



# TOWN COUNCIL MEETING AND HEARING

1777 N Meadowlark Dr, Apple Valley  
Tuesday, February 20, 2024 at 6:00 PM

## MINUTES

**Mayor** | Michael Farrar |

**Council Members** | Kevin Sair | Robin Whitmore | Barratt Nielson | Janet Prentice |

**CALL TO ORDER**- Mayor Farrar called the meeting to order at 6:00 p.m.

### PLEDGE OF ALLEGIANCE

**PRAYER**- Prayer offered by resident Brittia Nielson.

### ROLL CALL

#### PRESENT

Mayor Michael Farrar

Council Member Kevin Sair

Council Member Robin Whitmore

Council Member Barratt Nielson

Council Member Janet Prentice

### DECLARATION OF CONFLICTS OF INTEREST

None declared.

### PUBLIC COMMENTS

Chairman Farrar opened the public comments.

No public comments.

Chairman Farrar closed the public comments.

### REPORTS, RECOMMENDATIONS, AND ANNOUNCEMENTS

None.

### MAYOR'S TOWN UPDATE

#### 1. Fire Station Sublease.

Mayor Farrar noting that a one-year sublease was signed for the second fire station to ensure compliance with the requirement that there be a fire station within five miles of every home. Failure to comply would have led to some residents having their homeowner's insurance canceled and increased rates for others.

Mayor Farrar also noted several key points:

1. A third tank for off-road diesel was acquired, expected to save money in the long run by paying for itself in two years. An additional 500 gallons of diesel storage was obtained for emergency situations.
2. The Sheriff's Department agreed to provide extra patrols around the city.
3. Progress was made on the water pipeline project, with \$100,000 approved for engineering work, although full funding commitment is pending.
4. A new town attorney was being voted on.



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5. Collaborative efforts with the Planning Commission led to new ordinances aimed at holding developers accountable for responsible growth, including changes to building height regulations.
6. Engagement with congressional offices regarding USDA debt for the water district.
7. A developer agreed to change zoning from half-acre to one-acre parcels, pending further details.
8. Progress on settling lawsuits, with three settled and a possible fourth in the works.

Mayor Farrar noted that these changes were focused on responsible development and ensuring accountability, with ongoing efforts to address various issues in the city.

#### PUBLIC HEARING - NEW BUSINESS

2. Adopt Title 16 Administrative Enforcement Program, Ordinance-O-2024-06.

Mayor Farrar summarized the public hearing for new business regarding the adoption of Title 16 Administrative Enforcement Program. It was clarified that the proposed changes would not affect code enforcement procedures, which would remain complaint based. The main change would be that fines collected would go to the town instead of the town prosecutor. The purpose of this change was to retain funds for the town. It was emphasized that fines would be a last resort after warnings and attempts to resolve issues with property owners. The fines would also apply to short-term rentals for non-compliance with licensing requirements. Enforcement actions, such as abatement fees for fire hazards, were outlined, with the town charging \$250 an hour if they had to address the issue themselves.

Mayor Farrar opened the public hearing.

No public comments.

Mayor Farrar closed the public hearing.

3. Amend Title 8.10.010 General Requirements on Burn Permits, Ordinance-O-2024-09.

Mayor Farrar summarized the public hearing to amend Title 8.10.010, which involved adding a requirement for all burn permit applicants to complete a mitigation log. This change was described as a housekeeping issue to formalize an existing practice. The Fire Chief explained that this amendment was part of an agreement with the state, where residents could either pay \$155,000 or work off the amount in mitigation hours. These hours could be accrued by cleaning up one's own yard, with each hour counting towards \$30. The Fire Chief emphasized that this arrangement provided the town with more than enough hours to cover annual fees and allowed residents to contribute to their community.

Mayor Farrar opened the public hearing.

No public comments.

Mayor Farrar closed the public hearing.



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4. Amend Title 5.09.070 Application Review, Approval And Issuance and 5.09.090 Appeal Procedures (Special Event), Ordinance-O-2024-10.

Mayor Farrar summarized the public hearing to amend Title 5.09.070 and 5.09.090 of the Special Events. The amendment involved replacing "Town Administrator" with "Mayor" in the application review, approval, issuance, and appeal procedures. This change was described as housekeeping, reflecting the shift in responsibilities from the Town Administrator to the Mayor. The amendment aimed to update the ordinance to align with current administrative roles.

Mayor Farrar opened the public hearing.

No public comments.

Mayor Farrar closed the public hearing.

#### PUBLIC HEARING - PLANNING COMMISSION BUSINESS

5. Amend Title 10.10.090 MH Manufactured Housing Park Zone, Ordinance-O-2024-02.  
\*Planning Commission recommended approval on 1/3/24 and 2/7/24.
6. Consider Approval to Amend Title 10.10.110 Cabins Or Tiny Home Parks Zone, Ordinance-O-2024-03.  
\*Planning Commission recommended approval on 1/3/24 and 2/7/24.
7. Amend Title 10.10.030 C Commercial Zones, Ordinance-O-2024-04.  
\*Planning Commission recommended approval on 1/3/24.
8. Amend Title 11.08.040 Street Improvements, Ordinance-O-2024-05.  
\*Planning Commission recommended approval on 1/3/24.
9. Amend Title 10.10.060 SF Single Family Residential Zone, Ordinance-O-2024-07.  
\*Planning Commission recommended approval on 2/7/24.
10. Amend Title 10.10.100 Recreational Vehicle Park Zone, Ordinance-O-2024-08.  
\*Planning Commission recommended approval on 2/7/24.

Mayor Farrar noted that agenda items 5, 6, 7, 8, 9, and 10 were listed to allow public discussion as each item was addressed. These items had already undergone legal hearings conducted by the Planning Commission, so additional hearings were not required. The Mayor expressed a commitment to open public conversation and provide an opportunity for questions and statements from the community. The meeting then moved on to agenda item number 11.



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#### DISCUSSION AND ACTION - OLD BUSINESS

11. Contract for Dispatch. (Intergovernmental Cooperative Agreement Between the Town of Colorado City, Arizona and Town of Apple Valley, Utah for 9-1-1 and Dispatch Services)

The Mayor and Fire Chief explained that the agreement was to start paying for services that had been provided for free. The cost would be \$4,656 per year plus a fee per call, estimated at \$74 per call. The Mayor emphasized the value of the services provided and the need to compensate for them. There was discussion about the details of the agreement, including the number of calls covered and the total cost. It was agreed to revisit the issue at the end of the meeting to finalize the details.

After agenda item 13, Mayor Farrar reopened action on Intergovernmental Cooperative Agreement Between the Town of Colorado City, Arizona and Town of Apple Valley, Utah for 9-1-1 and Dispatch Services. The Town Council and Fire Chief Michael Gross discussed the intergovernmental cooperative agreement between the town of Colorado City and Apple Valley for emergency services. The agreement is based on a calculation of call volume, with a base rate determined by multiplying the previous year's call volume by \$74 and dividing it by 12. This base rate is \$4,656 per year. Any calls beyond 12 per month will be billed at \$74 each. The council noted that last year's base rate was \$4,662, based on a low call volume, but this year, with an increase in calls, the cost may be higher. They also discussed the fair treatment and good relationship with Apple Valley, as well as the need to ensure reimbursement for medical calls if they occur during large events.

**MOTION:** Council Member Nielson motioned that we approve the Contract for Dispatch with Colorado City.

**SECOND:** The motion was seconded by Council Member Whitmore.

**VOTE:** Mayor Farrar called for a vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

12. Special Event Permit Application for Hurricane Mountain Bike Festival on April 5-7, 2024.

Mayor Farrar discussed the special event permit application for the Hurricane Mountain Bike Festival. The festival was scheduled for April 5th through 7th, 2024, with an expected attendance of 300 participants. The event would take place at Gooseberry Lodges, with participants camping at the RV



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facilities and using other amenities such as the fuel station and cabins. The Mayor raised the issue of ensuring that local residents benefited from such events, suggesting that future events could require the use of local vendors or services. The event organizers expressed willingness to utilize more local facilities and catering services in the future. Concerns were raised about the event's impact on the neighborhood, particularly regarding noise levels and parking. The organizers assured that the event would comply with sound ordinances and provide ample parking on the Gooseberry Lodges property.

**MOTION:** Council Member Sair motioned we approve the Special Event Permit Application for Hurricane Bike Festival on April 5<sup>th</sup> through 7<sup>th</sup>, 2024.

**SECOND:** The motion was seconded by Council Member Whitmore.

**VOTE:** Mayor Farrar called for a vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

### DISCUSSION AND ACTION - NEW BUSINESS

13. Special Event Permit Application for Zion Ultra on April 12-14, 2024.

The Town Council discussed a special event permit application for the Zion Ultra event scheduled for April 12<sup>th</sup> to 14<sup>th</sup>. This event, which has been held for the past four years, is larger in scale compared to previous years, with an expected attendance of around 1,300 people. Concerns were raised about bright lights from the event shining into nearby residences. The event organizers assured the council that they would address this issue by adjusting the lights' direction or using rental lights with adjustable direction. The council and fire chief also discussed other aspects of the event, such as food vendors, camping, and fire safety. Overall, the council approved the event permit application, with a focus on ensuring minimal impact on nearby residents and addressing any concerns that may arise during the event.

**MOTION:** Council Member Nielson motioned that we approve 13, Zion Ultra event on April 12<sup>th</sup> through the 14<sup>th</sup>, 2024.

**SECOND:** The motion was seconded by Council Member Whitmore.

**VOTE:** Mayor Farrar called for a vote:



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Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

14. Approval of Amending Title 8.10.010 General Requirements on Burn Permits, Ordinance-O-2024-09.

**MOTION:** Council Member Nielson motioned that we adopt Ordinance-O-2024-09.

**SECOND:** The motion was seconded by Council Member Sair.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

15. Approval of Resolution-R-2024-06, Appointing Emergency Program Coordinator.

**MOTION:** Council Member Nielson motioned that we approve Resolution-R-2024-06, appointing Frank Lindhardt as a volunteer Emergency Program Coordinator and Director of Emergency Services.

**SECOND:** The motion was seconded by Council Member Sair.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye



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The vote was unanimous and the motion carried.

16. Approval of Adopting Title 16 Administrative Enforcement Program, Ordinance-O-2024-06.

The Council discussed adopting Title 16 Administrative Enforcement Program Ordinance. The ordinance was based on a template from another city's attorney to save costs.

Mayor Farrar opened the discussion to public comments. No public comment.

**MOTION:** Council Member Nielson motioned that we adopt Ordinance-O-2024-06.

**SECOND:** The motion was seconded by Council Member Sair.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye

Council Member Sair - Aye

Mayor Farrar - Aye

Council Member Whitmore - Aye

Council Member Prentice - Aye

The vote was unanimous and the motion carried.

17. Approval of Amending Title 5.09.070 Application Review, Approval And Issuance and 5.09.090 Appeal Procedures (Special Event), Ordinance-O-2024-10.

**MOTION:** Council Member Whitmore motioned that we adopt Ordinance-O-2024-10 5.09.070 and 5.09.090 Special Events amendment to include Mayor.

**SECOND:** The motion was seconded by Council Member Sair.

**VOTE:** Mayor Farrar called for a vote:

Council Member Nielson - Aye

Council Member Sair - Aye

Mayor Farrar - Aye

Council Member Whitmore - Aye

Council Member Prentice - Aye

The vote was unanimous and the motion carried.



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18. Approval of Resolution-R-2024-07, Amending Resolution-R-2022-32.

The Council discussed Resolution-R-2024-07, which amends Resolution-R-2022-32 regarding the District's ownership and sale. The resolution ensures that the district cannot be sold or taken over by the Washington County Water Conservancy District without approval from the Town Council. The council emphasized that although the district operates as its own entity, the town ultimately owns it and is responsible for its debts.

**MOTION:** Council Member Whitmore motioned that we approve Resolution-R-2024-07 amendment to Resolution-R-2022-32.

**SECOND:** The motion was seconded by Council Member Sair.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

19. Approval of Resolution-R-2024-05, Utah Public Treasurers' Investment Fund Certification Of Authorized Individuals (PTIF).

The Resolution addressed a housekeeping matter, appointing two individuals, including Mayor Farrar, as decision-makers for the accounts. It was confirmed that one of the individuals, Town Treasurer Robin, was already listed, while the Mayor needed to be added. Additionally, Finance Director Michelle Kinney was to be included as a viewer for reconciliation purposes.

Council Member Nielson stepped out to use facilities and did not vote.

**MOTION:** Council Member Sair motioned we approve R-2024-05 Utah Public Treasurers' Investment Fund Certification Of Authorized Individuals.

**SECOND:** The motion was seconded by Council Member Prentice.

**VOTE:** Mayor Farrar called for a vote:

Council Member Nielson - Absent





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Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

20. Approval of Resolution-R-2024-08, Appointment of an additional member to the Southwest Mosquito Abatement and Control District Board.

**MOTION:** Council Member Sair motioned we approve Resolution-R-2024-08 appointment of additional member to the Southwest Mosquito Abatement and Control District Board, Jenna Vizcardo.

**SECOND:** The motion was seconded by Council Member Whitmore.

**VOTE:** Mayor Farrar called for a vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

21. Approval of Engagement Agreement for a Town Attorney with Heath H. Snow, Esq. with Snow Caldwell Beckstrom & Willbanck, PLLC.

The Mayor discussed an engagement agreement for the town attorney with Heath H. Snow. The recommendation for Heath came from Sean Guzman, who was extensively consulted and highly respected in the area. Heath currently represents neighboring towns, which was seen as advantageous for his familiarity with local issues. The council decided to switch to an hourly rate for legal services, as opposed to the previous arrangement with Sean Guzman. This decision was influenced by the desire to avoid conflicts of interest and to potentially reduce costs, given the limited need for legal services in recent years. The offer to attend the meeting was declined, as his recommendation by Guzman was considered sufficient.

**MOTION:** Council Member Sair motioned we approve the agreement for the Town Attorney with Heath H. Snow, Esq. with Snow Caldwell Beckstrom & Willbanck, PLLC



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**SECOND:** The motion was seconded by Council Member Nielson.

**VOTE:** Mayor Farrar called for a vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

22. Approval of adding Michael Lee Farrar (Mayor) and removing Jauna McGinnis to the Fire Account with State Bank of Southern Utah.

**MOTION:** Council Member Sair motioned that we approve adding Michel Lee Farrar the Mayor, and removing Jauna McGinnis from the Fire Account with State Bank of Southern Utah.

**SECOND:** The motion was seconded by Council Member Whitmore.

**VOTE:** Mayor Farrar called for a vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

23. Approval of Resolution-R-2024-09, Website Privacy Policy.

The Council discussed the Website Privacy Policy. This policy was described as basic and necessary to ensure legal compliance. The state had informed the council of the need for this policy, and after some discussion and research, a suitable policy was created.

**MOTION:** Council Member Sair motioned we approve Resolution-R-2024-09, Website Privacy Policy.

**SECOND:** The motion was seconded by Council Member Nielson.

**VOTE:** Mayor Farrar called for a roll call vote:



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Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

24. Approval of Resolution-R-2024-10, Personnel Policies Yearly Review Amendment.

The Council discussed agenda number 24, the yearly review amendment of personnel policies. This amendment involved adding the mayor's role, with no major changes otherwise. The Council clarified that the term "mayor or designee" could include anyone designated by the mayor, ensuring flexibility in decision-making.

Motion made by Council Member Whitmore, Seconded by Council Member Sair.  
Voting Yea: Mayor Farrar, Council Member Sair, Council Member Whitmore, Council Member Nielson, Council Member Prentice

**MOTION:** Council Member Whitmore motioned that we approve Resolution-R-2024-10 Personnel Policies Yearly Review Amendment as far as it includes "mayor or designee."

**SECOND:** The motion was seconded by Council Member Sair.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

### DISCUSSION AND ACTION - PLANNING COMMISSION BUSINESS

25. Approval of Amending Title 10.10.090 MH Manufactured Housing Park Zone, Ordinance-O-2024-02.

\*Planning Commission recommended approval on 1/3/24 and 2/7/24.



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The Council discussed the amendments. The Council expressed a desire to prevent tall, modern buildings that may not fit the town's character, using the example of a building in a neighboring town as a reference point. They emphasized the importance of input from residents and the need to plan for growth while preserving the town's identity. The Planning Commission recommended approval of the amendments.

**MOTION:** Council Member Whitmore motioned that we adopt Ordinance-O-2024-02 10.10.090 MH Manufactured Housing Park Zone amendment.

**SECOND:** The motion was seconded by Council Member Sair.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

26. Approval of Amending Title 10.10.110 Cabins Or Tiny Home Parks Zone, Ordinance-O-2024-03.  
\*Planning Commission recommended approval on 1/3/24 and 2/7/24.

The Council discussed this amendment, recommended by the Planning Commission, aimed to regulate the placement of tiny cabins to avoid scattering them throughout neighborhoods. The amendment mirrored the changes made to the manufactured housing park zone ordinance, including increasing the minimum acreage requirement to 15 acres, decreasing density, and setting height restrictions.

**MOTION:** Council Member Prentice motioned to approve the changes to Amendment 10.10.110 Cabins Or Tiny Home Parks Zone with the most recent change on February 7<sup>th</sup>, Planning Commission.

**SECOND:** The motion was seconded by Council Member Nielson.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye



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The vote was unanimous and the motion carried.

27. Approval of Amending Title 10.10.030 C Commercial Zones, Ordinance-O-2024-04.  
\*Planning Commission recommended approval on 1/3/24.

Mayor Farrar reviewed the amendment, recommended by the Planning Commission, aimed to regulate building heights to prevent structures like the one in Hildale from being built in the Town. This amendment focused on adjusting the maximum building heights in commercial zones.

**MOTION:** Council Member Whitmore motioned that we adopt Ordinance-O-2024-04 10.10.030 C Commercial Zones amendment.

**SECOND:** The motion was seconded by Council Member Sair.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

28. Approval of Amending Title 11.08.040 Street Improvements, Ordinance-O-2024-05.  
\*Planning Commission recommended approval on 1/3/24.

The Council discussed the amendment to Title 11.08.40, which pertains to street improvements. The amendment allows for properties of one acre or larger to not have sidewalks, with approval from the Town Council. Properties under one acre would be required to have sidewalks. This amendment aims to encourage properties already zoned for half-acre lots to increase their acreage to one acre, which is the town's desired size. The purpose is to provide negotiation flexibility to help property owners recover some financial losses and make sound business decisions. The Council clarified that any deviation from the ordinance would require Town Council approval to avoid any unauthorized agreements. The amendment also updates the language to specify that sidewalks, curbs, and gutters may be required, with curbs and gutters being a last resort and sidewalks being the main negotiating tool. The council emphasized that this amendment is to give options and is not a requirement.



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**MOTION:** Council Member Sair motioned to approve Ordinance-O-2024-05 11.08.040 Street Improvements.

**SECOND:** The motion was seconded by Council Member Whitmore.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

29. Approval of Amending Title 10.10.060 SF Single Family Residential Zone, Ordinance-O-2024-07.  
\*Planning Commission Agenda 2/7/24.

The Council discussed the amendment to Title 10.10.060, which pertains to single-family residential zones. The amendment eliminates the half-acre zone, officially taking it off the zoning list. While existing half-acre zones remain, no new half-acre zones will be approved, establishing a one-acre minimum lot size.

**MOTION:** Council Member Sair motioned we approve Title 10.10.060 Single Family Residential Zone, Ordinance-O-2024-07.

**SECOND:** The motion was seconded by Council Member Nielson.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

30. Approval of Amending Title 10.10.100 Recreational Vehicle Park Zone, Ordinance-O-2024-08.  
\*Planning Commission Agenda 2/7/24.



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The Council discussed the amendment to Title 10.10.100, which pertains to recreational vehicle park zones. The amendment increases the minimum acreage requirement from 10 acres to 20 acres and decreases the density from ten units per acre to eight units per acre. This change aligns with previous amendments made to other zones and was recommended for approval by the Planning Commission. An adjustment was noted for Section e, line item one, which should state a minimum of 20 acres instead of 10 acres.

**MOTION:** Council Member Prentice motioned that we accept the changes to amendment 10.10.100 to 20 acres as passed by the Planning Commission.

**SECOND:** The motion was seconded by Council Member Whitmore.

**VOTE:** Mayor Farrar called for a roll call vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

### CONSENT AGENDA

31. Disbursement Listing for December 2023 and January 2024.
32. Budget Report for Fiscal Year 2024 through December 2023 and January 2024.
33. Approval of Minutes: January 10, 2024.
34. Approval of Minutes: January 10, 2024. (Work Meeting)
35. Approval of Minutes: January 17, 2024.

**MOTION:** Council Member Whitmore motioned that we approve the Consent Agenda items 31 through 35.

**SECOND:** The motion was seconded by Council Member Prentice.

**VOTE:** Mayor Farrar called for a vote:

Council Member Nielson - Aye  
Council Member Sair - Aye  
Mayor Farrar - Aye  
Council Member Whitmore - Aye  
Council Member Prentice - Aye



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The vote was unanimous and the motion carried.

### REQUEST FOR A CLOSED SESSION: IF NECESSARY

No request.

### ADJOURNMENT

**MOTION:** Council Member Prentice motioned to adjourn the meeting.

**SECOND:** The motion was seconded by Council Member Whitmore.

**VOTE:** Mayor Farrar called for a roll call vote:

- Council Member Nielson - Aye
- Council Member Sair - Aye
- Mayor Farrar - Aye
- Council Member Whitmore - Aye
- Council Member Prentice - Aye

The vote was unanimous and the motion carried.

The meeting was adjourned at 7:13 p.m.

Date Approved: \_\_\_\_\_

Approved BY: \_\_\_\_\_

Mayor | Michael L. Farrar

Attest BY: \_\_\_\_\_

Town Clerk/Recorder | Jenna Vizcardo