



City of Apopka

CITY COUNCIL STAFF REPORT

Type of Form: Public Hearing/Ordinances/Resolution

Meeting Date: May 3, 2023

Department: Recreation

SUBJECT:

Update to City of Apopka 504 Plan

REQUEST:

City Council adoption of Resolution 2023-12 to update the adopted 504 Plan, 504 Grievance Procedure, and Self Evaluation Plan

SUMMARY:

Resolution 2023-12 will update the City of Apopka's compliance with section 504 of the Rehabilitation Act of 1973, adopting handicap accessibility self-evaluation plan, adopting a transition plan for handicap accessibility and adopting a section 504 grievance procedure.

The City of Apopka will comply with the Section 504 Handicap Accessibility requirements of the Community Development Block Grant (CDBG) and all City owned facilities will be made handicap accessible.

The Complaint and Grievance Procedure details the modifications/corrective actions needed to allow handicap accessibility relative to the City's public buildings and facilities. The Self Evaluation Guide and Transition Plan will be on file in the Facilities Administrator office in the Parks and Recreation Department.

YEAR 1	TASK
City Hall	1. Install lever style knobs to interior doors
Public Services Offices	1. Install lever style knobs to interior doors
City Annex	1. Install lever style knobs to interior doors 2. Install ADA compliant parking signs at existing designated spaces
Apopka Museum of the Apopkans	1. Install ADA compliant parking signs at existing designated spaces
Fire Department Admin Building	1. Install lever style knobs to interior doors
Fran Carlton Community Center	1. Install lever style knobs to interior doors 2. Install ADA compliant parking signs 3. Install guards over exposed plumbing under bathroom sinks
Camp Wewa	1. Install additional ADA sidewalk connections

	<ol style="list-style-type: none"> 2. Renovate double cabin and Dining Hall restrooms for ADA accessibility 3. Install additional ADA accessible parking spaces throughout park to include signage and striping
YEAR 2	TASK
City Hall	<ol style="list-style-type: none"> 1. Install ADA compliant audible floor indicator to elevator 2. Install ADA compliant ramp to City Council Dais
Fire Department Admin Building	<ol style="list-style-type: none"> 1. Install ADA compliant bathrooms to include proper width entrance doors, lever knobs, toilets/urinals, and turn radiuses
Camp Wewa	<ol style="list-style-type: none"> 1. Renovate camp bathhouses for ADA accessibility
COMPLETED TASKS	
Public Services Offices	<ol style="list-style-type: none"> 1. Install ADA compliant braille bathroom sign
Apopka Museum of the Apopkans	<ol style="list-style-type: none"> 1. Install ADA compliant braille bathroom sign 2. Install knee guards on exposed plumbing under wall hung sinks
Municipal Justice Building	<ol style="list-style-type: none"> 1. Install ADA compliant braille bathroom signs
Fire Department Admin Building	<ol style="list-style-type: none"> 1. Install ADA compliant braille bathroom signs
Northwest Recreation Complex	<ol style="list-style-type: none"> 1. Install ADA compliant braille bathroom sign to men's restroom
Billie Dean Community Center	<ol style="list-style-type: none"> 1. Install ADA compliant hard surfaced parking to include signage and striping 2. Install hard surface access route from parking to concrete walkway

FUNDING SOURCE:

N/A

RECOMMENDED MOTION:

Staff recommend Council approval of Resolution 2023-12.

ATTACHMENTS:

- Resolution 2023-12 – City of Apopka 504 Plan
- 504 Grievance Procedure
- 504 Self-Evaluation
- 504 Transition Plan