



(Jenna) Town Clerk <clerk@applevalleyut.gov>

Fwd: CivicPlus Invoice – #318328

1 message

Michelle Kinney <mkinney@applevalleyut.gov>

Tue, Oct 1, 2024 at 12:17 PM

To: Town Clerk <clerk@applevalleyut.gov>, Town of Apple Valley <mayor@applevalleyut.gov>

This billing is a reminder that we have a contract renewal annually with Civic Plus formerly Municode. This contract is renewed yearly and must be approved by the council.

Please add to the next meeting for approval/denial.

Thanks.

Michelle Kinney

Town of Apple Valley

Big Plains Water Special Service District

Finance Director/ Deputy Clerk

435-877-1190

[1777 N Meadowlark Dr.](#)

[Apple Valley UT 84737](#)

----- Forwarded message -----

From: **CivicPlus Accounting** <accounting@civicplus.com>

Date: Tue, Oct 1, 2024 at 10:36 AM

Subject: CivicPlus Invoice – #318328

To: <accounting@applevalleyut.gov>

Valued Customer,

Your invoice is attached.

We are aware that invoices require approval in your organization, so we send renewal invoices 60 to 90 days early to help ensure they are paid timely. If you have any questions, please contact our CivicPlus Accounting team at accounting@civicplus.com or (888) 228-2233 x 291.

If a PO number is required on your invoice, please send it to accounting@civicplus.com.

For our most current W9, please click this link to take you to our website:

<https://www.civicplus.com/verify>

Remittance Address for Checks ONLY:

PO Box 737311

Dallas, TX 75373-7311

****Please include the invoice number on your check**

ACH/Wire Account Information:

JPMorgan Chase New York, NY 10017

Account #910320636

Bank Routing #021000021

****Please send remittance information to accounting@civicplus.com**

Headquarters Address for ALL other documents:

302 S. 4th Street, STE 500
Manhattan, KS 66502

As always, thank you for being part of our CivicPlus Family,

CivicPlus Accounting Team



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