



BIG PLAINS WATER SPECIAL SERVICE DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING

1777 N Meadowlark Dr, Apple Valley

Wednesday, September 13, 2023 at 6:00 PM

MINUTES

Chairman | Barratt Nielson

Board Members | Frank Lindhardt | Harold Merritt | Ross Gregerson | Andy McGinnis |

CALL TO ORDER- Chairman Nielson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE- Board Member McGinnis led pledge of allegiance.

PRAYER- Prayer offered by Board Member Lindhardt.

ROLL CALL

PRESENT

Chairman Barratt Nielson

Board Member Frank Lindhardt

Board Member Harold Merritt

Board Member Ross Gregerson

Board Member Andy McGinnis

DECLARATION OF CONFLICTS OF INTEREST

None declared.

DISCUSSION AND POSSIBLE ACTION

1. Consider Approval of Trade of SSD F-250 and Town F-450 Trucks.

Town Administrator Jauna McGinnis commented would like to swap/trade the trucks due to the bigger engine and more room for tools. Board Member McGinnis commented on his input that the Town F-450 trucks is not 4-wheel drive and some locations that is necessary. Also, the 450 truck is a long bed and the utility bed is heavy. Board Member Gregerson commented that there is a storage container at the canyon office and doesn't necessarily need to carry everything. The Board discussed having surplus supplies on hand. Board Member McGinnis commented that a discussion with Water Operator Trevor is needed to find out what he can't carry in the current 250 truck.

MOTION: Board Member Gregerson motioned that we table the decision to trade truck with the Town or not.

SECOND: The motion was seconded by Board Member McGinnis.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye

Board Member Gregerson - Aye

Board Member McGinnis - Aye

Board Member Lindhardt- Aye

Chairman Nielson - Aye

The vote was unanimous and the motion carried.



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2. Consider Approval to Dispose of 2005 Bombardier Traxter Max 650 CVT by way of Bid Process.

Board Member Merritt commented that it was fished out of trees and worked on it for a couple of weeks. He continued that it will probably need more maintenance and it is used to traverse to the Canaan Springs location. Board Member Gregerson discussed it worked great; it has just been sitting under the trees and may just need a new carburetor. It's useful and well worth having. It was also discussed amongst the Board to remind the Water Operator to reestablish the wash ditches as necessary.

MOTION: Board Member McGinnis motioned we take the 2005 Bombardier over to Lambert and have him look over and see if he can figure out why we are having power loss.

SECOND: The motion was seconded by Board Member Merritt.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye

Board Member Gregerson - Aye

Board Member McGinnis - Aye

Board Member Lindhardt- Aye

Chairman Nielson - Aye

The vote was unanimous and the motion carried.

3. Consider Approval of New Copier Lease, Lease Option to Purchase Existing Printer, or Lease Option to Return Existing Printer.

Board Member Lindhardt discussed buying the printer outright because the lease is up. Town Administrator presented the Board with the options from Les Olson (Attachment A – 2 pages) Town Administrator Jauna McGinnis discussed the lease is up with a dollar buyout to own and zero to return. All maintenance and supplies are paid for by the district. It will be used minimally.

MOTION: Board Member Lindhardt motioned that we buy the copier for a dollar.

SECOND: The motion was seconded by Board Member McGinnis.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye

Board Member Gregerson - Aye

Board Member McGinnis - Aye



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Board Member Lindhardt- Aye

Chairman Nielson - Aye

The vote was unanimous and the motion carried.

CONSENT AGENDA

4. Disbursement Listing for July 2023 and August 2023.
5. Budget Report for Fiscal Year 2023 through July 2023 and August 2023.
6. July 2023 and August 2023 Water Usage Comparison Summary.

Town Administrator Jauan McGinnis presented an updated water usage comparison summary for the Board to review. (Attachment B – 1 page)

MOTION: Board Member Lindhardt motioned that we approve the consent calendar, including item 4 Disbursement Listing for July 2023 and August 2023, and item 5 Budget Report for Fiscal Year 2023 through July 2023 and August 2023, and item 6 July 2023 and August 2023 Water Usage Comparison Summary.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye

Board Member Gregerson - Aye

Board Member McGinnis - Aye

Board Member Lindhardt- Aye

Chairman Nielson - Aye

The vote was unanimous and the motion carried.

APPROVAL OF MINUTES

7. Minutes: August 10, 2023.

MOTION: Board Member Merritt motioned that we accept the minutes of August 10, 2023 as presented.

SECOND: The motion was seconded by Board Member Lindhardt.

VOTE: Chairman Nielson called for a vote:



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Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member McGinnis - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.

REQUEST FOR A CLOSED SESSION: IF NECESSARY FOR PENDING OR REASONABLY IMMINET LITIGATION

MOTION: Board Member McGinnis motioned we go into closed session.

SECOND: The motion was seconded by Board Member Lindhardt.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member McGinnis - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.

ADJOURNMENT

MOTION: Board Member McGinnis motioned to adjourn the meeting.

SECOND: The motion was seconded by Board Member Lindhardt.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member McGinnis - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.



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The meeting was adjourned at 7:00 p.m.

Date Approved: _____

Approved BY: _____
Chairman | Barratt Nielson

Attest BY: _____
Recorder | Jenna Vizcardo

Please review the below quote and use buttons Deny or Accept.

Use   to accept or deny the line Items. Then use **Recalculate Total** to see the final Price.
Then scroll to the button to finalize the Quote.



Sales Order # 644927

Customer # 08-BIGPL

Sales Rep: Aaron Brown

Order Date: Sep 13, 2023

S.O. Expiration Date: Sep 30, 2023

Sold To

Big Plains Water SSD
1777 N. Meadow Lark Drive
Apple Valley, UT 84737

Attn: Jenna Vizcardo
clerk@applevalleyut.gov
(435) 877-1190

Equipment Group 1

688 N Paradise Ln Apple Valley, UT 84737

Description

Qty

1.	BP-70C31 - Sharp Color Copier # 31 pages-per-minute Color Sharp Multi-function System	1	 
2.	BP-DE12 - Stand/1 X 550 Paper Deck (50C26-70M65)# Stand/1 X 500 Paper Feed Desk Unit	1	
3.	BP-TU10 - Center Exit Tray (50C26-70M65) Center Exit Tray Unit (BP50C26-BP70C45)	1	
4.	15 Amp Surge Suppressor	1	
5.	IT Open Market IT Open Market on-Site Network Installation (2 Hours)	2	
	Service Platinum B/W Service (NASPO) Term: 60 Contract Included Pages: 30,000 Excess Pages Begin At: 30,001 Excess Page Charge: 0.00891 Platinum Color Service (NASPO) Term: 60 Contract Included Pages: 18,000 Excess Pages Begin At: 18,001 Excess Page Charge: 0.05764		

ADDITIONAL NOTES

NASPO ValuePoint State of Utah Contract #AR455

Term	Purchase Type	Purchase Option	Monthly Lease Payment
60 months	Lease	FMV	Includes Maintenance \$ 140.65 (plus applicable taxes)

TOTAL COST \$8,439

Recalculate Total

☐ I accept the Terms & Conditions (click [HERE](#) to view)

Accepted By: First Name, Last Name...

Date: Sep 13, 2023

PO: _____

Sign:

Title: Your title...

Clear

Accept Quote

OPTION TO RETURN :
\$ 200-400 for pick-up

OPTION TO PURCHASE:
\$ 1500-1800
may opt for a maintenance contract $\approx$ \$100/mo

My suggestion:
Return + purchase a smaller printer/scanner
since use is minimal

Big Plains Water Special Service District

WATER USAGE ANALYSIS

	COMPARABLE ACCTS			TOTAL SYSTEM		
	2023/2022	2022/2021	Over/ (Under)	2023/2022	2022/2021	Over/ (Under)
JUL 2022	6,117,230	6,451,930	(334,700)	8,059,327	6,572,750	1,486,577
AUG	4,484,140	6,052,550	(1,568,410)	5,337,420	6,073,830	(736,410)
SEP	4,465,090	6,266,750	(1,801,660)	5,540,460	6,304,990	(764,530)
OCT	3,002,500	2,967,370	35,130	3,813,180	2,971,340	841,840
NOV	1,656,380	2,797,940	(1,141,560)	2,327,480	2,900,120	(572,640)
DEC	2,293,220	2,507,480	(214,260)	2,956,200	2,556,930	399,270
JAN 2023	1,543,380	1,671,920	(128,540)	2,406,879	1,675,760	731,119
FEB	1,418,710	1,534,640	(115,930)	1,715,637	1,549,020	166,617
MAR	1,394,930	2,553,470	(1,158,540)	1,599,322	2,590,750	(991,428)
APR	3,974,645	3,419,640	555,005	5,297,632	3,453,490	1,844,142
MAY	5,551,174	5,423,820	127,354	6,129,554	5,533,460	596,094
JUNE	6,252,024	7,173,918	(921,894)	6,566,554	7,778,244	(1,211,690)
JULY	5,123,809	5,898,027	(774,218)	5,842,633	6,331,327	(488,694)
AUG	6,141,865	5,063,370	1,078,495	6,441,915	5,211,090	1,230,825
TOTAL DECREASE/INCREASE			(6,363,728)			2,531,092

Comparable Accounts: Had usage in both years

Total System: All usage