



BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING
1777 N Meadowlark Dr, Apple Valley
Wednesday, October 12, 2022 at 6:00 PM

MINUTES

Chairman | Andy McGinnis

Board Members | Frank Lindhardt | Harrold Merritt | Ross Gregerson | Jarry Zaharias

CALL TO ORDER- Chairman McGinnis called meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Chairman Andy McGinnis

Board Member Harold Merritt

Board Member Ross Gregerson

Board Member Jarry Zaharias

ABSENT

Board Member Frank Lindhardt

DECLARATION OF CONFLICTS OF INTEREST

No conflicts declared.

CONSENT AGENDA

1. Disbursement Listing for September 2022.

Chairman McGinnis commented if there are any questions they can be answered.

The Board reviewed the disbursement listing.

MOTION: Board Member Gregerson motioned to accept the Disbursement Listing for September 1, 2022 through September 30, 2022.

SECOND: The motion was seconded by Board Member Merritt.

VOTE: Chairman McGinnis called for a vote:

Board Member Merritt - Aye

Board Member Gregerson – Aye

Board Member Zaharias - Aye

Chairman McGinnis - Aye

The vote was unanimous and the motion carried.



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2. Budget Report for Fiscal Year 2022 through September 2022.

Board Member Gregerson questioned about the postage we purchase. Jauna McGinnis, Administrator responded, the postage is paid through the interlocal agreement.

MOTION: Board Member Zaharias motioned to accept our Operational Budget Report for 7/1 through 9/30 of this fiscal year.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman McGinnis called for a vote:

Board Member Merritt - Aye
Board Member Gregerson – Aye
Board Member Zaharias - Aye
Chairman McGinnis - Aye

The vote was unanimous and the motion carried.

APPROVAL OF MINUTES

3. Minutes: September 14, 2022

Chairman McGinnis asked if there are any changes or amendments to the minutes.

MOTION: Board Member Merritt motioned to accept the minutes as presented for September 14, 2022.

SECOND: The motion was seconded by Board Member Zaharias.

VOTE: Chairman McGinnis called for a vote:

Board Member Merritt - Aye
Board Member Gregerson – Aye
Board Member Zaharias - Aye
Chairman McGinnis - Aye

The vote was unanimous and the motion carried.



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WATER SUPERINTENDENT REPORT- Absent.

ENGINEERING- Absent.

Harold Merritt reported he talked to John Wilson from PCI and they are going to begin staging equipment today or tomorrow at the Canaan project. Since our water superintendent will be out of town, he suggested keep an eye on the project and be aware of possible breaks. He also commented they are up there working now and will be working for a while. Chairman McGinnis added this is the phase 1 project, not the Cedar Point project. Town Administrator, Jauna McGinnis asked if residents need to be informed about potential problems that could come along with the process and working on the project. He commented that phase 1 will not have any connections and they confirmed yes on notifying residents that there will be ongoing work on the Canaan pipeline for the next few weeks.

Chairman McGinnis reported he just finished up course training on water conservation for the last 2 days and has been certified with the Rural Water Association of Utah. He also commented this will give us an opportunity to look at our programs, master plans, water feed, and rates in the near future so we can promote conservation and be able to do the things we need to do to our system as it gets older and as we expand as a town based on our population growth.

DISCUSSION AND ACTION

4. Consider approval of removing Kevin Sair and Frank Lindhardt from SBSU Main Checking Account as signers, and Jauna McGinnis, Frank Lindhardt and Andy McGinnis from SBSU Construction Account as signers.

Chairman McGinnis commented this is to clean up the accounts that we have currently.

MOTION: Board Member Gregerson motioned to approve the removal of Kevin Sair and Frank Lindhardt from SBSU Main Checking Account, and Frank Lindhardt and Andy McGinnis, and Jauna McGinnis from SBSU Construction Account as signers.

SECOND: The motion was seconded by Board Member Zaharias.

VOTE: Chairman McGinnis called for a vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye
Chairman McGinnis - Aye



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The vote was unanimous and the motion carried.

5. Consider Approval of Policy and Procedure Manual Change, Resolution-BPW-R-2022-13.

Chairman McGinnis discussed about this is update and redlines attached.

McGinnis Administrator commented to add category after municipal in 2 sections.

MOTION : Council Member McGinnis motioned to accept Resolution-BPW-R-2022-13 as provided with the amendments to 1.4 Procedures For Obtaining Water And Sewer Service For Development Projects, line item 1.4.1.1 to add “category” between municipal and water rights and also on 1.4.2.5 add “category” between municipal and water rights.

SECOND: The motion was seconded by Board Member Merritt.

VOTE: Chairman McGinnis called for a Roll Call vote:

Board Member Merritt - Aye
Board Member Gregerson – Aye
Board Member Zaharias - Aye
Chairman McGinnis - Aye

The vote was unanimous and the motion carried.

REQUEST FOR A CLOSED SESSION

No request for closed session.

ADJOURNMENT

MOTION: Board Member Zaharias motioned to adjourn.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman McGinnis called for a vote:

Board Member Merritt - Aye
Board Member Gregerson – Aye
Board Member Zaharias - Aye
Chairman McGinnis - Aye

The vote was unanimous and the motion carried.



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Meeting adjourned at 6:22 p.m.

Date Approved: _____

Approved BY: _____

Chairman | Andy McGinnis

Attest BY: _____

Town Clerk/Recorder | Jenna Vizcardo