

MEETING MINUTE EXCERPT - REFERENCE ONLY

APPROVED
TOWN OF APEX
REGULAR TOWN COUNCIL MEETING TUESDAY, JUNE 27,
2023
6:00 PM

The Apex Town Council met for a Regular Town Council Meeting on Tuesday, June 27, 2023 at 6:00 PM in the Council Chambers at Apex Town Hall, located at 73 Hunter Street in Apex, North Carolina.

This meeting was open to the public. Members of the public were able to attend this meeting in-person or watch online via the livestream on the Town's YouTube Channel. The recording of this meeting can be viewed here: <https://www.youtube.com/watch?v=uhaEULsZynE>

[ATTENDANCE]

Elected Body

Mayor Jacques K. Gilbert (presiding)
Councilmember Brett Gantt
Councilmember Ed Gray
Councilmember Terry Mahaffey
Councilmember Arno Zegerman
Absent: Mayor Pro Tempore Audra Killingsworth

Town Staff

Town Manager Catherine Crosby
Deputy Town Manager Shawn Purvis
Assistant Town Manager Demetria John
Assistant Town Manager Marty Stone
Town Attorney Laurie Hohe
Town Clerk Allen Coleman
Deputy Town Clerk Ashley Gentry
Budget and Performance Management Director Amanda Grogan
Finance Director Antwan Morrison
Planning Director Dianne Khin

All other staff members will be identified appropriately below

1 **[SLIDE 1]**



2 **[COMMENCEMENT]**

3

4 **Mayor Gilbert** called the meeting to order, and led those in attendance in a brief moment of
5 silence. He then invited everyone to join him in a recitation of the Pledge of Allegiance.

6

7 **[CONSENT AGENDA]**

8

9 **Mayor Gilbert** noted that there was a staff request to remove Consent Item 9 -
10 Encroachment Agreement - 1251 Burma Drive.

11

12 A **motion** was made by **Councilmember Mahaffey**, seconded by **Councilmember**
13 **Zegerman**, to approve the Consent Agenda, with Consent Item 9 removed.

14

15 **VOTE: UNANIMOUS (4-0), with Mayor Pro-Tempore Killingsworth absent**

16

17 **CN1 Annexation No. 752 - Castleberry Assemblage - 89.90 acres (REF: RES-2023-038, RES-**
18 **2023-039, and OTHER-2023-060)**

19 Council voted to adopt a Resolution Directing the Town Clerk to Investigate Petition Received, to
20 accept the Certificate of Sufficiency by the Town Clerk, and to adopt a Resolution Setting the Date of
21 a Public Hearing for August 8, 2023, on the Question of Annexation - Apex Town Council's intent to
22 annex 90.24 acres Castleberry Assemblage, Annexation No. 752 into the Town Corporate limits.

23 **CN2 Budget Ordinance Amendment No. 19 and Capital Project Ordinance Amendment No.**
24 **2023-15 - Reedy Branch Greenway (REF: ORD-2023-048, ORD-2023-049, and CONT-**
25 **2023-175)**

26 Council voted to approve a Master Agreement for On-Call Professional Services for Reedy Branch
27 Greenway Project (Sweetwater), and to approve corresponding Budget Ordinance Amendment No.
28 19 and Capital Project Ordinance Amendment 2023-15, and to authorize the Town Manager to
29 execute the agreement on behalf of the Town.

APPROVED

CN3 Budget Ordinance Amendment No. 21 and Capital Project Ordinance Amendment No. 2023-16 - Capital Project Grant Allocations and Annual Shop-With-A-Cop Program Allocation (REF: ORD-2023-050 and ORD-2023-051)

Council voted to approve a Budget Ordinance Amendment No. 21 for Grant Allocations and Capital Project Ordinance Amendment No. 2023-16 for Shop-With-A-Cop Program.

CN4 Contract Multi-Year - Flock Safety Inc. - License Plate Reader Technology - July 1, 2023 through June 30, 2025 (REF: CONT-2023-176)

Council voted to approve a Master Services Agreement (MSA), effective July 1, 2023 through June 30, 2025, with Flock Safety Inc. for technology and software support for the following in the Apex Police Department (APD): FlockOS, Flock Safety Falcon, Flock Safety Falcon Flex , Flock Safety Advanced Search and authorize the Town Manager to execute the agreement(s) on behalf of the Town.

CN5 Contract Multi-Year - HT Stormwater Management - Monthly Maintenance All Town-Owned Stormwater Control Measures (SCMs) - July 1, 2023 through June 30, 2026 (REF: CONT-2023-177)

Council voted to approve a Master Services Agreement (MSA) between the Town of Apex and HT Stormwater Management for monthly maintenance of all Town-owned Stormwater Control Measures (SCMs) for a three-year period, effective July 1, 2023 through June 30, 2026, with the option to approve two additional one-year contract extensions after that date and authorize the Town Manager to execute on behalf of the Town.

CN6 Contract Multi-Year - IPKeys Power Partners Inc. - Meter Data Management System (MDMS) - July 1, 2023 through June 30, 2028 (REF: CONT-2023-183)

Council voted to approve an Agreement for IPKEYS Meter Data Management System (MDMS) between the Town of Apex and IPKeys Power Partners, Inc., effective July 1, 2023 through June 30, 2028 for professional services with the meter data management system (MDMS) that supports the meter system upgrade (MSU), and to authorize the Town Manager to execute the agreement on behalf of the Town.

CN7 Council Meeting Minutes - Multiple

Council voted to approve, as submitted or amended, Meeting Minutes from the following meetings:
June 13, 2023 - Town Council Regular Meeting
June 20, 2023 - Town Council Work Session

CN8 Debt Service Fund Ordinances - General, Electric, and Water & Sewer (REF: ORD-2023-052, ORD-2023-053, ORD-2023-054, and ORD-2023-055)

Council voted to adopt ordinances which establish Debt Service Funds for General Government, Electric, and Water and Sewer; and approve Budget Ordinance Amendment No. 22 associated with this new fund structure.

CN9 Encroachment Agreement - 1251 Burma Drive

This item was removed from the Consent Agenda, per Council vote.

CN10 Encroachment Agreement - 2210 Winston Circle, Lot 3. (REF: CONT-2023-179)

Council voted to approve an Encroachment Agreement between the Town of Apex and Swigart Construction, Inc. to install a driveway located at, 2218 Winston Circle, that will encroach 199 square feet (SF) onto the Town of Apex 30' Public Utility Easement (Sewer) and authorize the Town Manager to execute the agreement on behalf of the Town.