



TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

Order of Business:

- ☐ Consent Agenda
- ☐ Public Hearing
- ☐ Presentation-Boards/Commissions
- ☐ Unfinished Business
- ☐ Citizen/Councilor Request
- ☒ Regular Business
- ☐ Reports of Council Committees

Action:

- ☐ Approve and File
- ☒ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1st Reading
- ☐ Approve Ordinance 2nd Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE:

ISSUE: FY2026 Write-Off Request

RECOMMENDATION: Approval of uncollectible delinquencies due to the Statute of Limitations

Uncollectible	Year	Statute of Limitations	Total Amount	Collection Rate Percentage
Real Estate	2005	20 years	\$0.00	100%
Personal Property	2020	5 years	\$4,451.14	98%
Miscellaneous	2020	5 years	\$0.00	100%
Utility & Trash	2022	3 years	\$1,273.35	99.999%
TOTAL REQUESTED WRITE-OFF AMOUNT			\$5,724.49	

TIMING: Annual Action for Town Council approval

BACKGROUND: Annual Action for Town Council approval

ENCLOSED DOCUMENTS: Attached the breakdown of each category

STAFF/SPONSOR: Kim Ray, Treasurer

FOR IN MEETING USE ONLY

MOTION: _____

Roll Call**SUMMARY:**

Y N

- ☐ ☐ Councilor Timothy W. Garrett
- ☐ ☐ Councilor Jane Allen
- ☐ ☐ Councilor James Boyce, Sr.
- ☐ ☐ Councilor McKinley Cardwell

Y N

- ☐ ☐ Councilor Nathan A. Simpson
- ☐ ☐ Councilor Mary Lou Spiggle
- ☐ ☐ Mayor Richard Conner (If required)