



TOWN OF APPLE VALLEY

RFP-2026-04 EVALUATION SCORE SHEET

Building Inspection, Plan Review and Planning Services

Evaluator:		Date:	
Respondent:		Proposal No.:	
Conflict disclosed?	Yes / No	Eligible/Responsive?	Yes / No

Evaluation Instructions

Score each proposal using only the evaluation criteria stated in Section 7 of the RFP. Do not add or substitute evaluation criteria. Provide brief comments supporting the score assigned. Cost information must be handled in accordance with Utah Code § 63G-6a-707(7).

Scoring

Evaluation Criterion	Maximum Points	Score	Evaluator Comments
Qualifications, licenses, and certifications	10		
Relevant municipal and professional experience	15		
Qualifications and experience of proposed personnel	10		
Ability to provide and coordinate the requested Scope of Service	15		
Understanding of the Town's needs	10		
Proposed service approach	10		
Staffing, availability, responsiveness, and ability to meet applicable statutory deadlines	10		
References and past performance	10		
Proposed fees and other charges	5		
Overall value to the Town	5		
TOTAL	100		

Evaluator Certification

I evaluated this proposal using the criteria stated in RFP-2026-04 and, to the best of my knowledge, have no conflict of interest with the Respondent. I did not communicate with the Respondent concerning this procurement outside the official evaluation process.

Evaluator Signature: _____ Date: _____

Notes / Best-Value Considerations:

Cost-access note: Unless the procurement official signs the written waiver permitted by Utah Code § 63G-6a-707(7)(b), evaluation committee members may not know or access proposal cost information until after the committee submits its recommendation based on scores of all non-cost criteria.