



## TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

**Order of Business:**

- ☐ Consent Agenda
- ☐ Public Hearing
- ☐ Presentation-Boards/Commissions
- ☐ Unfinished Business
- ☐ Citizen/Councilor Request
- ☐ Regular Business
- ☐ Reports of Council Committees

**Action:**

- ☐ Approve and File
- ☐ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1<sup>st</sup> Reading
- ☐ Approve Ordinance 2<sup>nd</sup> Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:**

**ISSUE:** FY2026 Write-Off Request

**RECOMMENDATION:** Approval of uncollectible delinquencies due to the Statute of Limitations

Uncollectible	Year	Statute of Limitations	Total Amount	Collection Rate Percentage
Real Estate	2005	20 years	\$0.00	100%
Personal Property	2020	5 years	\$4,366.83	98%
Miscellaneous	2020	5 years	\$0.00	100%
Utility & Trash	2022	3 years	\$1,273.35	99.999%
TOTAL REQUESTED WRITE-OFF AMOUNT			\$5,640.18	

**TIMING:** Annual Action for Town Council approval

**BACKGROUND:** Annual Action for Town Council approval

**ENCLOSED DOCUMENTS:** Attached the breakdown of each category

**STAFF/SPONSOR:** Kim Ray, Treasurer

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

**Roll Call****SUMMARY:**

**Y N**

- ☐ ☐ Councilor Timothy W. Garrett
- ☐ ☐ Councilor Jane Allen
- ☐ ☐ Councilor James Boyce, Sr.
- ☐ ☐ Councilor McKinley Cardwell

**Y N**

- ☐ ☐ Councilor Nathan A. Simpson
- ☐ ☐ Councilor Mary Lou Spiggle
- ☐ ☐ Mayor Richard Conner (If required)