

1 | **Appomattox Town Council
Workshop Meeting
February 25, 2025**

The Appomattox Town Council held a Workshop meeting on Tuesday, February 25, 2025, at 6:30 p.m. at the Appomattox Town Hall, Council Chambers, 210 Linden Street, Appomattox, Virginia with Mayor Conner presiding.

Members present: Jane T. Allen, James J. Boyce, Sr., Timothy W. Garrett, Mary Lou Spiggle, Nathan Simpson, and McKinley Cardwell

Absent: none

Others present: Carlton Duck; Alive Media, Rob Fowler, Director of Community Development & Planning; Cindy Miller Deputy Town Clerk, Tori Rothgeb, Interim Director of Facilities and David Carter, Interim Director of Utilities.

Mayor Conner called the meeting to order at 6:30 p.m.

DISCUSSION #1: Presentation of the Confederate Blvd Sewer Line

Mrs. Rothgeb and Mr. Carter presented a PowerPoint presentation reviewing the Confederate Blvd Sanitary Sewer Replacement Project. A proposal to conduct Pipe Bursting was reviewed with an estimated cost. CHA has been contracted to assist the Town and will prepare a matrix-style outline of potential funding options, program requirements and schedules.

DISCUSSION #2: Mayor for a Day Essay Contest

Mr. Cardwell presented the essay contest flyer on behalf of the Town Manager titled “If I Were Mayor.” This contest is for a local competition and provides information to participate in the essay contest with VML. with a due date of March 17, 2025. The consensus agreed to distribute this information to local schools immediately for participation with the staff and Mr. Cardwell to judge the essays. Mr. Cardwell reviewed the “Mayor for a Day” Program outline and Mr. Simpson asked to table this topic until our next meeting.

DISCUSSION #3: Consideration to schedule a Council Retreat

On a motion by Mr. Simpson, seconded by Ms. Spiggle, the Council voted to schedule a Council Retreat for Friday April 18, 2025, from 9 am to 1 pm at the Appomattox Inn & Suites with the Babcock House to cater. All council members present voting aye. Motion carried 6-0.

STAFF REPORTS:

Treasurer’s Report: Mrs. Ray provided the Treasurer’s report for review. The council requested copies of the budget timeline to be included in the next packet.

Town Manager's Report: Mr. Fowler stated that no report was provided at this time, but Mr. Campbell did request for the Retreat to be scheduled.

Public Works Report: Mrs. Rothgeb provided Meeting Notes with updates for Council to review.

Town of Appomattox Centennial Commission Committee: Mr. Simpson reviewed the items discussed during the Centennial Commission Committee meeting. Mr. Simpson stated an event is being considered for June 7, 2025, and the Depot display will be set up for the Railroad festival. More planning will be done at a meeting on March 10, 2025, at 5 pm. Mr. Simpson stated he will present a budget and updates on March 10, 2025.

COUNCIL STANDING COMMITTEE REPORTS:

Physical Development-none

Finance & Planning-none

COUNCIL COMMENTS:

Allen- none

Boyce-none

Cardwell-none

Garrett- I would like to remind Town Council to be aware of how you may be presenting yourself to the public during your recorded meetings.

Simpson-Public works has the new camera equipment. Mr. Simpson stated he will need an electrical load check before installation begins.

Spiggle-none

ADJOURNMENT:

On a motion by Mr. Garrett, seconded by Mr. Simpson, the Council voted to adjourn at 7:34 pm. All council members present voting aye. Motion carried 6-0.

Cindy Miller
Deputy Town Clerk

Richard C. Conner
Mayor