

**APPLE VALLEY
RESOLUTION R-2025-24**

NOW THEREFORE, be it ordained by the Council of the Apple Valley, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “SECTION VI Donations” of the Apple Valley Policies & Procedures is hereby *amended* as follows:

A M E N D M E N T

SECTION VI Donations

This section shall not apply to federal and state grants. The Town is not obligated to accept donations, and in fact, should not accept donations for projects that have not received approval from the Town Council.

A. Cash donations

1. Acceptance Authority:

- a. Town personnel may accept cash donations of \$200.00 or less without prior Town Council approval**
- b. Cash donations above \$200.00 may be accepted with Town Council approval.**

2. Restricted cash donations:

- a. If a donation is designated for a restricted purpose (i.e., the donor specifies how the funds are to be used), town personnel must notify the Finance Director before accepting the donation.**

(1) The Finance Director may approve acceptance of the donation if:

- (A) The parameters of the restricted funds can be easily tracked and accounted for within the Town’s financial system;**
- (B) and, the restricted purpose is consistent with Town operations, priorities, and legal requirements**

(2) Documentation and Reporting

- (A) All donations, whether restricted or unrestricted, must be properly receipted and deposited in accordance with Town financial procedures.**
- (B) The Finance Director shall maintain records of all donations received under this policy.**
- (C) A summary of donations may be provided to the Town Council periodically for review**

3. Any donation exceeding \$200.00, or any restricted donation not meeting the

criteria outlined above, must be submitted to the Town Council for approval prior to acceptance or denial. The following information shall be submitted to the town council for acceptance or denial during a properly scheduled and noticed town council meeting.

- a. The amount of the donation;
- b. All donor instructions and restrictions governing the donation; and
- c. Actions the Town must take with any excess donated funds after the intended purpose of the donation has been met. The Town shall not incur any liability associated with the purpose of donated funds until all of the cash has been received.

B. Noncash donations

1. Before taking possession of a noncash donation with a fair market value in excess of \$1,000, the ~~Town Administrator~~ Finance Director or Mayor shall obtain written validation from the donor that the noncash donation has been paid for and is free of all third-party obligations.

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE Should any part or provision of this Resolution be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Resolutions as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: EFFECTIVE DATE This Resolution shall be in full force and effect from October 15, 2025.

PASSED AND ADOPTED BY THE APPLE VALLEY COUNCIL

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	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Richard Palmer	_____	_____	_____	_____

Attest

Presiding Officer

Jenna Vizcardo, Town Clerk, Apple
Valley

Michael Farrar, Mayor, Apple Valley