TOWN OF APPOMATTOX
TOWN COUNCIL ACTION FORM

Order of Business:
- ☐ Consent Agenda
- ☐ Public Hearing
- ☐ Presentation-Boards/Commissions
- ☐ Unfinished Business
- ☐ Citizen/Councilor Request
- ☒ Regular Business
- ☐ Reports of Council Committees

Action:
- ☐ Approve and File
- ☒ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1st Reading
- ☐ Approve Ordinance 2nd Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Bulk Water Purchase Rate Changes

ISSUE: Currently, each bulk water purchase is charged $50, regardless of the amount of water acquired by customer. For example, a 1000-gallon tank and a tractor trailer full of water are charged the same amount.

RECOMMENDATION: Add section in the Town's Water and Sewer Policy that states:

Bulk Water Purchases

Customers wishing to purchase bulk water from the Town of Appomattox shall comply with the following requirements:

1. Scheduling: Customers shall contact the Town of Appomattox Utility Department at least thirty (30) minutes in advance to schedule an appointment for bulk water purchases.

2. Designated Location: All bulk water purchases shall take place at the Appomattox Fire Department, located on Confederate Boulevard, Appomattox, VA unless otherwise preapproved for a different location.

3. Metering: All bulk water dispensed shall be metered by authorized Town of Appomattox employees. Customers shall not obtain bulk water without Town personnel present to meter the water.

4. Rates and Charges: A minimum charge of fifty dollars ($50.00) shall apply to all bulk water purchases of up to 2,000 gallons. Any water purchased in excess of 2,000 gallons shall be billed at the Town's applicable prorated out-of-town water rate, in addition to the minimum charge.

SUMMARY:

Y	N		Y	N	
□	□	Councilor Timothy W. Garrett	□	□	Councilor Danielle Ulmer
□	□	Councilor Jack Hensley	□	□	Councilor Mary Lou Spiggle
□	□	Councilor James Boyce,Sr.	□	□	Mayor Richard Conner (If required)
□	□	Councilor McKinley Cardwell			

Water Usage	Rate
0–2,000 gallons	$50.00 minimum
Each additional 100 gallons over 2,000	$1.43

5. Rate Adjustments: Charges for bulk water exceeding 2,000 gallons shall be subject to adjustments consistent with any future changes to the Town's adopted out-of-town water rates.

TIMING: Following Town Council's approval

BACKGROUND: This amendment is intended to formally incorporate the Town's existing bulk water purchasing procedures into the Water Policy, as these practices are already in place. The proposed change will also update the bulk water rates to reflect the revised fee schedule and ensure consistency between current operations and the adopted policy.

ENCLOSED DOCUMENTS:

STAFF/SPONSOR: Tori Rothgeb, Facilities Project Director

FOR IN MEETING USE ONLY

MOTION:_____

_____

Roll Call

SUMMARY:

Y	N		Y	N	
□	□	Councilor Timothy W. Garrett	□	□	Councilor Danielle Ulmer
□	□	Councilor Jack Hensley	□	□	Councilor Mary Lou Spiggle
□	□	Councilor James Boyce,Sr.	□	□	Mayor Richard Conner (If required)
□	□	Councilor McKinley Cardwell			