

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: NEW BUSINESS

Meeting Date: August 12, 2025

## Item Details

Presenter(s): Lisa Raschke, Special Events Manager

Department(s): Parks, Recreation, and Cultural Resources

### Requested Motion

Discussion and possible motion to authorize a new tier structure related to Community Events and approve an amendment to the Special Events Policy.

### Approval Recommended?

Yes

### Item Details

In 2024, the governing body received several presentations related to the Special Events program within the Parks, Recreation, and Cultural Resources Department. Direction was provided during those meetings for staff to investigate a tiered system and corresponding budget thresholds. The purpose of this presentation is to discuss the recommended changes and provide any additional comments or direction to staff. If supported, the requested action is to authorize the new tiered structure related to Community Events and approve an amendment to the Special Events Policy.

### Attachments

- NB2-A1: PowerPoint Presentation: Special Events Policy Update - Community Event Tier Structure

