

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: February 27, 2024

Item Details

Presenter(s): Allen Coleman, Town Clerk

Department(s): Town Clerk's Office

Requested Motion

A. Motion to reappoint the following Apex Planning Board members each for a (2) two-year term expiring December 31, 2025:

- PB-008 - Alyssa Byrd - reappointment for 2nd Term
- PB-009 - Daniel Khodaparast - reappointment for 2nd Term
- PB-006 - Steven Rhodes - reappointment for 2nd Term
- PB-002 - Tina Sherman - reappointment for 3rd Term

B. Motion to recommend the Wake County Commissioners' reappoint the following Apex Planning Board member, ETJ Representative, for a (2) two-year term expiring December 31, 2025:

- PB-003 - Tim Royal - reappointment for 3rd Term

C. Motion to appoint Preston Mitchell to the Apex Planning Board for a (2) two-year term expiring December 31, 2025:

- PB-001 - Preston Mitchell - appointment for 1st Term

Approval Recommended?

Mayor Jacques K. Gilbert recommends Alyssa Byrd, Daniel Khodaparast, Steven Rhodes, Tim Royal, and Tina Sherman for reappointment consideration and recommends Preston Mitchell replace Reginald Skinner's position on the Apex Planning Board. Mr. Reginald Skinner is not seeking reappointment.

Item Details

The Town Clerk's Office advertised the Apex Planning Board vacancies for two weeks beginning Thursday, December 21, 2023 and ending on Wednesday, January 3, 2024. A variety of platforms were used to recruit for these positions including: Facebook, Instagram, Nextdoor, and the Towns Website.

A total of (20) twenty **new** applications were received for appointment consideration to the Apex Planning Board. Attached, in alphabetical order, are their respective applications. Only (18) eighteen candidates are eligible for appointment; however, the Apex Planning Board only has (6) six expired positions.

On Monday February 12, 2024, the current Apex Planning Board nominated all five (5) existing members for reappointment consideration. Immediately following, Board members discussed new applicants for the vacant position. A total of five (5) candidates were nominated. Each Board member ranked their top five (5) candidates on who they would like to see fill the vacant position.

The results of the rank choice ballot nomination process were:

- Kiel, Autumn (one vote)
- Langford, Marissa (one vote)
- Malone, Robert (none)
- Mitchell, Preston (three votes - tied for no. 1)
- Toppe, Noah (three votes - tied for no. 1)

The public is invited to re-watch the Apex Planning Board meeting from February 12, 2024, on the Town's Youtube Channel via the following link: <https://www.youtube.com/c/TownofApexGov>. The nomination process begins at 1 hour 38 minutes and 22 seconds.

Section 2.1.2 (Planning Board) of the Unified Development Ordinance (UDO) for the Town of Apex states:

- **Positions:** The Planning Board shall consist of nine (9) voting members and one (1) non-voting member.
- **Terms:** Members shall be appointed for terms of two (2) years. No member of the Planning Board may serve more than five (5) consecutive two (2) year terms.
- **Appointments:** Members shall be appointed as follows:
 - a) Regular members of the Planning Board from the ETJ shall be appointed by the Wake County Board of County Commissioners.
 - b) Regular members of the Planning Board from the Town shall be recommended by the Mayor and appointed by the Town Council.
 - c) The regular member of the Planning Board who resides outside the corporate limits and ETJ, but within the area covered by the Town's 2045 Land Use Map shall be recommended by the Mayor and appointed by the Town Council.

d) The non-voting member of the Planning Board shall be recommended by the Mayor and appointed by the Town Council.

Attachments

- CN3-A1: Applicants at a Glance - Appointments - Planning Board (PB)

