

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: NEW BUSINESS

Meeting Date: May 11, 2021

Item Details

Presenter(s): Dianne Khin, Director of Planning and Community Development

Department(s): Planning and Community Development

Requested Motion

Possible motion to approve Tree Planting Grant Program. The Tree Planting Grant Program is designed to provide incentive funds to tenants and property owners to install trees on residential private properties within Apex's corporate limits. The grant can provide up to 100% of the cost of the tree purchase and installation, up to a maximum of \$750 per property.

Approval Recommended?

Yes

Item Details

Grant applications will be accepted yearly starting on September 1st. After grant approval, trees must be installed between October 1st and February 28th.

Planning Staff is requesting authority from Town Council to administer the Tree Planting Grant Program process. Town Council would allocate the funding for the grant through the yearly budgeting process.

The grant amount will be paid only when installation is completed and receipts are submitted to the Planning Department. If the actual costs are less than the cost estimates, the maximum amount shall not exceed 100% of the actual costs or the \$750 limit, whichever is less. In no case shall a grant be issued higher than the original approved grant amount.

Eligibility Criteria include:

- a. If the tenant is proposing the tree planting, the tenant must obtain the property owner's signature on the application.
- b. Tree Planting Grant Program applications will be reviewed for completeness, appropriateness of planting location, and appropriateness of species of tree proposed for that location. No funds

will be awarded for trees that are not in keeping with the appropriate planting standards of the Town.

- c. Tree Planting Grant Program locations must be within Apex's corporate limits and must comply with all state and local regulations, including staying out of easements and/or gaining appropriate encroachment agreements from the Town of Apex.

Attachments

- Tree Planting Grant Program application

