Appomattox Town Council
Town Council Budget Workshop Meeting
March 9, 2026

The Appomattox Town Council held a budget workshop meeting on Monday, March 9, 2026, in the Town of Appomattox, Virginia with Mayor Richard Conner, presiding.

Members present: Mayor Richard Conner, Vice-Mayor Timothy W. Garrett, Council Member James J. Boyce, Sr., Council Member Mary Lou G. Spiggle, Council Member Danielle Ulmer, Council Member McKinley Cardwell, and Council Member Jack Hensley.

Members absent: None.

Others: Dianne Tanner, Deputy Town Clerk; Michael Campbell, Town Manager; Kimberley Ray, Treasurer, Brooke Moore, Deputy Treasurer, Robert Fowler, Town Zoning Administrator, Tori Rotgleb, Projects Manager, David A. Carter, Town Utilities Director, and Frank W. Wright, Town Attorney.

Mayor Richard Conner called the meeting to order at 5:49 p.m.

The Town Manager, Michael Campbell, presented Town Council with a packet containing the Town of Appomattox Budget Requests for the Fiscal Year 2027, and a spreadsheet entitled Town of Appomattox FY2027-FY2031 Capital Improvement Plan by Funding Areas. The Town Manager asked the Town Department heads to present their individual sections of the budget items.

The Town Treasurer, Kimberley Ray, gave a broad overview of the real estate tax and tax rate discussion that would be upcoming with the need to have public hearings and notices for the upcoming budget. Also discussed were the reevaluation of the lease with the DMV Select, water fund revenues, the new line feed system, sewer fund, budget revenues by funds, Council budget items, and the administrative line item. The health insurance for the Town employees may see a possible seven percent increase with plans being more expensive for Town employees who seek to have family coverage.

The Town Manager, Michael Campbell, discussed historical data of Town employee raises and the potential of a three precent cost of living increase, coupled with a two percent merit-based increase. Merit-based increases would be tied to employee evaluations, with Town department heads conducting employee evaluations and the Town Manager performing evaluations for the Town Leadership Team employees. The Town Council would be responsible for the Town Manager's performance evaluation.

The Town Manager then touched on the budget line for training and conferences for Town employees and the benefits of having well-trained employees. Council Member Mary Lou Spiggle added to the discussion that continuing education is a must for the Town employees, with licensing for water and wastewater employees being a great idea.

The Town Manager touched on the ADP enhancements making the Town more efficient in performing background checks, onboarding processes, coverage with regard to audits, and the digital storage benefit. There is currently work with IT to bring onboard work orders software to

make that work more efficient. He shared that the Town has gone from a more informal onboarding process to a formal one.

The Deputy Treasurer, Brooke Moore, presented Council information regarding the tourism line item of the Town Budget.

There was a question presented by Vice Mayor Timothy Garrett regarding County/Town funding of the Appomattox Volunteer Fire Department. The Town Manager eluded to the next budget workshop meeting where Town donation requests would be presented. This would be an opportunity for requesters to make address their requests to Council, with Council taking the requests under advisement for a future determination of those receiving Town donations.

Robert Fowler, Town Zoning Administrator, addressed the items contained in the Town budget that related to zoning, including the formation of an Architectural Revue Board for the formations of overlay districts in the Town.

David A. Carter, Utilities Director, and Tori Gotleb, Project Manager, presented information on items found in the Public Works Departmental budget line items to include maintenance and new fleet items.

Amy Porter, Town Human Resources Generalist, briefly covered budget information to address employee training and recruitment, employee recognition, the Employee Handbook, Risk Management, health insurance, and forecasting of workforce need.

The Town Manager advised Town Council there would be new BPOL rates that would be part of the budget process.

The Town Council Budget Workshop meeting was adjourned at 6:30 p.m. for the beginning of the regular Town Council meeting.

Dianne Tanner
Deputy Town Clerk

Richard C. Conner
Mayor