

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: January 26, 2021

## Item Details

Presenter(s): Drew Havens, Town Manager

Department(s): Administration

### Requested Motion

Motion to approve vacation leave payout to retired Police Chief John Letteney for 96 hours of leave accumulated in excess of what is allowed by policy.

### Approval Recommended?

Yes

### Item Details

Upon retirement, Chief Letteney had 336 hours of accumulated vacation leave which is in excess of the 240 allowed to be carried from year to year. Due to COVID and other factors he was unable to take accumulated leave and it was agreed that we would pay out this additional balance rather than transferring it to sick time to use toward creditable service under the retirement system. Because the Personnel Policy does not explicitly grant the Town Manager the authority to approve this, we are asking for Council approval of this exception to the Policy.

### Attachments

N/A

