance led by Principal Planner Josh White.

3. Addition or Deletions to the agenda.

City Manager Frazer stated that there were no additions or deletions to the agenda.

4. Approval of the Agenda.

*Motion made by Commissioner Spielman, Seconded by Commissioner Tweedy III to approve the agenda as written.*

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.*

City Clerk Parsons offered the following items for consideration:

### **Awards and Proclamations**

1. Proclaim June 2025 as Archaeology and Historic Preservation Month in Arkansas City as read by Mayor Beeson and presented to Commission Warren.

### **Recognition of Visitors/Staff**

1. Introduce and swear in newly hired police officers Caleb Rinehart and Kevin Horinek, and new animal control officer Erica Petry.

Police Chief Holloway introduced each officer and shared a brief background about them. City Clerk Tiffany Parsons administered the oaths of office.

## Consent Agenda

*Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.*

1. Approve May 6, 2025, regular meeting minutes as written.
2. A Resolution authorizing the City of Arkansas City to allocate Unpledged Healthcare Sales Tax Funds in the amount of \$1,200.00 to SCK Health for uncompensated care provided to the community, consistent with Ordinance No. 2019-02-4481 and the City's intent to annually appropriate available revenues for health care purposes.
3. A Resolution authorizing the City of Arkansas City to approve a payment of \$1,874.34 from the Transient Guest Tax Fund to Cardinal Sign, LLC, representing the City's 50% cost share to replace the billboard frame at Exit 213, in partnership with Visit Ark City.

*Motion made by Commissioner Beeson, Seconded by Commissioner Warren to approve the consent agenda as written.*

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-05-3712** and **Resolution No. 2025-05-3713**.*

## Public Hearing

1. Hold a public hearing to consider an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant (CDBG) Program funds under the Housing Rehabilitation category.

City Manager Frazer provided a brief background on this round of CDBG grant funds consisting of \$300,000.00, recently open to target area encompassing the entire community.

*Motion made by Mayor Besson, seconded by Vice-Mayor Stover to open a Public Hearing to consider an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant (CDBG) Program funds under the Housing Rehabilitation category.*

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.*

Mayor Beeson opened the floor for public comment.

With no one present wishing to speak, Mayor Beeson closed the floor for public comment.

1. a. A Resolution certifying legal authority to apply for the 2025 Kansas Small Cities Community Development Block Grant (CDBG) Program from the Kansas Department of Commerce and authorizing the Mayor to sign and submit such an application.

City manager Frazer clarified that this does support that the city will donate \$4,000.00 in funds to the project.

*Motion made by Mayor Besson, seconded by Vice-Mayor Stover to approve a resolution certifying legal authority to apply for the 2025 Kansas Small Cities Community Development Block Grant (CDBG) Program from the Kansas Department of Commerce and authorizing the Mayor to sign and submit such an application.*

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-05-3714***

## City Manager Updates & Reminders

City Manager Frazer provided the following reminders and updates before the commission:

1. May 21<sup>st</sup>, Airport Economic Development Webinar at 11:00 am in the city manager's office.
2. May 27<sup>th</sup> Pumpkin Pants Ranch grant award invitation; RSVP needed.
3. May 28<sup>th</sup> Chamber Biannual Meeting Pikes Place 5:30 PM

4. May 29<sup>th</sup> fourth 13 Ways Webinar at noon in the city manager's office.
5. June 2<sup>nd</sup> Hike Bike Trail Phase 2 start date.
6. June 5<sup>th</sup> Chamber of Commerce Ribbon Cutting of the new City of Arkansas City Signs in combination with Chamber Coffee.
7. June 6<sup>th</sup> Budget Works Shop beginning at 8:00 am at the Water Treatment Plant meeting room. Auditor to be there at 11 am.
8. Staff met with Burns & Mac on May 15<sup>th</sup> about the Wastewater Treatment Plant, looking into the next permit cycle focusing on phosphorus and nitrogen being the next priority items. Meeting set June 18<sup>th</sup> in Topeka, KS with Tom Stiles who will be retiring soon, staff is hoping to get direction from him.
9. PEC project handout for review by commissioners.
10. CIP and economic outlook summary handout to commissioners.
11. Budget Work Session Retreat will begin at 8:00 AM on Friday, June 6<sup>th</sup> at the Water Treatment Facility Meeting Room.
12. Outside Agency Budget Retreat is Friday, June 13<sup>th</sup>, time to be determined.
13. Environmental Services Monthly Report for April provided to commission.

#### **Items for Discussion by City Commissioners**

Mayor Beeson inquired about the Chestnut stop light and what it would take to get it back into sync with the other lights. City Manager Frazer mentioned working with staff and the commission to explore eliminating some of the lights to be every other in the Downtown Summit Area.

#### **Comments from the Audience for Items not on the Agenda**

*The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to five (5) minutes.*

City resident Llyod Colston of 1825 N 8<sup>th</sup>, presented *The Declaration of Independence and The Constitution of the United States of America* document complements of Hillsdale College. to the commission for review, speaking of due process. Colston referred back to the April 1<sup>st</sup> city commission meeting.

#### **Adjournment**

*Motion made by Commissioner Warren, Seconded by Commissioner Tweedy III to adjourn the meeting.*

*Voice vote was unanimous in favor of the motion. Vice-Mayor Stover declared the motion approved and meeting adjourned.*

THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS

(Seal)

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Chad D. Beeson, Mayor

ATTEST:

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Tiffany Parsons, City Clerk

Prepared by:

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Tiffany Parsons, City Clerk

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