

Town of Apex

REQUEST FOR PROPOSAL

INSTALLMENT PURCHASE FINANCING UNDER G. S. 160A-20

July 21, 2023

The Town of Apex, North Carolina (hereinafter referred to as the "Town") desires to enter into an installment financing agreement pursuant to N. C. G. S. 160A-20 in the principal amount not to exceed \$1,785,000 This is the financing of the vehicles and equipment described below. The Town is soliciting your proposal to provide the necessary financing, subject to the terms and conditions set forth in this Request for Proposal.

The Town will be obligated to make the payments to fall due under the installment financing agreement.

VEHICLES/EQUIPMENT TO BE FINANCED:

| | | |
|--------------------|---------------|---------------------|
| Fire Department | Fire Truck | \$ 900,000 |
| Parks & Recreation | Buses (2) | 240,000 |
| Solid Waste | Grabble Truck | 235,000 |
| Water & Sewer | Skid Steer | 180,000 |
| Water & Sewer | Valve Truck | <u>230,000</u> |
| Total | | <u>\$ 1,785,000</u> |

The current general obligation ratings for the Town are:

| | |
|-----|-----------------------------------|
| Aaa | Moody's Investors Services |
| AAA | Standard & Poor's Rating Services |

Town staff expects to award the bid to the financial institution by Friday August 11, 2023 and the respective resolution will be considered by the Town Council at their meeting on Tuesday, August 22, 2023. The Town anticipates closing this transaction on or prior to Thursday, August 31, 2023.

CONTRACT SPECIFICATIONS

1. The desired amount of the financing is not to exceed \$1,785,000
2. The desired term of the financing is for a **four (4) year** period with level principal, a fixed interest rate and semi-annual payments made in arrears.

3. All proposals must specify the rate of interest to be charged and also provide a schedule of amortization. Proposals without an amortization schedule will not be considered.
4. List all additional costs expected to be associated with this financing in your bid, including but not limited to all origination, prepayment, legal and escrow fees/penalties that the Town of Apex may be required to pay. If a fee/cost is not shown in your bid, the Town will not be obligated to pay it.
5. Total funding will be placed into escrow. Interest on which will accrue to the Town of Apex and be credited to the escrow account. Bids should be based on gross funding of the equipment (without consideration of investment earnings).
6. The installment financing agreement must not contain a non-substitution clause and there must be a non-appropriation clause in the agreement.
7. Both parties must agree that the installment financing agreement shall be governed by the State of North Carolina. Proposer will obey all state and federal statutes, rules and regulations that are applicable to the financing.
8. The town reserves the right to reject any and all bids.

SUBMISSION OF PROPOSAL

Submit proposal to my attention by, Monday, August 7, 2022 (by 5:00 pm), via mail (Town of Apex – 73 Hunter Street, PO Box 250 – Apex, NC 27502), e-mail or delivery.

If you have any questions or need additional information, please call me at 919-249-3315 or e-mail: antwan.morrison@apexnc.org.

Thank you in advance for your consideration of this proposal.

Best regards,

A. Antwan Morrison

Finance Director