



**BIG PLAINS WATER SPECIAL SERVICE DISTRICT PUBLIC
HEARING AND MEETING
BOARD OF DIRECTORS, REGULAR MEETING
1777 N Meadowlark Dr, Apple Valley
Wednesday, June 14, 2023 at 6:00 PM**

MINUTES

Chairman | Barratt Nielson

Board Members | Frank Lindhardt | Harold Merritt | Ross Gregerson | Jarry Zaharias |

CALL TO ORDER- Vice Chairman Merritt called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Chairman Barratt Nielson

Board Member Frank Lindhardt

Board Member Harold Merritt

Board Member Ross Gregerson

Board Member Jarry Zaharias

Other Staff Present

Recorder Jenna Vizcardo

Administrator Jauna McGinnis

District Attorney Ben Ruesch

DECLARATION OF CONFLICTS OF INTEREST

None declared.

DISCUSSION AND ACTION

1. Consider Approval of Appointment of District Officers, Resolution-BPW-R-2023-08.

MOTION: Board Member Lindhardt motioned to nominate Barratt Nielson as Chairman of the Board, Harold Merritt as Vice Chairman, and Ross Gregerson as Treasurer.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Nielson called for a Roll Call vote:

Board Member Merritt - Aye

Board Member Gregerson - Aye

Board Member Zaharias - Aye

Board Member Lindhardt- Aye

Chairman Nielson - Aye

The vote was unanimous and the motion carried.



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PUBLIC HEARING | DISCUSSION AND ACTION

- 2. Public Hearing:** Adoption of the FY2024 Budget, Amendment of the FY2023 Budget, and Approval of the FY2024 Enterprise Fund Transfer, Resolution-BPW-R-2023-03.

Chairman Nielson opened the public hearing.

No public comments.

Chairman Nielson closed the public hearing.

- 3. Discussion and Action:** Adoption of the FY2024 Budget, Amendment of the FY2023 Budget, and Approval of the FY2024 Enterprise Fund Transfer, Resolution-BPW-R-2023-03.

Town Administrator Jauna McGinnis presented an amended budget. The Board Members discussed amongst. Amending the budget next year with the capital projects information was discussed. The revenue part was decreased to reflect accurately. The water standby fees and late penalties were increased. Line 6011 increased in FY2024. Also, the website price was discussed.

MOTION: Board Member Zaharias motioned that we adopt FY2024 Budget, Amendment of the FY2023 Budget, and Approval of the FY2024 Enterprise Fund Transfer, Resolution-BPW-R-2023-03.

SECOND: The motion was seconded by Board Member Lindhardt.

VOTE: Chairman Nielson called for a Roll Call vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.

DISCUSSION AND POSSIBLE ACTION

- 4. Consider Approval of Asset Capitalization Policy, Resolution-BPW-R-07.**



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Town Administrator Jauna McGinnis discussed this is to set our capitalization policy. She continued \$5,000 is an acceptable amount by the IRS. Anything that's under \$5,000 would be on expended line and anything over \$5,000 would be on capital outlay and depreciated over time.

It was mentioned by Chairman Nielson that Resolution-BPW-R-07 has a typo and should be "BPW-R-2023-07."

MOTION: Board Member Zaharias motioned that we approve the Asset Capitalization Policy, Resolution-BPW-R-2023-07.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Nielson called for a Roll Call vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.

5. UDOT and County Bulk Water Usage.

The Board discussed Apple Valley Main Street road that has been improved throughout Apple Valley by the County. The Board discussed water usage. Washington County was concerned and they had stated that no other municipality charged them. It was mentioned the County receives funds for RAP tax and Class B and C Road Funds.

MOTION: Board Member Merritt motioned that we don't charge UDOT or the County for bulk water at current time.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye



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The vote was unanimous and the motion carried.

6. Consider Approval to Remove Andy McGinnis and Add the Newly Elected Chairman to the SBSU Operating Account as a Signer.

MOTION: Board Member Lindhardt motioned that we remove Andy McGinnis and add Barratt Nielson to the SBSU operating account.

SECOND: The motion was seconded by Board Member Zaharias.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.

7. Approve the Issuance of a Credit Card to Trevor Turner.

MOTION: Board Member Merritt motioned that we issue a credit card to Trevor Turner.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.



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8. May 2023 Water Usage Comparison.

The Board reviewed the May 2023 Water Usage Comparison presented in the agenda packet.

No action taken.

9. Consider Approval of Security Cameras on Well Houses.

MOTION: Board Member Lindhardt motioned that we approve putting security cameras on our wells on a test basis to see how this works and then take it up again at later date at the Cooke and Rock Well.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.

CONSENT AGENDA

10. Disbursement Listing for May 2023.

11. Budget Report for Fiscal Year 2023 through May 2023.

12. Minutes: May 10, 2023.

Board Member Gregerson commented on one correction in the minutes that he is incorrectly named as "Chairman."

MOTION: Board Member Lindhardt motioned that we approve the Disbursement Listing for May 2023, the Budget Report for Fiscal Year 2023 through May 2023, and Minutes from May 10, 2023 with the correction of Ross Gregerson not being Chairman.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Nielson called for a vote:



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Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.

REQUEST FOR A CLOSED SESSION

MOTION: Board Member Lindhardt motioned to go into a closed session for pending or reasonably imminent litigation.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye
Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.

ADJOURNMENT

Chairman Nielson brought the meeting back to order at 7:28 p.m. and called for a motion to adjourn.

MOTION: Board Member Zaharias motioned to adjourn the meeting.

SECOND: The motion was seconded by Board Member Gregerson.

VOTE: Chairman Nielson called for a vote:

Board Member Merritt - Aye
Board Member Gregerson - Aye
Board Member Zaharias - Aye



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Board Member Lindhardt- Aye
Chairman Nielson - Aye

The vote was unanimous and the motion carried.

The meeting was adjourned at 7:29 p.m.

Date Approved: _____

Approved BY: _____
Chairman | Barratt Nielson

Attest BY: _____
Recorder | Jenna Vizcardo

DRAFT