

**TOWN OF APPLE VALLEY
RESOLUTION R-2025-10**

A RESOLUTION AMENDING THE TOWN FEE SCHEDULE TO INCLUDE UPDATED PLAN REVIEW FEES AND A PRE-PAYMENT POLICY

WHEREAS, the Town of Apple Valley (“Town”) has adopted a fee schedule related to various fees imposed by the Town; and,

WHEREAS, the Town of Apple Valley recognizes the need to recover administrative costs associated with the review of building plans; and,

WHEREAS, surrounding jurisdictions commonly assess a plan review fee of 40% for residential projects and 65% for commercial projects; and,

WHEREAS, Apple Valley’s current residential plan review fee of 25% is below regional standards; and,

WHEREAS, requiring pre-payment of plan review fees ensures timely processing and compliance with state practices; and,

WHEREAS, the Town Council of the Town of Apple Valley held a public hearing on June 18, 2025; and,

WHEREAS, at a meeting of the Town Council of the Town of Apple Valley, Utah, duly called, noticed, and held on the 18th day of June 2025, a motion to amend the fee schedule was proposed, seconded, and accepted by majority vote;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Apple Valley that the Town Fee Schedule is hereby amended to include the following changes related to plan review fees:

1. The residential plan review fee shall be adjusted from 25% to 40% of the calculated building permit fee.
2. The commercial plan review fee shall remain at 65% of the calculated building permit fee.
3. All plan review fees shall be paid in full prior to the acceptance of a building permit application.
4. Applications submitted without full payment of plan review fees shall be deemed incomplete and not accepted for processing.

BE IT FURTHER ORDAINED that this policy shall take effect immediately upon adoption and be incorporated into the Town’s official fee schedule.

PASSED this 18th day of June, 2025. This resolution shall be in full force and effect from the date of passage.

TOWN OF APPLE VALLEY

PRESIDING OFFICER

Michael L. Farrar, Mayor

ATTEST:

Jenna Vizcardo, Town Recorder

	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Richard Palmer	_____	_____	_____	_____