



# BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING  
1777 N Meadowlark Dr, Apple Valley  
Thursday, July 21, 2022, at 6:00 PM

## MINUTES

**Chairman** | Andy McGinnis

**Board Members** | Frank Lindhardt | Harrold Merritt | Ross Gregerson |

**CALL TO ORDER-** Meeting called to order by Chairman McGinnis at 6:01pm

**PLEDGE OF ALLEGIANCE-** Led by Board Member Lindhardt.

### ROLL CALL

#### PRESENT

Chairman Andy McGinnis

Board Member Frank Lindhardt

Board Member Harold Merritt

Board Member Ross Gregerson

#### DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest stated.

#### CONSENT AGENDA

##### 1. Disbursement Listing--6/1/22-6/30/22

Motioned to approve the Disbursement Listing from 6/1/22 to 6/30/22 and Preliminary Financial Report from 7/1/21 to 6/30/22.

Motion made by Board Member Lindhardt, Seconded by Board Member Gregerson.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson

The vote was unanimous, and the motion carried.

##### 2. Preliminary Financial Report--7/1/21-6/30/22

See Agenda item #1.

#### APPROVAL OF MINUTES

##### 3. Minutes: May 03, 2022

Board Member Merritt commented he is comfortable with voting on these minutes since he attended the meetings although he wasn't a member of the Board at the time.

Chairman McGinnis called for a motion.



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## **MINUTES**

**Motioned to accept the minutes from May 03, 2022, as presented.**

**Motion made by Board Member Merritt, Seconded by Board Member Lindhardt.**

**Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson**

**The vote was unanimous, and the motion carried.**

### **WATER SUPERINTENDENT REPORT – Dale Harris**

Dale Harris Water Superintendent- We have been working on wells and finding source water in Cedar Point. Rockslides occurred in Canaan that stopped a smaller spring. The larger spring now runs 10 gpm faster. There was a lot of sand in the Canaan Springs. The sand has cleared up and ended up with more flow in that spring. We now have the Cook Well and Jessop Well running. The Jessop Well gained extra water flow, about 25 gpm, and ok with fire protection. Finding water in Cedar Point has taken the bulk of his time. They are waiting on samples for Well 59. Board Member Lindhardt asked about the Rock Well. Dale Harris commented many things need to be done including sampling with the state, identifying protection zone. The bulk of it can be done in house. Board Member Gregerson commented should have quote from the power company soon. All pumps are 3-phase.

### **ENGINEERING – Rod Mills**

Chairman McGinnis excused Engineer Rod Mills due to having covid.

### **DISCUSSION AND ACTION**

#### **4. Oath of Office for Harold Merritt and Ross Gregerson**

Recorder, Jenna Vizcardo administered Oath of Office for Harold Merritt and Ross Gregerson.

Chairman McGinnis commented they are grateful to have Harold Merritt and Ross Gregerson back on the Board as they have put in countless volunteer hours and have a wealth of knowledge.

#### **5. Appointment of District Treasurer--Resolution BPW-R-2022-10**

Chairman McGinnis nominated Ross Gregerson as he was prior Treasurer for the Board, and he did a good job. Mayor Lindhardt agreed with that nomination.

**Motioned that Ross Gregerson be appointed to the office of Treasurer.**

**Motion made by Board Member Merritt, Seconded by Board Member Lindhardt.**

**Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson**

**The resolution was read aloud by Chairman McGinnis.**

**The vote was unanimous, and the motion carried.**



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## **MINUTES**

6. A Resolution Amending the Policy and Procedures Manual 1.1.1, 1.1.4.3, 1.1.6, 1.4.6, 2.3, 15.1.1-15.2.8, Appendix A-1 Increasing Water Right Purchase Price and Bulk Meter Late Fee, Adding Chapter 13, Chapter 16, And Chapter 17--Resolution-BPW-R-2022-11

The Board reviewed the policy changes. Additional policies will be forthcoming regarding design standards. Board Member Lindhardt reported a study be done by Sunrise Engineering regarding storage capacity should be completed in a couple weeks.

Chairman McGinnis called for a motion.

**Motioned to accept Resolution Amending the Policy and Procedures Manual 1.1.1, 1.1.4.3, 1.1.6, 1.4.6, 2.3, 15.1.1-15.2.8, Appendix A-1 Increasing Water Right Purchase Price and Bulk Meter Late Fee, Adding Chapter 13, Chapter 16, And Chapter 17 Resolution-BPW-R-2022-11.**

**Motion made by Board Member Gregerson, Seconded by Board Member Lindhardt.**

**Roll Call Vote**

**Board Member Merritt- Aye**

**Board Member Gregerson- Aye**

**Chairman McGinnis- Aye**

**Board Member Lindhardt- Aye**

**The vote was unanimous, and the motion carried.**

7. Meeting schedule change

Chairman McGinnis requests to move the Big Plains Water and Sewer Special Service District meeting to the 2nd Wednesday of the month. No objections by the board.

**Motioned to move the Big Plains Water and Sewer Special Service District meeting to the 2nd Wednesday of the month.**

**Motion made by Board Member Gregerson, Seconded by Board Member Merritt.**

**Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson**

**The vote was unanimous, and the motioned carried.**

## **REQUEST FOR A CLOSED SESSION**

**Motioned for a closed session for discussion of legal issues.**

**Motion made by Board Member Lindhardt, Seconded by Board Member Gregerson.**

**Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson**

**The vote was unanimous, and the motion carried.**

Chairman McGinnis brought the meeting back to order at 6:56pm. No action taken.



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**Motioned to end closed session.**

**Motion made by Board Member Lindhardt, Seconded by Board Member Gregerson.**

**Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson**

**The vote was unanimous, and the motion carried.**

### **ADJOURNMENT**

**Motioned to adjourn meeting.**

**Motion made by Board Member Merritt, Seconded by Board Member Gregerson.**

**Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson**

**The vote was unanimous, and the motion carried.**

**Meeting adjourned at 6:57pm.**

Date Approved: \_\_\_\_\_

Approved BY: \_\_\_\_\_

Chairman | Andy McGinnis

Attest BY: \_\_\_\_\_

Recorder | Jenna Vizcardo