

1 | **Economic Development Authority  
Town of Appomattox, Virginia  
Tuesday, August 13, 2024**

A meeting of the Economic Development Authority of the Town of Appomattox was held on August 13, 2024, at 6:00 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia.

Present: Dr. Jeffrey Garrett, Mrs. Donna Preston, Ms. Kelsey Moore, Mr. Kenny Gobble, Mrs. Claudia Puckette

Absent: Ms. Mary Lou Spiggle, Mr. Ron Coleman

Others present: Christy Torrence; Office Manager, Katrina and Stan Slagle

Dr. Garrett called the meeting to order.

Approval of the Agenda

On a motion by Mr. Gobble, seconded by Mrs. Preston, the Town EDA voted to approve the agenda for August 13, 2024. All members present voting aye. Motion carried 5-0.

Approval of Minutes

On a motion by Mr. Gobble, seconded by Mrs. Preston, the Town EDA voted to approve the June 11, 2024, meeting minutes. All members present voting aye. Motion carried 5-0.

Public Appearances:

Katrina Slagle gave the EDA a copy of her lease for the property at 667 Lee Grant Ave which reflected a slight increase in the monthly rent amount. Mrs. Slagle again asked the EDA for funds to help her with the start up costs.

Unfinished Business:

Mrs. Torrence told the EDA that she had talked with Kristi Sink from Centra. Kristi is on the agenda for the County meeting scheduled to take place on August 26, 2024.

EDA Members Comments/General Information:

A discussion was held on the details of the incentive that would be offered to Mrs. Slagle to assist with the startup of her mental health practice. On a motion by Mrs. Puckette, seconded by Mr. Gobble, the Town EDA voted to request that the Town attorney, Frank Wright, draw up a contract using the following guidelines:

- Lease supplement payment of \$435.00 (30% of the \$1450.00 monthly rent payment) for the first 6 months for a total of \$2610 with no performance criteria payable within 14 days of executed agreement. The EDA would like for Katrina to provide receipts proving that she has also invested at least \$2610 in the start up cost before she receives this check. The receipts can be for rent, office supplies/equipment, office furniture, building repairs—anything pertaining to startup of the business.

- Lease supplement payment of \$435.00 (30% of the \$1450.00 monthly rent payment) for the second 6 months if the performance criteria is met—**75 patients seen each month**, payable monthly upon Katrina submitting in writing that the criteria has been met.
- Lease supplement payment of \$145.00 (10% of monthly rent payment) for an additional 36 months if the performance criteria is met—**100 patients seen each month**, payable monthly upon Katrina submitting in writing that the criteria has been met.
- They would like for the contract to state that if there is a month that the criteria is not met contract will automatically terminate and she can come back to the EDA for possible renegotiation of the contract.

Roll Call Vote: Jeffrey Garrett-yes, Claudia Puckette-yes, Kenny Gobble-yes, Kelsey Moore-yes, Donna Preston-yes

Motion carried.

With no further business, the EDA meeting adjourned at 6:49 p.m.

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Christy Torrence  
Office Manager

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Dr. Jeffrey Garrett, Chairman