

**APPLE VALLEY  
RESOLUTION R-2025-19**

**NOW THEREFORE**, be it ordained by the Council of the Apple Valley, in the State of Utah, as follows:

**SECTION 1:****AMENDMENT** “SECTION III Criteria For Using Procurement Processes” of the Apple Valley Policies & Procedures is hereby *amended* as follows:

**AMENDMENT**

**SECTION III Criteria For Using Procurement Processes**

Except as otherwise required by state or federal law, the following dollar limits shall govern the procurement processes identified in section II. Dollar limits shall apply to individual purchases or contracts, to like items rather than broad categories of purchases, and to Town departments and divisions individually as identified in the Town’s annual budget, rather than to the Town as a whole.

- A. Purchases and contracts estimated below \$5,000.
  - 1. Purchases and contracts estimated below \$5,000 are not subject to the procurement processes identified in section II.
  - 2. When practical, the procurement processes identified in section II or the obtaining of verbal price quotes is encouraged.
- B. Purchases and contracts estimated at \$5,000 but below \$12,000.
  - 1. Purchases and contracts estimated at \$5,000 but below \$12,000 shall, at a minimum, follow the procedures outlined in section II(C) for price quotes.
  - 2. When practical, the competitive bid process as outlined in section II(A) is encouraged.
  - 3. When the nature of the work to be performed or the product to be purchased has the potential to be satisfied with various options, which may be difficult to identify and accurately describe, the request for proposal process as outlined in section II(B) shall be used.
- C. Purchases and contracts estimated at \$12,000 or higher.
  - 1. Purchases and contracts estimated at \$12,000 or higher, shall follow the procedures outlined in section II(A) or (B).
  - 2. Exception — The mayor can approve purchases/contracts up to \$50,000.00 and must adhere to all state purchasing requirements.
  - 3. The Mayor will act as and assume all responsibilities of the Chief Procurement Officer for the purposes or state purchasing requirements.

**SECTION 2: REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**SECTION 3: SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

**SECTION 4: EFFECTIVE DATE** This Resolution shall be in full force and effect from August 20, 2025.

PASSED AND ADOPTED BY THE APPLE VALLEY COUNCIL

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	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mayor   Michael Farrar	_____	_____	_____	_____
Council Member   Kevin Sair	_____	_____	_____	_____
Council Member   Annie Spendlove	_____	_____	_____	_____
Council Member   Scott Taylor	_____	_____	_____	_____
Council Member   Richard Palmer	_____	_____	_____	_____

Attest

Presiding Officer

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Jenna Vizcardo, Town Clerk, Apple Valley

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Michael Farrar, Mayor, Apple Valley