

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**January 13, 2025**

The Appomattox Town Council held a Regular Council meeting on Monday, January 13, 2025, at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Conner, presiding.

Members present: Jane T. Allen, James J. Boyce, Sr., Mary Lou G. Spiggle, Nathan Simpson, McKinley Cardwell, and Timothy W. Garrett

Members absent: None.

Others: Carlton Duck, Alive Media; Rob Fowler, Interim Town Manager, Cindy Miller, Deputy Town Clerk, Michael Campbell, Kaylee Simpson, Michelle Romanac, Kaitlyn Cardwell, Jon Marken and Sherri Marken

Mayor Conner called the meeting to order at 6:30 p.m.

Reverend Duck led the prayer and Pledge of Allegiance to the Flag of the United States of America.

Mayor Conner welcomed everyone to the meeting and McKinley Cardwell as our new Councilperson. Mayor Conner welcomed Michael Campbell our soon to be Town Manager and thanked him for coming to our meeting tonight.

Citizen Comment: None

Adoption of the Consent Agenda-January 13, 2025

On a motion by Mr. Garrett, seconded by Mr. Cardwell, the Council voted to adopt the consent agenda December 9, 2024, Regular Council meeting, and December 17, 2024, Special Call Council meeting. All members present voting aye. Motion carried 6-0.

Unfinished Business: Mr. Simpson stated that an additional eighteen reels were received from the Appomattox Historical Society with an additional cost of \$1602.00 needed to complete the digitizing project.

On a Motion by Mr. Simpson, seconded by Mr. Garrett, the Council voted to approve an additional cost of \$1602.00 to digitize eighteen reels of the Times Virginian.

ROLL CALL VOTE: Allen-yes, Boyce-yes, Garrett-yes, Cardwell-yes, Spiggle-yes, Simpson-yes. Motion carried 6-0.

New Business:

Mayor Conner selected the following Council for the following committees:

Finance and Planning Committee- Boyce, Sr. (Chairperson), Spiggle and Simpson

2 | **Appomattox Town Council**  
**Regular Council Meeting**  
**January 13, 2025**

Physical Development Committee-Garrett (Chairperson), Allen and Cardwell

Ms. Spiggle nominated Mr. Garrett as Vice-Mayor of the Town Council.  
Mr. Boyce, Sr. nominated Mrs. Spiggle as Vice-Mayor of the Town Council.  
On a motion to close the nomination by Mr. Boyce, seconded by Mr. Cardwell,  
Mayor Conner called for the vote.

**ROLL CALL VOTE:**

Allen- Garrett  
Boyce- Spiggle  
Cardwell- Garrett  
Garrett- Abstained  
Simpson- Garrett  
Spiggle Garrett

Motion for Mr. Garrett to be Vice-Mayor through his term of December 31, 2026. Motion carried 5-1.

On a motion by Mr. Garrett, seconded by Mrs. Allen, the Council voted to adopt the 2025 Town Council meeting schedule. All members present voting aye. Motion carried 6-0.

Ms. Spiggle nominated Mr. Garrett, the Town of Appomattox Economic Development Authority with a term expiring December 31, 2026. With no other nominations, Mr. Simpson made a motion to close the nomination, seconded by Mrs. Allen. Mayor Conner called for a vote to nominate Mr. Garrett for the Economic Development Authority. All members present voting aye. Motion carried 6/0.

Mr. Cardwell nominated Mr. Boyce, Sr., to be reappointed to the Town of Appomattox Planning Commission with a term expiring December 31, 2028. All members present voting aye. Motion carried 6-0.

On a motion by Mr. Garrett, seconded by Mrs. Allen, the Council voted to approve the Bylaws and Rules of Procedures for the Town of Appomattox. All members present voting aye. Motion carried 6-0.

On a motion by Mr. Cardwell, seconded by Mr. Simpson, the Council voted to approve the Code of Ethics and Conduct for the Town of Appomattox. All members voted aye. Motion carried 6-0.

On a motion by Mr. Garrett, seconded by Mrs. Allen, the Council voted to approve Ethics Pledge. All members present voted aye. Motion carried 6-0.

On a motion by Mr. Boyce, seconded by Mr. Cardwell, the Council voted to accept the FY25 write-off request due to the statute of limitations for collection-Unpaid 2019 Personal Property Taxes = \$3,538.61 (2,278.45 Principal + 1,260.16 Penalty/Interest) and unpaid 2021 Utility = \$2625.87 (2606.21 Water/Sewer + \$19.66 Penalty. All members voted aye. Motion carried 6-0.

Town Manager's Report:

3 | **Appomattox Town Council**  
**Regular Council Meeting**  
**January 13, 2025**

Rob Fowler, Interim Town Manager, gave a verbal report.

Mr. Fowler wanted to give a shout out to staff for their extra efforts during the severe weather. Public works did a great job getting everything cleared. Only one complaint about snow placement and once it was brought to their attention it was corrected quickly. Ms. Spiggle was very appreciative of their efforts and correcting the issue quickly.

Council Standing Committee Reports

Finance Committee- none.

Physical Development Committee- Mr. Garrett advised the Council that the Depot interior painting is currently 75% completed and the power has been turned on.

American Rescue Plan Act (ARPA): - Simpson requested for this committee to be disbanded and to allow the Mayor to sign off on any additional decisions since all funds are now allocated.

On a motion by Mr. Simpson, seconded by Ms. Spiggle, the Council voted to disband the ARPA committee with any additional decisions to be allowed by the Mayor, due to the ARPA funds being allocated. All members present voting aye. Motion carried 6-0.

Council Comments

Mrs. Allen- I am excited to hear about the building and the leash law. I am excited about the ARPA funds that we have spent and look forward to the New Year and a lot of the funds they provided.

Mr. Boyce- I am looking forward to a new year and new. We will resolve to get them fixed and get things done.

Mr. Cardwell- I want to thank the community for trusting in me. I have information I plan to share from my VML training. I am happy to be able to work as one Council. I will support the new Town Manager. Thank you everyone.

Mr. Garrett- none.

Mr. Simpson- Asked if the blueprints for Lee Grant are now available for viewing. Mr. Fowler stated they have arrived and anyone who wishes to view them can come to the Town Office. Mr. Simpson would like Council to receive an email when a Boil Water Advisory is issued. Mr. Simpson asked if the Organization chart is being reviewed.

Ms. Spiggle- Welcomed McKinley Cardwell as a new Councilperson and wishes him a Happy Birthday.

Adjournment:

On a motion by Mr. Garrett, seconded by Mr. Simpson, the Council voted to adjourn at 7:30 pm.  
All members present voting aye. Motion carried 6-0.

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Cindy Miller  
Deputy Town Clerk

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Richard C. Conner  
Mayor