

Kyle Layton

Inspector

CONTACT DETAILS

765 Lava Pointe Dr. St. George, UT 84770

laytonventuresllc@gmail.com

(435) 574-7749

May 14, 2022

Frank Lindhardt

Mayor / Town of Apple Valley, Utah

1777 Meadowlark Drive,
Apple Valley, Utah 84737

Subject: Letter of Transmittal

Dear Honorable Mayor Lindhardt,

With pleasure, I submit the following proposal for building inspection services for the Town of Apple Valley, Utah. The following submittal contains an executive summary, a statement of qualifications, and a billing methodology.

The inspector Apple Valley chooses will be the first ambassador for the Town whom residents and builders interact with in many cases. Through this proposal, I hope to give you and the Town Council a snapshot of my qualifications, professionalism, and personal philosophy about safety and compliance to assist you with determining what kind of ambassador I would be.

Thank you for considering my proposal.

Respectfully Sent,

Layton Ventures LLC.

Kyle Layton

EXECUTIVE SUMMARY

Review, Inspection, and Reporting Services Provided:

- Residential and Commercial Plan Review
- Calculation of Building Inspection Fees
- Issue Building Permits
- Schedule and Conduct Residential Inspections
- Provide Inspection Reports within (1) week of inspection through My City Inspector
- Assist Town Staff with Inquiries*
- Attend Administrative, Planning Commission, and Town Council Meetings*
- Prepare Certificates of Occupancy
- Perform other services requested by Town*

*Extra services are provided at the Town's request, as scheduling allows, and will be billed at a rate of \$35 per hour.

Statement of Qualifications:

- ✓ 10+ years of experience in the construction field
- ✓ 5+ years of residential drafting
- ✓ Over 2 Years of experience as a building inspector for Washington County
- ✓ 1.5 yrs years of experience as Planning and Zoning Administrator for Hildale City.
- ✓ ICC Certified Residential Building Inspector. Includes all four national certifications: building, mechanical, electrical, and plumbing.
- ✓ ICC Certified Commercial Building Inspector. Includes all four national certifications: building, mechanical, electrical, and plumbing.
- ✓ Currently in the process of becoming a Certified Building Official. Expected completion by Fall of 2022.
- ✓ State of Utah Certified Combinations Inspector. Certified in both residential and commercial.

Building Inspection Process



Services Not Provided:

- Planning and Zoning Review
- Subdivisions Review
- Site Plan Review (Other than how it pertains to building code)
- Manage other department reviews to issue timely inspections and certificates of occupancy

BILLING METHODOLOGY

Billing and Fees for Service:

Building fees will be consistent with the Apple Valley fee schedule. Cost of services will be calculated at a rate of 70% paid to Layton Ventures LLC. and 30% retained by Apple Valley Town. These include (but are not limited to) fees such as Plan Review, Building Permit, and Re-Inspection fees.

Payment Information

An invoice will be submitted monthly (quarterly if requested) from Layton Ventures LLC. with a 15-day payment period. Payments by check may be mailed to 765 Lava Pointe Dr. St. George UT 84770.

Kyle Layton

About Me

I am looking to utilize my construction experience, knowledge of building codes, and experience as a Building Inspector to keep Apple Valley safe, welcoming, and professional for residents and builders.



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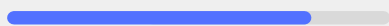
Education

Dixie State University

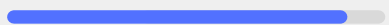
August 2016 - October 2017

Skills

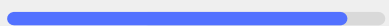
CONSTRUCTION



DESIGN



CITY INSPECTIONS



Certifications

I Residential Building Inspector
B2 Commercial Building Inspector
E1 Residential Electrical Inspector
E2 Commercial Electrical Inspector
M1 Residential Mechanical Inspector
M2 Commercial Mechanical Inspector
P1 Residential Plumbing Inspector
P2 Commercial Plumbing Inspector

Work Experience

Building Inspector

Washington County, Utah

2020 - Current

Responsible for inspecting residential and commercial structures to ensure compliance with IRC/IBC. Responsible for reviewing applications for completeness and conducting plan reviews. Experience in investigating building and land use code violations and collaborating with residents to move into compliance. Extensive use of My City Inspector software.

Owner/Operator

Layton Ventures

2017 - Current

Draft residential construction projects and provide clients with submittals for building permits. This gives me experience from the applicant side of the building permit process and allows me to benchmark requirements in other Towns, Cities, and Counties.

Planning and Zoning Administrator

Layton Ventures

2019 - 2020

Responsible for accepting and reviewing planning and zoning, subdivision, and other applications. This experience gives me context for how the building permit stage of construction fits into the overall land development process.