SCKEDD
SOUTH CENTRAL KANSAS
ECONOMIC DEVELOPMENT DISTRICT
Hope, developed

June 30, 2026

Mayor Tad Stover
City of Arkansas City
118 W. Central Avenue
Arkansas City, KS 67005

RE: Housing Inspection & Risk Assessment Services Agreement – Fee Schedule Update

Dear Mayor Stover,

Enclosed is a proposed Contract Addendum to the Housing Inspection & Risk Assessment Services Agreement for the City's 2025 CDBG Housing Rehabilitation Grant.

The Kansas Department of Commerce has updated the approved reimbursement schedule for Housing Inspection and Risk Assessment services. As identified in SCKEDD's original inspection services proposal submitted with the City's grant application, inspection fees are subject to modification should the Kansas Department of Commerce revise its approved fee schedule.

In conjunction with the start of SCKEDD's new fiscal year, we are requesting the City's approval to update the inspection fee schedule for services performed on or after **July 1, 2026**. Inspection services completed on or before **June 30, 2026**, will continue to be billed under the current fee schedule.

For your convenience, we have enclosed a comparison of the current and proposed fee schedules, along with the Contract Addendum for your review and consideration.

If the City is agreeable to these revisions, please sign and return the enclosed Addendum at your earliest convenience.

We appreciate your continued partnership and the opportunity to assist the City of Arkansas City with its Housing Rehabilitation Program. If you have any questions, please feel free to contact Megan Unruh, Grant Administrator, at (316) 866-0050 or munruh@sckedd.org.

Sincerely,

Bethany Johnson

Bethany Johnson
Interim Executive Director

ADDENDUM #1 TO THE CONTRACT FOR HOUSING INSPECTION/RISK ASSESSMENT SERVICES
CITY OF ARKANSAS CITY
2025 CDBG HOUSING REHABILITATION GRANT #25-HR-001

This Contract Addendum ("Addendum") is entered into this ____ day of _____, 2026 by and between the City of Arkansas City, Kansas ("City") and the South Central Kansas Economic Development District, Inc. (SCKEDD).

WHEREAS, the parties entered into a Housing Inspection & Risk Assessment Services Agreement for the City's 2025 CDBG Housing Rehabilitation Grant; and

WHEREAS, the Kansas Department of Commerce has updated its approved reimbursement schedule for Housing Inspection and Risk Assessment services; and

WHEREAS, the parties mutually desire to revise the inspection fee schedule for inspection services performed on or after July 1, 2026.

NOW, THEREFORE, the parties agree as follows:

1. Effective for inspection services performed on or after July 1, 2026, SCKEDD shall bill inspection and risk assessment services in accordance with the revised fee schedule attached as Attachment A.
2. Inspection and risk assessment services completed on or before June 30, 2026, shall continue to be billed in accordance with the fee schedule in effect at the time the services were performed.
3. Except as expressly modified herein, all other terms and conditions of the original Housing Inspection & Risk Assessment Services Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Addendum.

City of Arkansas City, Kansas

_____
Tad Stover, Mayor

South Central Kansas Economic Development District, Inc.

Bethany Johnson
_____
Bethany Johnson, Interim Exec. Director

ADDENDUM #1 TO THE CONTRACT FOR HOUSING INSPECTION/RISK ASSESSMENT SERVICES
CITY OF ARKANSAS CITY
2025 CDBG HOUSING REHABILITATION GRANT #25-HR-001

ATTACHMENT A

Housing Inspection & Risk Assessment Fee Schedule

Applicable to Inspection Services Performed On or After July 1, 2026

Service	**Current Fee**	**Revised Fee**
Housing Quality Standards (HQS) Inspection *(This price includes all written reports, cost estimates, initial inspections, and final inspections per rehabilitated house.)*	$800.00	$1,200.00
Radon Gas Inspection *(This price includes all written reports per rehabilitated house, as well as any charges for scientific analysis.)*	$500.00	$750.00
Lead-Based Paint Risk Assessment *(This price includes all written reports per rehabilitated house, as well as any testing and shipping charges for scientific analysis.)*	$1,000.00	$1,500.00
Lead-Based Paint Clearance Examination *(This price includes all written reports per rehabilitated house, as well as any testing or shipping charges for scientific analysis.)*	$300.00	$500.00
Demolition Inspection *(This price includes all written reports and asbestos inspections per dwelling unit to be demolished.)*	$500.00	$1,000.00
Additional Site Visit	$100.00	$150.00
Additional Paint, Soil, Dust, or Water Samples	$300.00	$500.00
Additional XRF Paint Testing	$150.00	$300.00

Arkansas City HR - Addendum to Inspections.Ltr

Final Audit Report 2026-06-30

Created:	2026-06-30
By:	Megan Unruh (munruh@sckedd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0vO_uj3t4k-Fqigd_llzrW1dhYWP9xRG

"Arkansas City HR - Addendum to Inspections.Ltr" History

Document created by Megan Unruh (munruh@sckedd.org)
2026-06-30 - 4:08:00 PM GMT

Document emailed to Bethany Johnson (bjohnson@sckedd.org) for signature
2026-06-30 - 4:09:18 PM GMT

Email viewed by Bethany Johnson (bjohnson@sckedd.org)
2026-06-30 - 4:09:56 PM GMT

Document e-signed by Bethany Johnson (bjohnson@sckedd.org)
Signature Date: 2026-06-30 - 4:14:19 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE

Agreement completed.
2026-06-30 - 4:14:19 PM GMT