



BIG PLAINS WATER SPECIAL SERVICE DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING

1777 N Meadowlark Dr, Apple Valley

Wednesday, September 25, 2024 at 6:30 PM

MINUTES

CALL TO ORDER- Chairman Farrar called the meeting to order at 7:23 p.m., noting the delay was due to the previous meeting running longer than expected.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Chairman Michael Farrar

Board Member Kevin Sair

Board Member Janet Prentice

Board Member Annie Spendlove

Board Member Scott Taylor

DECLARATION OF CONFLICTS OF INTEREST

None declared.

DISCUSSION AND ACTION

1. Well Drilling Permit Application for AV-2178-C. Applicant: Arleigh and Melissa Smith.

Chairman Farrar introduced a well-drilling permit application for parcel AV-2178-C. The property, located off Gould Wash Rd, lacks water access, and the applicants chose to drill their own well, as allowed by district regulations for properties over 1,000 feet from the district's water source. They had already obtained a state permit and realized they also needed a district permit, which requires a \$250 fee. The approval was mostly a formality.

MOTION: Board Member Taylor moved that we approve the Well Drilling Permit Application for AV-2178-C. Applicant: Arleigh and Melissa Smith.

SECOND: The motion was seconded by Board Member Spendlove.

VOTE: Chairman Farrar called for a vote:

Board Member Prentice - Aye

Board Member Sair - Aye

Chairman Farrar - Aye

Board Member Spendlove - Aye

Board Member Taylor - Aye

The vote was unanimous and the motion carried.

2. Selling F-250 Truck.

Chairman Farrar introduced the second agenda item, which involved selling the town's old F-250 truck. The town recently purchased a new 2018 Chevrolet truck, making the F-250 unnecessary. Chairman Farrar noted that the F-250 has high mileage, an outdated engine, and minimal value despite several upgrades. He estimated that the town might get \$2,000 to \$5,000 for it at auction. The plan is to put the truck up for auction, though there was discussion about possibly listing it locally first. Michelle Kinney was tasked with handling the sale process.

MOTION: Board Member Prentice motioned that we shall sell the F-250.

SECOND: The motion was seconded by Board Member Sair.

VOTE: Chairman Farrar called for a vote:

Board Member Prentice - Aye
Board Member Sair - Aye
Chairman Farrar - Aye
Board Member Spendlove - Aye
Board Member Taylor - Aye

The vote was unanimous and the motion carried.

CONSENT AGENDA

3. Disbursement Listing for August 2024.
4. Budget Report for Fiscal Year 2025 through August 2024.
5. August 2024 Water Usage Comparison.
6. Minutes: August 21, 2024.
7. Minutes: September 4, 2024.

Chairman Farrar reviewed the consent agenda. The chairman clarified that the only unusual expense was from KNOX Autoworks, which related to the new truck purchase, and called for a motion to approve.

MOTION: Board Member Sair motioned that we approve number 3. Disbursement Listing for August 2024, number 4. Budget Report for Fiscal Year 2025 through August 2024, number 5. August 2024 Water Usage Comparison, number 6. Minutes: August 21, 2024, and 7. Minutes: September 4, 2024.

SECOND: The motion was seconded by Chairman Farrar.

VOTE: Chairman Farrar called for a vote:

Board Member Prentice - Aye
Board Member Sair - Aye
Chairman Farrar - Aye
Board Member Spendlove - Aye
Board Member Taylor - Aye

The vote was unanimous and the motion carried.

REQUEST FOR A CLOSED SESSION

No request.

ADJOURNMENT

MOTION: Board Member Prentice motioned to adjourn.

SECOND: The motion was seconded by Board Member Taylor.

VOTE: Chairman Farrar called for a vote:

Board Member Prentice - Aye

Board Member Sair - Aye

Chairman Farrar - Aye

Board Member Spendlove - Aye

Board Member Taylor - Aye

The vote was unanimous and the motion carried.

The meeting was adjourned at 7:30 p.m.

Date Approved: _____

Approved BY: _____

Chairman | Michael Farrar

Attest BY: _____

Clerk/Recorder | Jenna Vizcardo