

**BIG PLAINS WATER SPECIAL SERVICE DISTRICT**

**RESOLUTION NO. BPW-R-2023-04**

***A RESOLUTION APPROVING THE FORMAT AND AMENDING THE PERSONNEL POLICY AND PROCEDURES MANUAL***

**WHEREAS**, the Big Plains Water Special Service District ("District") adopted a personnel policy and procedures manual by resolution BPW-R-2022-06; and

**WHEREAS**, the District Board deems it necessary and appropriate that such Personnel Policy and Procedures Manual be amended; and

**WHEREAS**, the District also deems it necessary to approve the new format to incorporate the manual on the website in the codebooks, and;

**WHEREAS**, at a meeting of the District, duly called, noticed and held on the 12<sup>th</sup> day of April 2023, and upon motion duly made and seconded:

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the District that the Personnel Policy and Procedures Manual is hereby amended to reflect the format change and amendments attached hereto.

**PASSED** this 12th day of April 2023.

BIG PLAINS WATER SPECIAL SERVICE DISTRICT

\_\_\_\_\_  
Chairman Andy McGinnis

ATTEST:

\_\_\_\_\_  
Jenna Vizcardo, Recorder

|                                | AYE   | NAY   | ABSENT | ABSTAIN |
|--------------------------------|-------|-------|--------|---------|
| Chairman   Andy McGinnis       | _____ | _____ | _____  | _____   |
| Board Member   Frank Lindhardt | _____ | _____ | _____  | _____   |
| Board Member   Harold Merritt  | _____ | _____ | _____  | _____   |
| Board Member   Ross Gregerson  | _____ | _____ | _____  | _____   |
| Board Member   Jarry Zaharias  | _____ | _____ | _____  | _____   |