

**RESOLUTION NO. (RES-2023-\_\_\_\_\_)**

**RESOLUTION RECOMMENDING THE APPOINTMENT AND THE REAFFIRMATION OF REVIEW OFFICERS FOR THE TOWN OF APEX**

**WHEREAS**, Article 2 of Chapter 47 (§47-30.2 Review Officer) of the North Carolina General Statutes requires the Board of Commissioners of each county, by resolution, designate by name one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

**WHEREAS**, the review of statutory requirements is of a technical nature; and

**WHEREAS**, one of the services of the Town of Apex staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town’s development regulations; and

**WHEREAS**, it appears most efficient for the Town of Apex to avoid adding another layer of development review by providing for the certification of statutory compliance for all maps or plats to be presented to the register of deeds for recording within the context of subdivision review procedures;

**NOW, THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF APEX:**

1. That the following persons are recommended to be appointed or reaffirmed by the Wake County Board of Commissioners to serve as Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Apex in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording, and, that these persons shall act as Review Officers until such time as the Town Council of the Town Apex and the Wake County Board of Commissioners removes the designation by resolution and causes said resolution to be recorded by the Wake County Registry and indexed in the Grantor Index::

<b><u>NAME</u></b>	<b><u>POSITION/TITLE</u></b>
Brown, William C.	Senior GIS Analyst
Bunce, Amanda	Current Planning Manager
Cowles, June	Senior Planner
Khin, Dianne	Planning Director
Killian, Joshua	Planner I
Loftin, Liz	Senior Planner
Mayo, Katherine	Planner II
Staudenmaier, Lauren	Planner II

2. That the Town Clerk is hereby authorized to submit this resolution to the Wake County Board of Commissioners for approval and cause approved resolution to be recorded at the Wake County Register of Deeds.

A motion was made by Council Member \_\_\_\_\_  
and seconded by Council Member \_\_\_\_\_ to adopt this resolution, and  
upon being put to a vote was unanimously approved and duly adopted, this the 28<sup>th</sup> day of  
February 2023.

\_\_\_\_\_  
Jacques K. Gilbert  
Mayor | Town of Apex

Attest:

\_\_\_\_\_  
Allen Coleman, CMC, NCCCC  
Town Clerk | Town of Apex