



City Commission Agenda Item

Meeting Date: 6/3/2025

From: Josh White, Principal Planner

Item: Agreement with Davis Preservation

Motion: A Resolution authorizing the City of Arkansas City to enter into an agreement with Davis Preservation, to update the National Register Nomination of the Historic Downtown Commercial District in accordance with the project agreement with the State Historic Preservation Office and the Historic Preservation Fund Grant previously awarded, for an amount not to exceed \$20,000. **(Voice Vote)**

Background: The city was rewarded with a grant in 2017 to conduct a resurvey of our downtown historic district. The survey was conducted and completed in May 2018. The survey made recommendations to modify the historic district by adding some properties and removing others. The report also recommended creating a thematic nomination of Arkansas City's historic churches but that will not be part of this project. This project also directly aligns with the City's Comprehensive Plan goal to "promote the maintenance and preservation of historical resources" as well as its accompanying action item to "Expand the existing historic district to match the recommendations from the 2018 Resurvey of the Downtown Historic District."

The city was rewarded with another grant earlier this year to continue the project. The new project is to review all the buildings in the district based on the 2018 Survey and nominate a newly revised Historic District with appropriate additions and removals from the district. An RFP was sent out and 7 bids were returned with bids ranging from \$20,000 to \$25,000. The grant award was \$25,000 so all proposals/bids are within the budget. Staff discussed the proposals with members of the Historic Preservation Board and would like to recommend entering into an agreement with Davis Preservation for an amount not to exceed \$20,000. This recommendation is being made since it represents the low bid and is a Kansas-based firm with extensive Kansas-based experience.

Commission Options:

1. Approve the Resolution.
2. Disapprove of the Resolution.
3. Table the Resolution for further discussion.

Fiscal Impact: Amount: **\$20,000**

Fund: Department: Expense Code:

☐ Included in budget ☒ Grant ☐ Bonds ☐ Other Not Budgeted

Attachments: Resolution, Bid tab, Davis Preservation proposal

Approved for Agenda by:

Randy Frazer, City Manager