

11.02.090 Final Plat Approval Process

Application process:

1. Once construction drawings are approved by all required entities, applicant shall submit completed final plat application, paper copy of final plat in full size, an electronic copy of the final plat, required fee, and any other required documents to planning department on or before deadline for submissions established by Town.
2. The Town engineer shall review the electronic copy of plat and notify the applicant or applicant's authorized representative of any required changes. Applicant shall make required changes and resubmit electronic and paper copies of final plat, one full size and one eleven inch by seventeen inch (11" x 17") for second review.
3. If plat is approved by Town engineer, he shall sign the plat and return it to the planning department. If plat is not approved after second submittal, an additional fee must be paid before any subsequent reviews.
4. Upon signature of approved final plat, the final plat application shall be reviewed by the final plat approval staff.
5. Once the final plat approval staff has granted approval of a final plat and a bond or other financial security is in place in accordance with AVS 11.02.130, the subdivider may schedule a preconstruction meeting with the Town public works department. Upon receipt of written notice to proceed from Town, construction of the subdivision may proceed. No construction shall be permitted prior to receipt of written notice to proceed.
6. **The Town Planning & Zoning Manager & Public Works Director, are hereby designated to be the final plat approval staff and are authorized to approve subdivision final plats.**
7. **Appeals of decisions made by the final plat approval staff shall be made to the City Council.**

HISTORY

Adopted by Ord. 2005-11-O on 10/1/2005

Repealed & Reenacted by Ord. 2018-14 on 10/17/2018

Adopted by Ord. 2019-09 on 6/12/2019