



CITY COMMISSION MEETING MINUTES

Tuesday, January 6, 2026 at 5:30 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

Mayor Chad Beeson
Vice-Mayor Tad Stover
Commissioner Diana Spielman
Commissioner Charles Tweedy III
Commissioner Jay Warren

ABSENT:

City staff present: City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communications Director Shana Addisson, Accountant Amy Roberts, Human Resources Director Marla McFarland, Community Development Director Josh White, Community Development Administrative Assistant Terice Watts, Fire-EMS Chief Stuart Cassaboom, IT Manager Matt Metzinger, Police Chief Jim Holloway, and Street & Public Services Stormwater Supervisor Brian Edwards.

2. Opening Prayer led by Commissioner Diana Spielman and Pledge of Allegiance led by Mayor Beeson.

3. Additions or Deletions to the agenda.

- City Manager spoke of an amendment to Consent Agenda Item No. 2 to reflect 5:15 PM start time.

Motion made by Vice-Mayor Stover, seconded by Commissioner Tweedy III, to approve the amendment to the agenda.

Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.

4. Approval of the Agenda.

Motion made by Commissioner Spielman, seconded by Commissioner Warren, to approve the agenda as amended.

Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.

City Clerk Parsons offered the following items for consideration.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve December 16, 2026, regular meeting minutes as written.

2. A Resolution authorizing a public meeting of the Governing Body to attend a Land Bank Board of Trustees meeting at 5:15 p.m. Tuesday, January 20, 2026, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.

Motion made by Vice-Mayor Stover, seconded Commissioner Spielman, to approve the Consent Agenda as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2026-01-3790**.*

Recognize and Honor the Service of Outgoing Commissioners

1. Recognize and honor the service of past Commissioners Jay Warren and Diana Spielman.

City Manager Frazer recognized the service of departing Commissioners Jay Warren and Diana Spielman for their dedicated service and commitment to our community.

Commissioner Warren (2009-2026) faithfully served the City of Arkansas City, Kansas as a member of the City Commission for a remarkable seventeen (17) years, beginning his service shortly after the April 7, 2009, general election, severing as mayor, vice-mayor and commissioner for multiple terms. Frazer highlighted the familiar phrase "I'm just talking out loud" often voiced by Warren. Warren has consistently contributed his time, experience, and vision to advance the welfare, growth, and governance of the community. Warren was thanked for his leadership, insight, and lasting impact on the City.

Commissioner Spielman (2022-2026) was officially sworn-in January 2022, first nominated during the 2021 general election. During her four (4) year term, she served as Mayor, Vice Mayor and Commissioner. It has been an pleasure to work alongside Commissioner Spielman and to acknowledge her dedication and service to the community.

Both commissioners were presented with awards for their service on the City Commission.

Adjourn Sine Die.

Mayor Beeson concluded the current meeting session making a motion to Adjourn Sine Die, Seconded by Commissioner Tweedy III.

City Clerk Parsons then called Commissioners-elect David Colquhon, Steve Lungren, and Charles Tweedy III to the podium.

Oath of Office Ceremony for Commissioners-elect

City Clerk Parsons administered the Oaths of Office to Commissioners-elect David Colquhon, Steve Lungren, and Charles Tweedy III.

Mayor Beeson called the meeting back to order.

City Clerk Parsons directed roll call. Mayor Beeson, Vice-Mayor Tad Stover, Commissioner David Colquhon, Commissioner Steve Lungren, and Commissioner Charles Tweedy III were all present.

New Business

Commissioner Stover presented the following items for consideration:

Reorganization Items

1. Select **Mayor** for 2026.

Mayor Beeson moved to nominate Vice-Mayor Tad Stover as mayor for 2026. Motion seconded by Commissioner Colquhon.

Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Colquhoun, Commissioner Lungren, and Commissioner Tweedy III. Mayor Beeson declared the motion approved.

Commissioner Beeson and newly elected Mayor Stover changed seats. City Clerk Parsons set new name plates.

2. Recognize and honor the service of past mayor Chad Beeson.

Mayor Stover recognized Chad Beeson for his leadership and service as mayor this past year, presenting a personalized engraved plaque gavel.

3. Select **Vice Mayor** for 2026.

Commissioner Tweedy III moved to nominate Commissioner Steve Lungren as Vice Mayor for 2026. Mayor Stover seconded the motion.

Voice Voting Aye: Mayor Stover, Commissioner Beeson, Commissioner Colquhoun, Commissioner Lungren, Commissioner Tweedy III. Mayor Stover declared the motion approved.

4. Designate one (1) member of the Governing Body to serve as a representative to **Arkansas City Public Library Board of Trustees**.

Commissioner Beeson moved to nominate Commissioner Tweedy to the Arkansas City Public Library Board of Trustees. Motion seconded by Vice-Mayor Lungren.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

5. Designate one (1) member of the Governing Body to serve as a representative to the **Cherokee Strip Land Rush Museum Board of Trustees**.

Commissioner Tweedy moved to appoint Commissioner Beeson to the Cherokee Strip Land Rush Museum Board of Trustees. Motion seconded by Commissioner Colquhoun.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

6. Designate one (1) member of the Governing Body to serve as a representative to **Cowley County Economic Development Partnership** (previously Cowley First).

Vice-Mayor Lungren made a motion to nominate Commissioner Tweedy as Cowley County Economic Development Partnership representative with City Manager Frazer remaining as alternate. Motion seconded by Mayor Stover.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

7. Appoint one (1) member of the Governing Body to serve as a voting member of the **Regional Economic Area Partnership (REAP) of South-Central Kansas** and either one (1) member of the Governing Body or the City Manager to serve as an alternate member of REAP in the voting member's absence. **(Voice Vote)**

Commissioner Beeson moved to appoint Vice-Mayor Lungren as Regional Economic Area Partnership (REAP) of South-Central Kansas representative with City Manager Frazer remaining as alternate. Motion seconded by Mayor Stover.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

8. Designate one (1) member of the Governing Body to serve as representative to **SCKMC Board of Trustees**. **(Voice Vote)**

Commissioner Beeson moved to designate Commissioner Colquhoun, as representative to SCKMC Board of Trustees. Motion seconded by Mayor Stover.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

9. Appoint three (3) members of the Governing Body to serve as Arkansas City's representatives on the **Strother Field Commission**. **(Voice Vote)**

Mayor Stover moved to nominate Commissioner Tweedy, Vice-Mayor Lungren and himself. Motion seconded by Commissioner Colquhoun.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

10. Appoint one member of the Governing Body to serve on the **Visit Ark City Board of Trustees**.

Commissioner Beeson moved to appoint Commissioner Tweedy to the Visit Ark City Board of Trustees. Motion seconded by Mayor Stover.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

11. Designate RCB Bank as primary depository for banking services and all other eligible banks in the community as potential depositories for City funds.

Vice-Mayor Lungren moved to designate RCB Bank as primary depository for banking services and all other eligible banks in the community as potential depositories for City funds. Motion seconded by Commissioner Tweedy III..

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

New Business

City Clerk Parsons offered the following items for consideration.

City Manager Department

1. A Resolution formally adopting a new Compensation Administration Policy effective December 27, 2025.

Motion made by Vice-Mayor Lungren, seconded by Commissioner Tweedy III to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-01-3791**.*

2. An Ordinance authorizing the rezoning of 706 E Madison Ave, from "R-2" (Medium Density Residential District) to "C-3" (General Commercial District).

Motion made by Commissioner Beeson, seconded by Mayor Stover to approve the item as written.

*Roll Call Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Ordinance No. 2026-01-4650**.*

3. An Ordinance authorizing the rezoning of 2200 E Chestnut Ave, from "R-1" (Low Density Residential District) to "P" (Public Use District).

Motion made by Mayor Stover, seconded by Commissioner Tweedy III to approve the item as written.

*Roll Call Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Ordinance No. 2026-01-4651**.*

4. A Resolution authorizing the City of Arkansas City to approve the First Amendment to the Kansas Department of Commerce Community Development Block Grant Agreement No. 25-HR-001, authorizing the Mayor to execute the amendment on behalf of the City of Arkansas City, Kansas.

Motion made by Commissioner Beeson, seconded by Commissioner Colquhoun to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-01-3792**.*

5. A Resolution authorizing the City of Arkansas City to approve the agreement between the City of Arkansas City and the South Central Kansas Area Agency on Aging, Inc. for personnel management services and use of space at the Senior Citizens Center.

Motion made by Commissioner Beeson, seconded by Mayor Stover to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-01-3793**.*

Public Services Department

1. A Resolution authorizing the City of Arkansas City to accept an estimate submitted for repair services to 2013 Komatsu Dozer, and to authorize materials and labor for said repairs in an amount not to exceed \$28,800.54, representing the estimated cost plus the allowable 15% variance, excluding freight.

Motion made by Mayor Stover, seconded by Vice-Mayor Lungren to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-01-3794**.*

City Manager Updates & Reminders

1. **East Pressure Zone Project:** Staff met with KDOT and PEC regarding right-of-way issues along Highway 77 between Madison and Chestnut. Still working through details and on where that line will loop back in, working closely with the Core of Engineers due to levee considerations.
2. **Fire Station Financing – USDA Loan/Grant Program:** Staff recently met with USDA to explore Community Facilities Loan and Grant options. Federal grant funds were not allocated this year; however, the loan portion remains available. The USDA Loan offers a low-interest financing option and will be evaluated alongside the possibility of issuing GEO bonds.
3. **101-Acre Property Master Planning:** Meeting scheduled for January 8th with Lang Development. Lang has been working on the master plan for a couple months. This meeting will provide an update on progress and next steps.
4. **League of Kansas Municipalities Webinar – Legislative Updates:** Commissioners were informed of upcoming Legislative briefing webinar scheduled for January 9th at 11:00 a.m. available to view the City Manager's Office. This opportunity provides insight into issues that may affect cities during the upcoming legislative session and is helpful for staying informed and prepared to engage with legislators as needed.
5. **CCLIP Grant Project:** Plan review set up for CCLIP Grant on January 9th. This project will go from 8th Street to the bridge on Madison and consist of mil and overlay project.
6. **CDBG Grant Workshop:** Staff will attend a required CDBG workshop on January 20th ongoing projects. Attendance is mandatory for communities receiving CDBG funding. Training will cover compliance and administration for upcoming grants.
7. **Pickleball Courts Project:** Pre-construction meeting scheduled for January 26th. Contractors will be on-site to discuss project timeline, sequencing, and coordination.
8. **LKM Local Government Day:** Kicks-off Wednesday, January 28th, starting at 2:30 p.m. in Topeka, KS. Provides a networking opportunity for commissioners to meet with other local officials and state legislators, receive legislative updates from the league. Commissioners were asked to notify staff for registration and lodging arrangements.
9. **F Street Bridge Project:** Notification received that the project is moving forward. Construction needs to be in progress by August 2026. Construction should occur within the next six months.
10. **PEC Project Status Update:** Commissioners were provided with a PEC project status report outlining progress and coordination on multiple ongoing city projects.

Items for Discussion by City Commissioners

Mayor Stover proposed to change the time for the Comments for the Audience section of agenda from five (5) minutes to three (3) minutes. The commission spoke unanimously in favor of this change. City Clerk Parsons noted that she would make this change to the agendas moving forward.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to five (5) minutes.

No one signed up to speak.

Adjournment

Motion made by Commissioner Beeson, seconded by Mayor Stover to adjourn the meeting.

Voice vote was unanimous in favor of the motion. Mayor Stover declared the motion approved and meeting adjourned.

THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS

(Seal)

Chad D. Beeson, Mayor 2025

Tad Stover, Mayor 2026

ATTEST:

Tiffany Parsons, City Clerk

Prepared by: Tiffany Parsons, City Clerk