



BIG PLAINS WATER SPECIAL SERVICE DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING

1777 N Meadowlark Dr, Apple Valley

Wednesday, August 21, 2024 at 6:00 PM

MINUTES

Chairman | Michael Farrar

Board Members | Ross Gregerson | Matt Politte | Kevin Sair

CALL TO ORDER- Chairman Farrar called the meeting to order at 6:17 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Chairman Michael Farrar

Board Member Ross Gregerson

Board Member Kevin Sair

DECLARATION OF CONFLICTS OF INTEREST

None declared.

CHAIR REPORT

1. Harold Merritt's Resignation as of August 6, 2024.

Chairman Farrar announced the resignation of Harold Merritt, effective August 6, 2024. The chairman acknowledged that Harold Merritt's departure was anticipated and praised his extensive contributions to the town and district, noting that he will be missed. The chairman expressed hope that Harold Merritt is now able to relax after his long service, although there was some doubt about whether that would be possible given the nature of his work.

REPORTS, RECOMMENDATIONS, AND ANNOUNCEMENTS

There was a brief discussion about a recent water leak incident discussed by Board Member Gregerson. However, the situation was resolved after drying out the system for 24 hours, rewiring, and restarting operations, which resulted in minimal water loss.

DISCUSSION AND ACTION

2. Property Insurance with Utah Trust.

*Tabled from July 17, 2024.

Chairman Farrar discussed the property insurance with Utah Trust, an item that had been tabled from the July 17, 2024, meeting pending further questions. The chairman reviewed the queries raised, including whether coverage could be excluded for certain properties, which would reduce the premium by \$158. Despite the potential savings, it was recommended to insure all properties given the minimal cost difference.

The deductible for claims was confirmed to be \$1,000, and it was clarified that the insurance covers damages from fire, earthquake, and flooding, including electronics in the well house through specific



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coverage. Additionally, the insurance includes coverage for operator error, meaning if an error by someone causes damage, it would still be covered, similar to an employee operating a company vehicle.

The chairman asked if all questions had been answered, and it was confirmed they had. The total insured value was reported as \$2,580,250 with an annual premium of \$2,941, which would be prorated this year due to the insurance typically renewing on July 1.

MOTION: Board Member Gregerson motioned that we approve the Property Insurance with Utah Trust.

SECOND: The motion was seconded by Board Member Sair.

VOTE: Chairman Farrar called for a vote:

Board Member Sair - Aye

Chairman Farrar - Aye

Board Member Gregerson - Aye

The vote was unanimous and the motion carried.

3. Purchase of truck.

Chairman Farrar discussed the recent purchase of a truck. The district's older F-250 truck had been experiencing ongoing mechanical issues, leading to high maintenance costs. To address this, the town purchased a used 2018 Chevy 1500 with 120,000 miles for \$18,000. The vehicle is in good condition, and it is anticipated that the town will save on fuel costs as a result. The plan is to sell the old F-250, which has fulfilled its purpose. Discussion only.

4. Resolution-BPW-R-2024-15, District Employee Handbook Amendment (Paid Benefits).

Chairman Farrar discussed Resolution BPWR-2024-15, concerning an amendment to the district employee handbook regarding paid benefits. This amendment had already been voted on previously, and the current task was to update the employee handbook to reflect the change.

MOTION: Board Member Sair motioned we approve Resolution-BPW-R-2024-15, District Employee Handbook Amendment.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Farrar called for a Roll Call vote:

Board Member Sair - Aye

Chairman Farrar - Aye

Board Member Gregerson - Aye



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The vote was unanimous and the motion carried.

5. Drinking Water State Revolving Fund Agreement.

Chairman Farrar addressed item number five, which involved the Drinking Water State Revolving Fund agreement related to the pipeline project. The agreement confirmed that the Big Plains Water Special Service District ("District") would receive \$3.4 million through a loan, which would also be forgiven in full. This was a formality, necessary to finalize the agreement and release the funds. The discussion indicated that the District was close to having the funds released and beginning the project.

MOTION: Board Member Gregerson motioned we approve the Drinking Water State Revolving Fund Agreement.

SECOND: The motion was seconded by Board Member Sair.

VOTE: Chairman Farrar called for a Roll Call vote:

Board Member Sair - Aye

Chairman Farrar - Aye

Board Member Gregerson - Aye

The vote was unanimous and the motion carried.

CONSENT AGENDA

6. Disbursement Listing for June 2024 (Updated) and July 2024.

7. Budget Report for Fiscal Year 2025 through July 2024.

8. July 2024 Water Usage Comparison.

9. Approval of Minutes: July 17, 2024.

MOTION: Board Member Sair motioned that we approve Disbursement Listings for June 2024 and July 2024, that includes the Budget Report for Fiscal Year 2025 through July 2024, July 2024 Water Usage Comparison, and approval of minutes of July 17, 2024.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Farrar called for a vote:

Board Member Sair - Aye

Chairman Farrar - Aye

Board Member Gregerson - Aye



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The vote was unanimous and the motion carried.

ADJOURNMENT

MOTION: Board Member Sair motioned to adjourn the meeting.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chaiman Farrar called for a vote:

Board Member Gregerson - Aye

Chaiman Farrar - Aye

Board Member Sair- Aye

The vote was unanimous and the motion carried.

The meeting was adjourned at 6:26 p.m.

Date Approved: _____

Approved BY: _____

Chairman | Michael Farrar

Attest BY: _____

Clerk/Recorder | Jenna Vizcardo