

Date Received Application: June 05, 2023
Insurance Received: _____

Permit No: _____
Date Issued: _____

APPROVALS:

Town Administrator _____
Date: _____

Fire: _____ Date: _____

Conditions of approval: _____

Police: Please see the Security Plan Request
Application for approval and conditions.

Other Staff Approval: _____
Date: _____

Rev. 07-01-22

SPECIAL EVENT PERMIT APPLICATION



Town of Apple Valley
1777 N Meadowlark Dr.
Apple Valley, UT 84737

Phone: 435-877-1190
E-mail: clerk@applevalleyut.gov

TYPE OF ACTIVITY (check all that apply):

☐ Film Production ☐ Parade ☐ Sporting ☐ 5K ☐ Training Event ☒ Festival
☐ Outdoors Sales ☐ Fun Run ☐ Dance ☐ 10K ☐ Block Party ☐ Religious
☐ Other: _____

Please print or type

EVENT NAME: Hurricane Mountain Bike Festival

1. Location of Event: Gooseberry Lodges: 1752 W Pins Dr., Apple Valley, UT 84737

2. Name of Organization: Hurricane Mountain Bike Festival

3. Date(s) of Event: April 5 - 6, 2024

4. EVENT DETAILS:

Set-up	Date: April 4, 2024	Start time: 12 pm MT	End time: 6 pm MT
Event	Date: April 5 - 6, 2024	Start time: 7 am MT	End time: 9 pm MT
Clean-up	Date: April 7, 2024	Start time: 7 am MT	End time: 2 pm MT

Is this a Recurring Event? _____ If yes; daily, weekly or other? _____

Is this an Annual Event? Yes _____ If yes; same date and place? No _____

5. PARTICIPANTS

of Participants & Attendees expected: 300-500 # of Volunteers/Event Staff: 20

☒ Open to the Public ☐ Private Group/Party

If event is open to the public, is it: ☐ Entrance Fee/Ticketed Event; ☒ Fee for Participants/Racers/Runners Only; ☐ Free.

6. APPLICANT INFORMATION

Name of Applicant: DJ Morisette

Address: 76E 100S Hurricane UT 84737

Day Phone: _____ **Cell/Other:** (435)990-1292 **E-mail:** humtbfestival@gmail.com

Mailing Address (if different): _____

Event Web Address (if applicable): www.hurricanemtbfestival.com

Alternate Contact For Event: Wendy Halitzer

Day Phone: _____ **Cell/Other:** (720)313-2290 **E-mail:** wendy.halitzer@me.com

7. VENDORS/FOOD/ALCOHOL (check all that apply)

☒ Yes ☐ No **Are Vendors/Merchants selling products or services?**
 If yes, Temporary Sales Tax Numbers are required from the Utah State Special Event Tax Division 801-297-6303

☒ Yes ☐ No **Is Food available at the event?** Description: Catered and Food Trucks
 If yes, Is the food (please check all that apply)
☐ Given away/pre-packaged ☒ Catered by: Lonny Boy's BBQ ☒ Prepared on site
 Events which have Food available must contact the SW Utah Health Department for approval 435-986-2580

☒ Yes ☐ No **Will Alcoholic Beverages be available at the event?**
 If yes, please check all that apply
☐ Beer Stands ☒ Fenced-in Beer Garden
 Selling, Serving, Giving Away, Alcohol at an event requires Town Council Approval, Town Business License and State Of Utah Department of Alcoholic Beverage Licensing approval 801-977-6800

8. TENTS/STAGES/STRUCTURES (include details on site map)

☒ Yes ☐ No **Tents/Pop-up Canopies?**
 How many Tents/Pop-up Canopies will be used for the event? 40-50
 Dimensions of Tents/Pop-up Canopies: 10x10-10;
 All large or enclosed tents/canopies require Inspections from the AV Fire Department 435-877-1194

☒ Yes ☒ No **Temporary Stage?** Dimensions of Stage: _____

Description of Tents/Canopies/Stage, etc.:

9. SITE SETUP/SOUND (check all that apply - please include details on site map)

☐ Fencing/Scaffolding
☐ Barricades (must obtain privately)
☐ Portable Sanitary Units (must obtain privately)
☐ Inflatable/Bounce House(s) ☐ Generator(s) & ☐ Certificate of Liability Insurance are required (must obtain privately)
☒ Music If yes, check all that apply: ☒ Acoustic ☐ Amplified
☐ PA/Audio System Type/Description:
☐ Fireworks/Fire Performances/Open Flame Requires approval from AV Fire Dept. 435-877-1194
☐ Propane/Gas On-site Requires approval from AV Fire Dept. 435-877-1194
☐ Trash/Recycle Bin coordination On-site WCSW 435-673-2813

10. ROAD & SIDEWALK USE (please include details on site map)

☐ Yes ☐ No **Will Roads & Sidewalks Be Used?**
☐ Yes ☒ No **Are you requesting Road &/or Sidewalk Closures?**
 An Encroachment Permit is required for Road Closures and Sidewalk Use.
 To obtain the permit, <https://www.applevalleyut.gov/building/page/encroachment-permit-application>

☐ Road Use and Closure Location:
☐ Sidewalk Use Location: ☐ Will stay on sidewalks and follow pedestrian laws.
☐ Parade Location: Number of Floats:

11. SECURITY/OTHER (please complete and sign the Security Plan Approval Request Form, for approval of Security)**12. Application Fee is based on attendance, and charged per day, as follows:**

☐ \$75.00 for attendance under 300
☐ \$150.00 for attendance over 300
 Total: \$ TBD (payable to: Town of Apple Valley – Attn: Special Events, 1777 N. Meadowlark Dr, Apple Valley, UT 84737)

By submitting a signed application, the applicant certifies that falsifying any information on this application constitutes cause for rejection or revocation of the Permit.

DJ Luther-Morisette

Applicant's Name [PRINT]



Applicant's Signature

5/25/23

Date

EVENT DESCRIPTION

PLEASE DESCRIBE YOUR EVENT IN DETAIL; ADD ANY ADDITIONAL INFORMATION OR PAGES.

- *Please be sure to include any elements of your event that will help with the approval of the event, including provision of fire and emergency medical services, potable water, dust control, and security plan.*
-

Annual mountain bike meet-up where riders get to gather for demo bikes, first-look at new industry launches from bikes to components to apparel and everything in between. Two days of shuttle vans provide transportation along with local riders leading trail rides. There are clinics for different levels of riders, education about trail etiquette, music, games, and give-aways. Catered dinner on Friday night dinner and Saturday breakfast, other meals will be provided by local food establishments and/or food trucks. Venue will be located at Gooseberry Lodges.

Three days of shuttles. Group rides with locals sharing some of there favorite trails. Skills clinics.

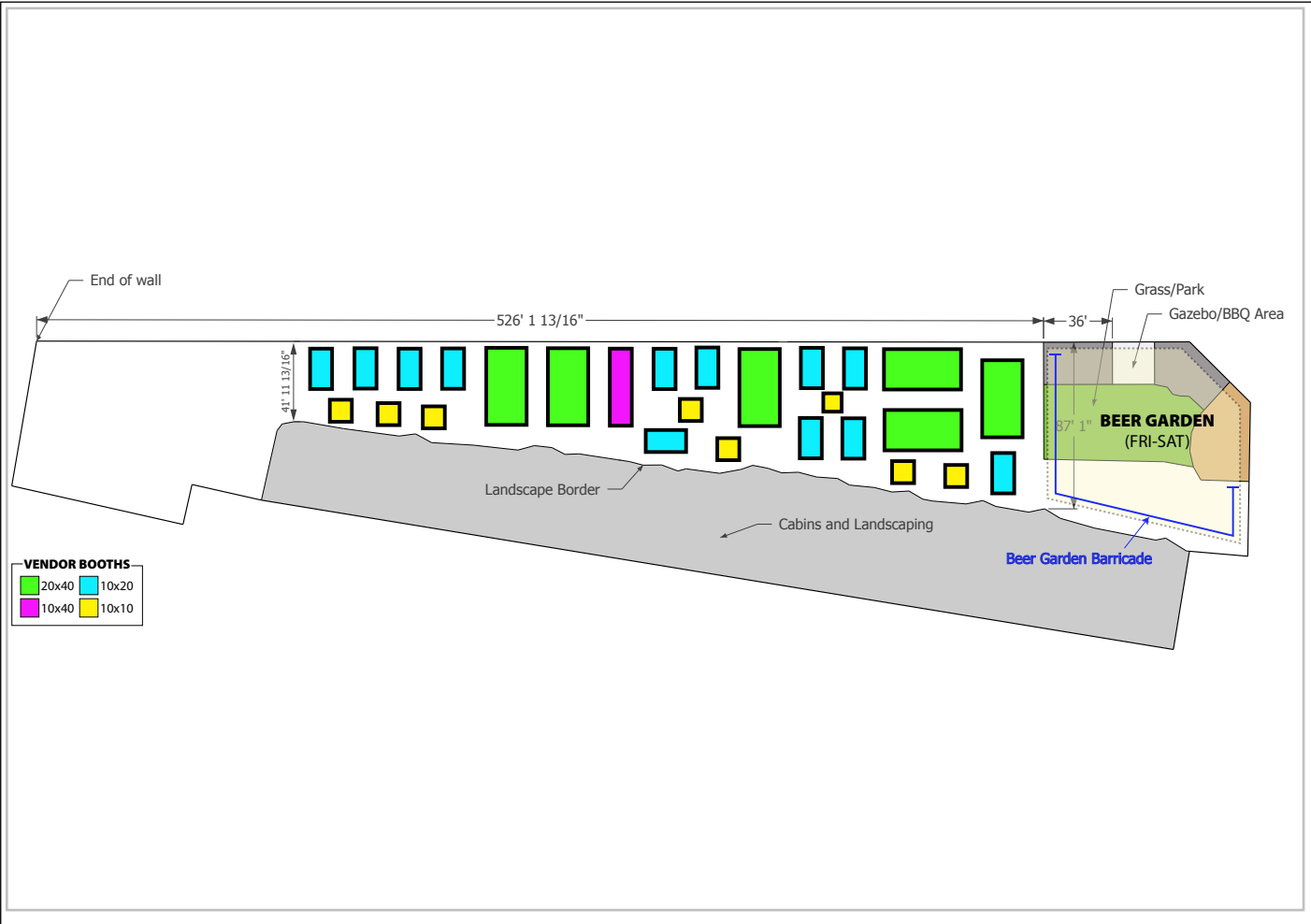
DETAILED SITE PLAN/MAP

PLEASE INCLUDE [OR ☒ ATTACH] A DETAILED SITE PLAN AND/OR ROUTE MAP. COMPUTER OR HAND-DRAWN SITE PLANS ARE APPROPRIATE.

Your map should **include**:

- The names of streets, placement of barricades, and/or road/sidewalk closures
- The areas where participants and vendors/merchants will park
- Parade forming and disbanding areas, bleachers, etc.
- Vendor and booth placement, tables, etc.
- Portable toilets, portable hand-washing stations, fencing
- Location of security personnel, information booth, lost and found booth
- Stage, tents and materials, storage, inflatable amusement devices, table placement, etc. used in the event.

North



Date Received Vendor List: _____
Payment Received: _____

Permit No: _____
Date Completed: _____

SUB-LICENSE FEE(S)



Please make check payable to: Town of Apple Valley

Town of Apple Valley
1777 N. Meadowlark Dr
Apple Valley, UT 84737

Phone: 435-877-1190
E-mail: clerk@applevalleyut.gov

EVENT NAME: Hurricane Mountain Bike Festival **CONTACT PHONE:** (435)990-1292

EVENT DATE(S): April 5 - 6, 2024 **EVENT LOCATION:** Gooseberry Lodges: 1752 W Pins Dr., App

VENDOR INFORMATION

Please provide the following information for all vendors. The sub-license fee for each vendor is \$5.00.
Special Event Tax Numbers are required for each Vendor, 801-297-6303. Those Vendors selling, giving away, or preparing food on site are required to obtain approval from the Southwest Utah Public Health Department, 435-986-2580.

#	Vendor Name	Vendor Phone #	Product or Service to be offered at Event	Payment \$5.00
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Date Received: _____
Police Approved: _____

Permit No: _____
Date Issued: _____

Approval with Comments:

Rev. 7-01-22

SECURITY PLAN APPROVAL REQUEST FORM



All questions must be answered completely or application will not be considered. Please allow TEN (10) days for approval. Together with this application, please provide a written Security Plan including names of all security personnel.

EVENT NAME: Hurricane Mountain Bike Festival

Event Location: Gooseberry Lodges: 1752 W Pins Dr., Apple Valley, UT 84737

Type of Event:

Date of Event: April 5 - 6, 2024

Hours of Event:

Number of Expected Attendance:

Occupancy Load:

Name of Applicant: Hurricane Mountain Bike Festival

Address:

Day Phone:

Cell/Other: (435)990-1292

E-mail: humtbfestival@gmail.com

- Security Personnel must be 21 years old or older;
- A Security Director must be onsite at all times with a cell phone;
- Shirts or Vests must look the same. "SECURITY" must be stated on the shirt or vest so it is visible to the public and the Police Department.

Please check applicable Security:

The following will allow for the calculation of security required. The calculations will change depending on the type of event.

- | | | |
|--|-------------------------|-----------------|
| ☐ Police Officers (must coordinate w/Washington County | 2 Police Officers per | 1 to 300 People |
| ☒ Security Officers in Uniform | 3 Security Officers per | 1 to 300 People |
| ☒ Private Citizens in Security Shirts or Vests | 4 Private Citizens per | 1 to 300 People |

Name of On-site Security Director: Dane Womack **Cell Number:** 435-592-0650

E-mail: Dane@onsiteprivatesecurity.com

Comments:

I understand that falsifying any information on this application constitutes sufficient cause for rejection or revocation of the Special Event Permit. I also understand that the Sheriff Department may require additional information as permitted by Ordinance, and also agree to supply the same.

Applicant Signature:

Date: 5/25/23

SECURITY PLAN INFORMATION

1. Please list the names of the security personnel, age, and cell phone number:

First	Last	Age	Cell Phone Number

2. Please indicate the number of security personnel that will be roaming on the premises of the event: 3-6.

3. Please provide a detailed Security Plan:

One security personal will be at the entrance/exit of Gooseberry Lodges, one at the West end of the venue

One at the east end and the rest roaming the venue.

4. Please mark on the site plan the locations of each security person: