

LETTER OF INTEREST

Tanya M. Knudson
1242 E. Red Sage Lane
Apple Valley, UT 84737
saleengirl62@gmail.com
909-268-7223
08/11/2026

Jenna Viscardo
Town Clerk
1777 North Meadowlark Drive
Apple Valley, UT 84737

Dear Ms. Vizcardo,

I am writing to formally submit my application for the current open position of town council member for Apple Valley. As a resident of this community, I believe I meet all the criteria required for this position. I am deeply committed to the preservation and growth of our town in alignment with the values demonstrated by our mayor. I advocate for slow growth and smart financial planning to ensure that we maintain the quality of life that makes Apple Valley a wonderful place to live.

I believe that collaborative efforts among council member are essential to address the various challenges we face, both locally and statewide. One pressing concern is the critical issue of water resources, topic that affects all residents of Utah. I am eager to work with fellow council members to educate and engage the community on the importance of sustainable water management, ensuring that we safeguard this vital resource for future generations.

On a more personal note, I just wanted to say I haven't lived my whole life in California. My family moved to Maine when I was in junior high and I graduated from high school in a very small town there. It was an eye opener after living in So Cal and a very good one at that. I saw a way of life that I would never have experience in California and it changed me. I truly appreciate the small town closeness and experiences. We moved back to California, where I married and raised my children, then moved to Utah in 2019, looking for that same small town feel that I felt in Maine for my retirement. And I have found it here in Apple Valley and will support all that treat her well in the years to come.

Thank you for considering my application. I look forward to the opportunity to contribute positively to the governance and wellbeing of our town.

Sincerely,
Tanya M. Knudson

RECEIVED AUG 12 2026



Application for Vacant Town Council Seat

Term expires January 3, 2028

Application Deadline: 3:00 p.m. on August 12, 2026

APPLICANT INFORMATION:

Name:

TANYA MARIE KNUDSON

Address:

1242 E REP SAGE LANE APPLE VALLEY UTAH
Street City State Zip Code 84737

Telephone Number:

909-248-7223

Email Address:

saleengirl62@gmail.com

QUALIFICATIONS:

I certify that I meet the following qualifications:

I am a citizen of the United States.

☒ Yes

☐ No

I am a registered voter in the Town of
Apple Valley.

☒ Yes

☐ No

I have been a resident of the Town of
Apple Valley, or a resident of a recently
annexed area of the Town, for the
previous twelve (12) consecutive months.

☒ Yes

☐ No

I have not been convicted of a felony,
unless my right to hold elective office has
been restored.

☒ Yes

☐ No

CERTIFICATION OF APPLICANT:

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING.

I certify that all statements made in this application are true and complete. I understand that any misrepresentation of a material fact in this application or during an interview may result in disqualification.

I understand that information provided in this application is a public record and may be released by the Town of Apple Valley in accordance with applicable law.

Applicant's Signature

Tanya M Knudson

Date

8/11/2026

REQUIRED SUBMITTALS: Submit this completed application, a letter of interest or brief one-page written statement explaining your interest in serving on the Town Council and any prior involvement in Town or community organizations or activities, and a completed Conflict of Interest Disclosure Statement. A resume may also be included.

RECEIVED AUG 12 2026



CONFLICT OF INTEREST DISCLOSURE STATEMENT

UNDER THE MUNICIPAL OFFICERS' AND EMPLOYEES' ETHICS ACT

(Utah Code Annotated Section 10-3-1313, 20A-11-1604(6)), and 10-3-301.5

TANYA M. KNUDSON

Regulated Officeholder/Candidate (Print Name)

☐

Mayor

☒

Town Council

☐

Candidate for Office

1. The name and address of each current employer and each employer during the preceding year including a brief description of the employment, occupation, and job title.

Current Employer(s):

Employer Name	RETIRED	Occupation	
Employer Address		Job Title	
Brief Description			
Employer Name		Occupation	
Employer Address		Job Title	
Brief Description			

Preceding Year Employer(s):

Employer Name	RETIRED	Occupation	
Employer Address		Job Title	
Brief Description			
Employer Name		Occupation	
Employer Address		Job Title	
Brief Description			

2. The name of the entity in which the regulated officeholder/candidate is or was an owner or officer during the current or preceding year including a brief description of the type of business or activity conducted by the entity and position.

☒

Check if not applicable

Entity Name (current)		Position	
Brief Description			
Entity Name (preceding year)		Position	
Brief Description			



3. The name of each individual or entity, including a brief description of the type of business or activity, from which the regulated officeholder/candidate has received \$5,000 or more in income during preceding year.

☒ Check if not applicable

Individual/Entity Name	
Brief Description	
Individual/Entity Name	
Brief Description	

4. The name and brief description of each entity in which the regulated officeholder/candidate holds any stocks or bonds having a fair market value of \$5,000 or more as of the date of this disclosure statement or during the preceding year (excluding funds managed by a third party, including blind trusts, managed investment accounts, and mutual funds).

☒ Check if not applicable

Entity Name	
Brief Description	
Entity Name	
Brief Description	

5. The name of each entity or organization **not** listed above in which the regulated officeholder/candidate currently serves, or served in the preceding year, in a paid leadership capacity or in a paid or unpaid position on a board of directors including a brief description of the business or activity and position held.

☒ Check if not applicable

Entity Name		Position	
Brief Description			
Employer Name		Position	
Brief Description			

6. (Optional): Description of any real property in which the regulated officeholder/candidate holds an ownership or other financial interest that the regulated officeholder/candidate believes may constitute a conflict of interest including a description of the type of interest.

☒ Check if not applicable

Real Property	
Type of Interest	
Real Property	
Type of Interest	



7. The name of the regulated officeholder/candidate's spouse and the name and address of each current and preceding year employer if the regulated officeholder/candidate believes the employment may constitute a conflict of interest.

☒ Check if not applicable

Spouse	
Employer (current)	
Employer (preceding year)	

8. The name of any other adult residing in the regulated officeholder/candidate's household who is not related by blood, including a brief description of their employment or occupation if the regulated officeholder/candidate believes the adult's presence may constitute a conflict of interest.

☐ Check if not applicable

Other Adult	KERK F. MORAWETZ
Employment description OR Occupation	RETIRED
Other Adult	
Employment description OR Occupation	

9. (Optional) A description of any other matter or interest that the regulated officeholder/candidate believes may constitute a conflict of interest.

☒ Check if not applicable

Check if applicable:

☐ Under UCA 20A-11-1604(7)(a), I claim that I am an at-risk government employee as defined in UCA 63G-2-303(1)(a) and that my employment under Item 1 be redacted.

☐ Under UCA 20A-11-1604(7)(a), I claim that my spouse is an at-risk government employee as defined in UCA 63G-2-303(1)(a) and that my spouse's employment under Item 7 be redacted.

I, the regulated officeholder/candidate, believe the information provided is true and accurate to the best of my knowledge.

Date: 8/11/2026

Tanya M. Knudson
Regulated Officeholder/Candidate Signature

Privacy Notice:

- The personal data collected in this form will be available to the public under 63G-2-301.
- Any personal data redacted in accordance with 20A-11-1604(7)(a) is not considered a public record under 63G-2-301. This data will be used for administrative purposes and will not be displayed to the public. This information is required under 20A-11-1604. Violation of this section may result in a class B misdemeanor and a \$100 fine. The information, unless specified, will be publicly available on the disclosures and possibly other election-related websites. Personal data collected on the website will not be sold. The personal data will be included in the record series GRS 1911.

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- Knowledge of M3 ERP, Inventory software, Manufacturing software, Order processing systems, Excel and Word software.
- Proven track record for meeting project deadlines and customer ship dates.
- Detail oriented and superior multi-tasking skills
- Understanding of planning techniques such as Just in Time production, capacity planning and lean environments
- 23 years of experience in a fast-paced Aerospace environment that demands strong organizational skills

WORK EXPERIENCE

AutoZone Corporation

January 2022 - March 2024

818 West State Street, Hurricane, UT 84737

Customer Service/Driver

Safran Cabin (formerly Zodiac Aerospace)

September 2013 - 2019

1945 S. Grove Blvd Ontario, CA 91761

Planning Supervisor:

- As a planning supervisor I oversee multiple planners dealing with new development and production programs, as well as maintaining full planning responsibilities for multiple customers that are specifically assigned to me.
- Ensure that materials are scheduled and delivered to downstream processes and production in a timely and efficient manner.
- Ensure that planners are performing plant scheduling, material review, inventory control, and coordinating the outsourcing of finishing processes.
- Plan for A level parts both manufactured and purchased.
- Ensure that planners are ordering parts to inter-company suppliers as well as 3rd party customers and contact the procurement department for ordering parts to outside vendors.
- Load the schedule forecast to ensure that the material demand for the foreseeable future is generated.
- Assign tasks to planners and hold each planner accountable and ensure that daily targets are met.
- Communicate and hold meetings with upper management.
- Ensure the accuracy of Key Performance Indicators.
- Perform performance reviews and responsible for hiring/termination of planning team members.

- Perform program management as well as planning requirements for several new high-level programs in addition to meeting customer requirements and deadlines.

C&D Zodiac (now Safran)

April 2004 – September 2013

8595 Milliken Ave Rancho Cucamonga, CA 91730

Production Planner

- As a planner I met constructive time deadlines, reduced material costs and increased profit margin/increased job output by 35 %. My daily activities ranged from forecasting of material and tracking inventory levels.
- Released work orders/travelers to production floor and interacted with production on scheduling requirements on a daily and weekly basis.
- Over 6 years of material and production planning
- Very detailed oriented, organized and superior multi-tasking skills
- Master scheduler for customer requirements
- Interfaced with engineering on new design concepts, product improvements and ECR/EOL
- Planning/ Master scheduling and inventory control using Excel to track shortages
- Knowledge of database software, MRP systems, Inventory software and Excel
- Started up new projects
- Ability to read blueprints

4-Flight (now Safran)

March 2002 – April 2004

1945 S. Grove Blvd Ontario, CA 91761

Machine Shop Manager

- As a Machine Shop Manager, I oversaw two shifts of multiple Machinists, while also retaining my duties as a machine shop planner and scheduler.
- Managed costs and expenses through process efficiencies.
- Made sure the proper equipment was on hand and ready to meet production demands.
- Analyzed and adjusted work schedules.
- Solved production problems.
- Handled quality issues and managed customer interactions
- Planned for employee training and skill development and handles disciplinary issues
- Made sure operations aligned with company policies and procedures
- Communicated and worked with customers, suppliers and employees across all levels, including sales and marketing, engineering, maintenance and human resources.

4-Flight (now Safran)

August 2000 - March 2002

1945 S. Grove Blvd Ontario, CA 91761

Machine Shop Planner Scheduler

- Organized production schedule according to work order specifications, established priorities, and availability or capability of workers, parts, material, machines, and equipment.
- Developed realistic, detailed production schedules and conducts critical path analyzes to support program planning and continuing performance evaluation
- Maintained, coordinated and monitored performance of the daily and weekly schedule for all areas in the shop including the review of available capacity and priorities
- Communicated and distributed production schedules and work orders
- Conferred with the production team and sales to set promise dates for new orders.
- Acted as a liaison between sales and the shop floor.
- Interfaced with engineering on new design concepts, product improvements and ECR/EOL
- Conferred with machinists and others to assess progress and discuss needed changes.
- Revised production schedule when necessary
- Analyzed plans, lot sizes, lead times, and replenishment strategies in order to balance inventory investment, customer service, and productivity
- Managed WIP and job kit area
- Supported testing and certification requirements for new programs
- Ensured timely preparation and submission of status and progress reports and related data required
- Developed reports and techniques to monitor production program schedule variances against the plan and current forecasts
- Worked with the production team to identify, develop, and implement efficiency improvements for the company
- Drove continuous improvement and lean manufacturing efforts
- Shop included Mori Seiki and Cincinnati machines

Zodiac Seats / 4-Flight (now Safran)

June 1996 – August 2000

8595 Milliken Ave Rancho Cucamonga, CA 91730

Spares Planner:

- Planned and scheduled workflow for every single workstation according to the manufacturing sequence of operation and control lead time.
- Controlled the material requirements, as per BOM's, manufacturing sequence, assembly and production workflow.
- Expedited operations that delay schedules and alters schedules to meet unforeseen conditions.
- Prepared production reports, productivity reports, cost analysis graphs and delivery charts that drive process and performance improvement.
- Reviewed and evaluated engineering drawings, calculated quantities and types of material, parts, or other items required, determined "make versus buy," established safety stock/Reorder points, and validated Bill of Material in the MRP system
- Set up all purchase requisitions for Purchasing personnel, based on need dates, lead times and quantity requirements
- Planned and released intercompany requirements and maintains Distribution Orders to ensure on time delivery and right quality
- Read, interpreted, created and validated complex, multi-level Bill of Material
- Evaluated shortages and managed prompt solutions keeping appropriate stakeholders informed of any potential problem as required.

- Read and reviewed engineering drawings and documentation and coordinated any changes
 - Maintained inventory levels to meet company goals
 - Preserved engineering revision control
 - Performed work under general supervision
 - Handled moderately complex issues and problems, and escalated more complex issues to higher level staff
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