



# SPECIAL BIG PLAINS WATER SPECIAL SERVICE DISTRICT MEETING (RESCHEDULED FROM MARCH 20, 2024)

BOARD OF DIRECTORS, REGULAR MEETING  
1777 N Meadowlark Dr, Apple Valley  
Thursday, March 28, 2024 at 6:00 PM

## MINUTES

**Chairman** | Michael Farrar

**Board Members** | Harold Merritt | Ross Gregerson | Matt Politte |

**CALL TO ORDER-** Vice Chairman Merritt called the meeting to order at 5:58 p.m.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### PRESENT

Board Member Ross Gregerson

Board Member Michael Farrar

Board Member Harold Merritt

Board Member Matt Politte

### DECLARATION OF CONFLICTS OF INTEREST

None declared.

### WATER OPERATOR REPORT AND BOARD UPDATE

#### 1. Canaan Spring Water System Update

Dale Harris, the DRC for the Big Plains Water SSD provided an update on the water study for Canaan Springs, expressing concerns about discrepancies in water flow rates and the need for a more accurate study, especially regarding potential development in the area. They highlighted issues with water storage and suggested measures like installing pressure reducing valves (PRV valves) to optimize water flow. Concerns were raised about the sustainability of further development given the current water supply limitations. Additionally, he discussed ongoing maintenance tasks, such as fixing leaks in storage tanks and exploring options for tank replacements. The discussion also touched on regulatory requirements for water sampling and the importance of water conservation efforts during summer months. Finally, he emphasized the need for careful planning and agreements with developers to ensure responsible infrastructure development without overburdening existing resources.

### DISCUSSION AND ACTION

#### 2. Resolution-BPW-R-2024-04, A Resolution Appointing District Officers.

Vice Chairman Merritt explained the resolution aimed to appoint District officers, which proved to be a challenging task due to various factors. He highlighted key challenges, including the installation of a pipeline from Apple Valley to Cedar Point and the significant debt accumulated by the service district. They emphasized the importance of addressing these challenges promptly, especially considering the time sensitivity associated with the pipeline project and potential debt forgiveness opportunities. After consulting with approximately 20 individuals and engaging in discussions throughout the day, he



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acknowledged the complexity of the situation and the necessity for careful consideration in appointing district officers. Overall, he highlighted the importance of addressing financial challenges and meeting operational needs while considering the interests of the community.

**MOTION:** Vice Chairman Merritt motioned to appoint Michael Farrar as Chairman to the Big Plains Water Special Service District and Board and Harold Merritt remain as co-chair.

**SECOND:** The motion was seconded by Board Member Gregerson.

**VOTE:** Vice Chairman Merritt called for a roll call vote:

Board Member Gregerson – Aye  
Chairman Farrar - Aye  
Vice Chairman Merritt - Aye  
Board Member Politte - Aye

The vote was unanimous and the motion carried.

Vice Chairman Merritt emphasized the need for support and understanding towards the new chairman, acknowledging that mistakes often arise from unfamiliarity with the role rather than intentional actions. He encouraged open communication among board members and highlighted the importance of checks and balances within the council structure. Furthermore, he emphasized the significance of addressing the district's financial challenges to avoid potential rate increases in the future. They expressed hope that the newly appointed chairman would bring valuable financial expertise to the role.

3. Add Signers (x2) and remove Barratt Nielson and Jauna McGinnis from State Bank of Southern Utah.

\*Note Board Member Ross Gregerson is only current authorized signer.

**MOTION:** Vice Chairman Merritt motioned to grant Matt Politte the signer on the Service District of State Bank of Southern Utah checking account.

**SECOND:** The motion was seconded by Board Member Gregerson.

**VOTE:** Vice Chairman Merritt called for a vote:

Board Member Gregerson – Aye  
Chairman Farrar - Aye  
Vice Chairman Merritt - Aye



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Board Member Politte - Aye

The vote was unanimous and the motion carried.

### 3. PEHP Benefits

**MOTION:** Vice Chairman Merritt motioned that we accept the contract that we signed for insurance for the Service District's employees.

**SECOND:** The motion was seconded by Board Member Gregerson.

**VOTE:** Vice Chairman Merritt called for a vote:

Board Member Gregerson – Aye

Chairman Farrar - Aye

Vice Chairman Merritt - Aye

Board Member Politte - Aye

The vote was unanimous and the motion carried.

### 4. Resolution-BPW-R-2024-03, Utah Public Treasurers' Investment Fund Certification Of Authorized Individuals (PTIF).

**MOTION:** Vice Chairman Merritt motioned that we authorize our new chairman, Robin is already on the account, and Michelle to be able to view the account for the PTIF account.

**SECOND:** The motion was seconded by Board Member Gregerson.

**VOTE:** Vice Chairman Merritt called for a roll call vote:

Board Member Gregerson – Aye

Chairman Farrar - Aye

Vice Chairman Merritt - Aye

Board Member Politte - Aye

The vote was unanimous and the motion carried.



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### CONSENT AGENDA

6. Disbursement Listing for February 2024.
7. February 2024 Water Usage Comparison.
8. Budget Report for Fiscal Year 2024 through February 2024.
9. Budget Report for Fiscal Year 2024 through March 12, 2024.

### APPROVAL OF MINUTES

10. Approval of Minutes: February 21, 2024.

**MOTION:** Vice Chairman Merritt motioned that we accept the distribution listing for February, February water usage, the budget report for fiscal year 2024 through 2024, and budget for fiscal year 2024 though March 12<sup>th</sup>, and the minutes from February 21<sup>st</sup> water meeting. I make a motion that we approve all of those at one time.

**SECOND:** The motion was seconded by Chairman Farrar.

**VOTE:** Vice Chairman Merritt called for a vote:

Board Member Gregerson – Aye  
Chairman Farrar - Aye  
Board Member Merritt - Aye  
Board Member Politte - Aye

The vote was unanimous and the motion carried.

### REQUEST FOR A CLOSED SESSION

No request.

### ADJOURNMENT

6:26

**MOTION:** Chairman Farrar motioned to adjourn the meeting.

**SECOND:** The motion was seconded by Board Member Gregerson.

**VOTE:** Vice Chairman Merritt called for a vote:

Board Member Gregerson – Aye  
Chairman Farrar - Aye  
Board Member Merritt - Aye



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Board Member Politte - Aye

The vote was unanimous and the motion carried.

The meeting was adjourned at 6:26 p.m.

Date Approved: \_\_\_\_\_

Approved BY: \_\_\_\_\_

Chairman | Michael Farrar

Attest BY: \_\_\_\_\_

Town Clerk/Recorder | Jenna Vizcardo

DRAFT