

1 | **Appomattox Town Council**
Regular Council Meeting
August 11, 2025

The Appomattox Town Council held a Regular Council meeting on Monday, August 11, 2025, at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Conner, presiding.

Members present: James J. Boyce, Sr., Mary Lou G. Spiggle, Nathan Simpson, McKinley Cardwell, Jack Hensley, and Timothy W. Garrett

Members absent: None.

Others: Carlton Duck, Alive Media; Christy Torrence, Office Manager; Michael Campbell, Town Manager; Frank Wright, Town Attorney; Robbie Richardson, Sheriff

Mayor Conner called the meeting to order at 6:30 p.m.

Reverend Duck led the prayer and Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda:

On a motion by Ms. Spiggle, seconded by Mr. Garrett, the Council voted to add a discussion regarding the Mobile Food Truck ordinance to the agenda and the agenda was approved with the addition. All members present voting aye. Motion carried 6-0.

Scheduled Public Appearance:

Sheriff Robbie Richardson gave a brief update on statistics. He requested additional funding to cover the costs of the upfitting of the vehicle purchased by the town, which is \$6,561.24 over budget.

Council agreed to table this discussion until the workshop meeting scheduled for August 26, 2025.

Closed Session:

On a motion by Mr. Cardwell, seconded by Ms. Spiggle, Council voted to convene in Closed Session, pursuant to Section 2.2.3711(A)29, for the purpose of discussing or considering the award of a public contract involving the expenditure of public funds, including discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the negotiating strategy of the public body for contracts both A & B.

ROLL CALL VOTE: Cardwell-yes, Boyce-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

The meeting was re-opened to the public.

Council member Mr. Boyce made the following motion:

To the best of each member's knowledge, the only subjects just discussed or considered in the preceding closed meeting were those: (i) lawfully exempted from the FOIA Act's open-meeting requirements and (ii) properly identified in the motion that convened the closed meeting, pursuant to Virginia Code Section 2.2.371(A)29.

The motion was seconded by Council Member Ms. Spiggle and Council by the following recorded vote adopted the motion:

ROLL CALL VOTE: Cardwell-yes, Boyce-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

Adoption of the Consent Agenda:

On a motion by Mr. Garrett, seconded by Mr. Simpson, the Council voted to adopt the consent agenda; July 14, 2025, Regular Council meeting, July 29, 2025, Workshop meeting. All members present voting aye. Motion carried 6-0.

Citizen Comment:

Mr. Simpson spoke on behalf of a town business owner, Mr. David Elder. There is a drainage issue that is in a VDOT right of way. A curb at the back of the school board parking lot is broken and it appears to be causing water to flow downhill.

Mr. Garrett also mentioned several complaints brought to his attention by citizens:
On Confederate Blvd at the bus shop, the drainage system won't take the water and has caused a car to be totaled.
There is overgrowth of trees blocking signs.
911 signs are faded and need to be replaced.

Unfinished Business:

On a motion by Mr. Simpson, seconded by Mr. Garrett, the Council voted to adopt the following resolution to strike the incorrect amendment to the Workshop Minutes of April 29, 2025, and to affirm the correct recordation of the May 5, 2025, Special Called Meeting. All members present voting aye. Motion carried 6-0.

TOWN OF APPOMATTOX, VIRGINIA
A RESOLUTION TO STRIKE THE INCORRECT AMENDMENT TO THE WORKSHOP
MINUTES OF APRIL 29, 2025, AND TO AFFIRM THE CORRECT RECORDATION OF
THE MAY 5, 2025, SPECIAL CALLED MEETING

WHEREAS, the Town Council of the Town of Appomattox, Virginia (“Council”) held a properly noticed workshop meeting on Tuesday, April 29, 2025, and the minutes of that meeting were accurately recorded and subsequently approved; and

WHEREAS, the Council later amended the April 29, 2025, minutes in an effort to document actions that were, in fact, taken at a **special called meeting** held on Monday, May 5, 2025; and

WHEREAS, this amendment was made in error, as no such actions took place on April 29, and the original minutes of that workshop meeting were correct as first recorded; and

WHEREAS, the minutes of the May 5, 2025, special called meeting were properly recorded and approved by Council, and accurately reflect the actions taken at that meeting; and

WHEREAS, the Code of Virginia (§ 15.2-1415 and § 2.2-3707) requires that official minutes accurately reflect the proceedings of public meetings and that local governments maintain complete and truthful records; and

WHEREAS, it is in the public interest and consistent with principles of transparency and accuracy in public records to strike the incorrect amendment and to reaffirm the integrity of the original minutes;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Appomattox, Virginia, that:

1. The **amendment previously made to the minutes of the April 29, 2025** Town Council workshop meeting is hereby **stricken** from the official record;
2. The **original minutes** of the April 29, 2025, workshop meeting, as initially recorded and approved, are **reaffirmed** as the accurate and complete record of that meeting;
3. The **minutes of the May 5, 2025, special called meeting**, as separately recorded and approved, are hereby affirmed to reflect the correct actions taken at that meeting;
4. The Town Clerk is directed to annotate the official record to reflect this corrective action and to include this resolution in the next Council meeting record;
5. This resolution shall take effect immediately upon adoption.

New Business:

Mr. Campbell informed council of a new recording process for quality control. He explained that we have a new procedure in place that will prevent issues moving forward. Pre-meeting and post meeting checklist will be done. We want the public to know that we take transparency and quality control very seriously.

On a motion by Ms. Spiggle, seconded by Mr. Simpson, the Council voted to adopt the following Amendment to the Appropriations Resolution of the Appomattox Town Council Fiscal Year 2025-2026 Budget for the Town of Appomattox. All members present voting aye. Motion carried 6-0.

BE IT FURTHER RESOLVED, in accordance with the requirements set forth in Section 58.1-3524(C)(2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in Item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly any qualifying vehicle situated within the Town commencing January 1, 2025, shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief.
- Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 45.5% tax relief.
- Personal use vehicles valued at \$20,001 or more shall only receive 45.5% tax relief on the first \$20,000 of value; and
- All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

Mary Lou informed council that she had been asked to consider changing our mobile food truck ordinance to allow fees to be waived when a food truck is set up for a non-profit organization. The Railroad Festival Board sent a letter requesting that the town waive the town tax fees and waive the form completion requirement for their upcoming fundraiser.

On a motion by Mr. Simpson, seconded by Mr. Boyce, the Council voted to deny the request to waive the fees and application form requirements for the Bike Night event. All members present voting aye. Motion carried 6-0.

Closed Session:

On a motion by Mr. Simpson seconded by Ms. Spiggle, Council voted to convene in closed session, pursuant to Code of Virginia Section 2.2-3711(A)1 for the purpose of assignment, appointment, promotion, and performance or resignation of specific public officer, appointee, or employee of any public body, specifically being Appointee A.

ROLL CALL VOTE: Cardwell-yes, Boyce-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

The meeting was re-opened to the public.

Council member Mr. Simpson made the following motion:

To the best of each member’s knowledge, the only subjects just discussed or considered in the preceding closed meeting were those: (i) lawfully exempted from the FOIA Act’s open-meeting requirements and (ii) properly identified in the motion that convened the closed meeting, pursuant to Virginia Code Section 2.2-371(A)1.

The motion was seconded by Council Member Ms. Spiggle and Council by the following recorded vote adopted the motion:

ROLL CALL VOTE: Cardwell-yes, Boyce-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

Town Manager's Report:

Mr. Campbell stated that he would send out a notice to remind council of the start date for the new deputy clerk so that they can stop by and introduce themselves. We are excited for her to start.

Council Comments

Cardwell-Appomattox is hosting the Dollar General managers for the first time. Requested prayers for the Danville councilman.

Boyce- Pray for the family and church of the Spout Spring Baptist Church pastor who passed away.

Spiggle- Thanked Christy for stepping up.

Garrett- none

Simpson-Spoke with someone from government relations department at Shentel. They are sending their current infrastructure map for Appomattox. Hopefully this has triggered a rate study review and put us on the radar for a franchise update.

Hensley-none

Adjournment:

On a motion by Mr. Garrett, seconded by Mr. Cardwell, the Council voted to adjourn at 9:36 pm. All members present voting aye. Motion carried 6-0.

Christy Torrence
Interim, Deputy Town Clerk

Richard C. Conner
Mayor